



# ANNUAL BUDGET



**Fiscal Year  
2011-2012**



## 2011-2012 Annual Budget

### City Council

- George Russell  
Mayor
- Allan Garrett  
Mayor Pro Tem
- Jane Marie Hurst  
Council Member
- Richard Lewis  
Council Member
- Ryan Nash  
Council Member
- John Packer  
Council Member
- Sharon Pittard  
Council Member
  
- Patty Akers  
Akers Boulware-Wells, L.L.P.  
City Attorney

### Directors

- Ralph Hendrick  
City Manager
- Christina Laine  
City Secretary
- Margie Cardenas  
Director of Finance
- Caleb Kraenzel  
Director of Development  
Services
- Perry Malkemus  
Director of Public Works
- Robert Moss  
Parks and Recreation Director
- Gayle Price  
Municipal Judge
- Josh Smith  
Director of Human Resources
- Mark Whitacre  
Chief of Police
- Larry Wright  
Fire Chief
- Christian Fletcher  
EDC Executive Director

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## MISSION STATEMENT

**“We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.”**

## VISION STATEMENT

**“Building a better community, preserving the foundation of the past.”**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Marble Falls**

**Texas**

For the Fiscal Year Beginning

**October 1, 2010**



President

Executive Director



October 1, 2011

To the Honorable Mayor, Members of the City Council and Citizens of Marble Falls:

The annual operating budget for the Fiscal Year 2011/12 is hereby submitted. This document represents the programs and services to be provided by the City to its Citizens for the 2011-2012 year. The formulation of the budget represents significant effort among City staff and City Council members and to provide the most efficient municipal services possible to the Citizens of Marble Falls.

The City's budget process began in early April of 2011 with City staff presenting Council a review of the past years performance, the current financial and economic condition, and presentation of a refined vision for the City. Prior to the budget workshops the department directors presented budget program requests to the City Manager and Director of Finance. The current and future economic situation was evaluated and estimates were prepared for the Council. After many public hearings and meetings with the City Council a balanced budget was presented for approval at the last Council meeting in September.

The economy continues to affect our City in many ways. The economy began to affect our community only a month after the Fiscal Year 2008/09 annual budget was approved by Council. The falling revenues have continued to reflect descending adjustments on revenues and expenditures. In the past three years our staff has eliminated over two million dollars from our budget. We have frozen 20 full time positions. Our lowered taxable property valuations due to the tax freezes and the homestead tax exemption for senior citizens continue to affect our budget as much as the economy. In spite of these conditions we have been able to maintain our "A" bond rating from Standard & Poor's and present to Council a balanced budget.

The City is making significant efforts to make our goal of being a "destination hub" a part of all strategic planning sessions for long term projects. Council and staff are using this focused goal to direct our efforts in all areas of City activities from maintenance to events. Our meetings with partner groups such as our school system, the Economic Development Corporation, the Chamber of Commerce, and Burnet County all have this focused direction as a part of each discussion.

This budget represents a continued conservative approach to revenues and expenses for our City. We continue to monitor general fund revenue trends and expenses. For example sales taxes have either declined or had a much slower rate of growth since FY 2007/2008 and FY 2008/09. For FY 2009/10 sales tax revenues remained at a constant level and we have projected only a 2% increase for FY 2011/12.

The City of Marble Falls will continue to rebuild the reserve funds which served us well through the 2007 flood and economic crisis. The rebuilding process will take years and will require continued diligence by staff and City Council. General fund emphasis will continue to rebuild toward the



maintenance of a minimum fund balance of 25% of the current year operations and maintenance budget for the departments within the City. The Utility fund emphasis is providing sufficient funds as a relationship between revenues and expenses to meet requirements for future debt issuance.

Much of our capital improvement budget expenditures this year take place in rebuilding our aged infrastructure. We will complete construction on the long awaited Public Works Facility this year. Our Parks and Recreation Department will move to that location and it will become a shared facility. The Visitors Center should be substantially completed in this budget year. This facility will become an anchor for attracting visitors to our community. This year will be the first year that we spend funds toward the recycling of City wastewater with infrastructure work being started on that important area of our future. Major street work will be seen across our community as we continue maintenance and rebuild work on this long neglected infrastructure. This construction will take place along with significant work on water and wastewater lines.

This budget is extremely conservative and continues to allow for little in the area of problems or further needed reductions. I am extremely proud of the actions of our staff in providing this budget to our City Council under the continuing period of slowed economic growth. Staff will monitor our revenues and expenditures during the year to assure Council and the public that we balance revenues and expenditures in a wise manner.

#### FINANCIAL OVERVIEW

The 2010/11 Budget is an operational and financial plan for the programs and services provided by the City for the upcoming year. The total proposed \$21.9 million budget includes funding for all services. The breakdown is approximately \$12.6 million for continued operations; \$3.7 million for capital outlay; and \$5.5 for debt payments.

#### Expenditures

The operating costs increased decreased as a result of the economy. Each major fund's variances are addressed below:

#### **General Fund Expenditures**

Expenditures totaling \$8.3 million are budgeted for 2011/12. This is a decrease of 1.6% from last year's budget. The major decreases in each department are summarized below:

Administration	Reduced the budget amount for contracted engineering services since a staff engineer was hired in FY 10/11.
Human Resources	Reduced in the software maintenance area due to non renewal with existing company.



Police Department

Eliminated an investigator position.

Development Services

Eliminated building lease expenditures.

The General Fund overall budget allocates 77% of its total expenditures to the area of Personnel Services, which includes salaries and benefits. There were no allocations for performance based pay increases. This in the third year for a dual health insurance plan, one being the traditional HMO plan and the other under the HSA (health savings account) method. The health insurance premium rates increased by 9% over the prior year's cost. The City will continue to pay 100% of the cost of employee premiums and 63% of the dependent coverage. This has been an attractive benefit for our employees.

### **Proprietary Fund Expenditures**

The total expenditures budgeted for FY 2011/2012 in the proprietary fund is \$4.4 million. The decrease between this year's budget and last year's budget is 1.5%; the decrease is in the services and charges category.

### **Capital Project Fund Expenditures**

The total expenditures budget for all Capital Project Funds is \$4 million. These funds decreased from last year by 47 %. The decrease is due to several projects being completed during the FY 10/11. The Capital Improvement Plan section (pages 189-203) of this budget details the upcoming projects by detail. The positive impact of capital improvements on the current and future operations budget are reflected in many of the projects in our budgeted CIP program. This year our CIP includes multiple street maintenance projects that will enable our operations budget to be positively impacted as a result of decreased requirements for intense maintenance on the affected roadways in the current and future budgets. The construction of the new public works building, building of the new development services structure and the upgrading of the HVAC systems in the Police Department will result in significant savings in our operations budget for many years as a result of anticipated savings in utility bills and maintenance bills. This year's CIP also provides funding for the replacement of significant water and wastewater lines that are currently the cause of continually stoppages and leaks. The replacement of these lines will decrease the number of emergency call outs for repairs by a significant number reducing the costs to our operations budget in the area of overtime and repair costs.

### **Debt Service Fund Expenditures**

Total budget for Debt Service is estimated at \$3 million, this is an increase of 9% over last year's budget. The increase is due to the structure of the debt schedules, and the additional long term debt incurred during FY 2010/11.

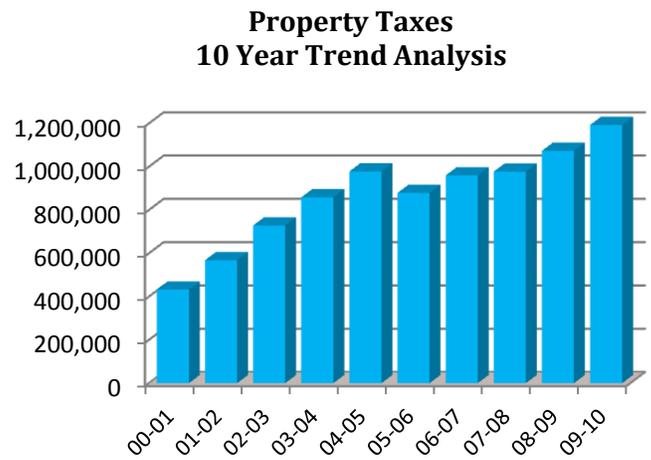
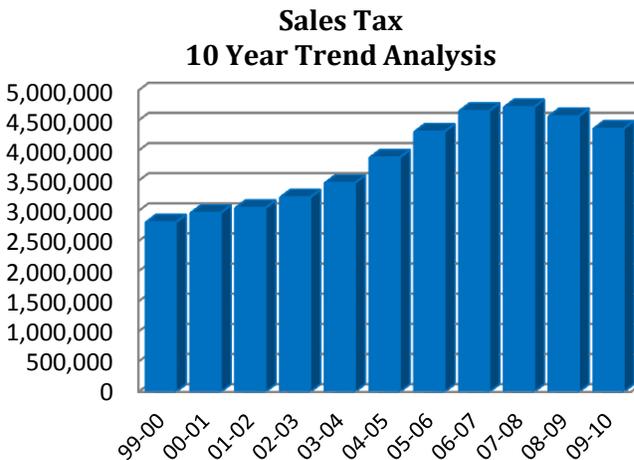
### **Revenues and Other Sources**

#### **General Fund Revenue**

The total revenue for the General Fund is projected at \$8.3 million. This is a very small decrease of .019% over last year's budget. This fiscal year we budgeted an increase in sales tax of 2%. While sales



tax had been increasing at a steady rate in excess of 10% per year for the last ten years, we are projecting a 2% increase for FY 2011/12. Businesses such as Home Depot, Office Depot, Wal-Mart, Lowe’s and Walgreen’s have attributed to the growing trend; they too have experienced a decrease in their sales due to the economy. Property taxes had been significantly growing from year to year. New construction of subdivisions have attributed to the increased revenue on property taxes in the past years. We continue to see more housing being built to accommodate the growth in population. Property taxes will continue to have a big impact for FY 2011/12. The City experienced three major events that created a decrease in projected property tax revenue during FY 2010/11. The senior tax freeze was approved for FY 2010/11 along with two homestead exemptions; (1) \$50,000 homestead exemption for 65 yrs and older or disabled and (2) \$5,000 homestead exemption for all residents. The City kept the same tax rate from prior year, .6435 per \$100 valuation. The assessed valuations increased about 1% for 2011/12. A graph of the 10 year history on property and sales taxes is shown below. Sales tax and property tax projections are an essential part of the General Fund revenues since together they comprise 71% of the General Fund revenues. The General Fund emphasis is to maintain a minimum fund balance of 25% of the current year operations and maintenance budget for the City departments within the General Fund. The City continues to work towards that goal. The recent economy has not allowed us to be at the targeted level.

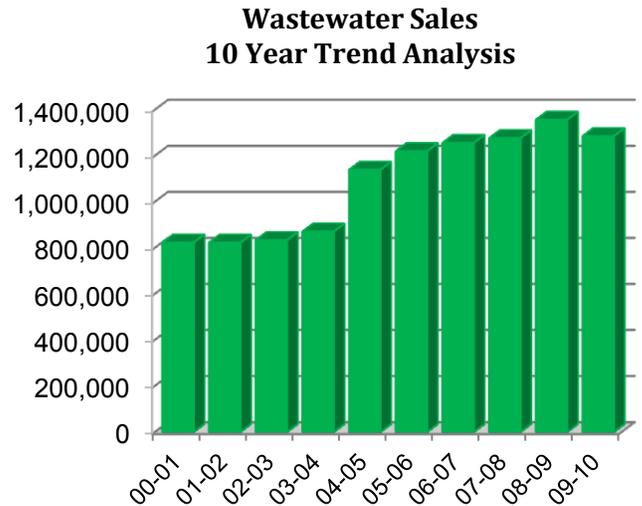
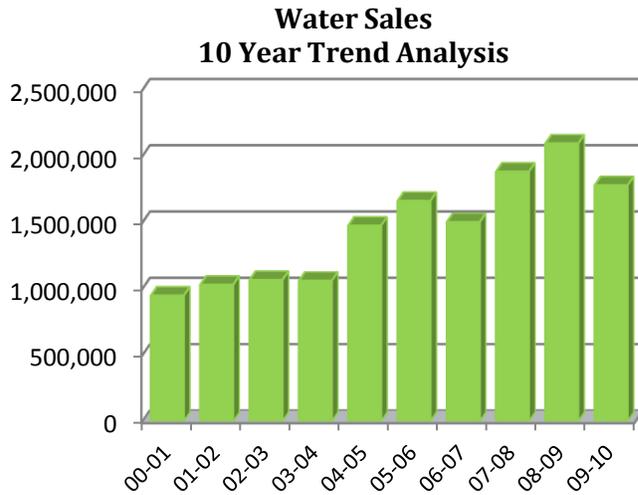


**Proprietary Fund Revenues**

Total revenue projections for the Proprietary Fund are \$4.4 million. This represents a 1% decrease from last year’s budget. The decrease is in the Charges for Services category, this is due to lower wastewater sales revenues. The major sources of revenue are the water and wastewater sales. Together they account for 87% of the total revenues for the Proprietary Fund. The most significant increase was during fiscal year 2004-2005 which resulted in a 39% and 31% increase respectively for water and wastewater. During 2004-2005 the City increased rates by 28% and had not increased rates since 1993. The increase was due to the increased cost of operations for the City to provide the services to the Citizens and to allow for debt payments for capital improvement projects related to the water and wastewater system. In fiscal year 2007-2008 the water rates were increased by 11%. We increased water rates by 9% and wastewater rates by 10% for FY 2010/11. We did not increase utility rates in FY



2011/12. A ten year graph on water and wastewater sales is shown below which represents the upward trend for the City of Marble Falls.



**Significant Changes in Fund Balance**

Fund Balance is the difference between assets and liabilities reported in a governmental fund. A schedule of all governmental funds summary is on page 12.

The General Fund has an increase in fund balance of 1%. The increase is due to the 2% growth projected for sales tax revenue in FY 2011/12.

The Debt Service Fund has a change in fund balance of -21%. This decrease is due to annual debt payments increasing in FY 2011/12.

The Special Revenue Funds has a change of 20% in fund balance. The increase is in the Economic Development Corporation fund. The EDC did not budget any capital projects for FY 2011/12.

Capital Project Funds has a decrease of fund balance of -132%. The completion of several projects such as the water and wastewater lines to the upcoming hospital and the elevated water storage tank is the main reason for the decrease in fund balance for the Capital Project funds. Other major projects are in progress and the budget for FY 2011/12 reflects the expenditures for each.

**BUDGET HIGHLIGHTS**

Major program objectives for the 2011-2012 Annual Operating Budget:

- Street repairs completed this year came close to a million dollars with that amount to be spent again this year. First major maintenance work on infrastructure of this size ever in our community.



- Hike and Bike path construction began with the first leg from Johnson Park to Ave. N completed this summer and the section to extend toward West Side Park to begin this winter. All work came from City staff and materials were recycled street material.
- New streetlight program begun with PEC to lower city costs and to reduce light emissions into night sky.
- Budgeting CIP funds for downtown and for parks upgrades.
- Drainage grant from TWDB. This study will enable us to better challenge FEMA on flood maps and hopefully will enable us to open up more property for development.
- Standard and Poor's removes negative watch on our "A" rating. The reductions in staffing, increases in reserves, new construction going on in Marble Falls and a great effort by our staff helped S & P remove this thorn in the side of our good rating.
- Visitors Center property purchased with construction on building expected to begin in February. Property that was said to be unavailable for purchase was actually bought. EDC assistance with purchase costs helped to move forward with construction.
- Purchase of a new fire engine for the fire department. This apparatus will replace a 2003 fire engine which will become a reserve pumper.
- Funding for feasibility study for future sports park.
- Funding of consultant costs for zoning ordinance rewrite.

#### FUTURE GOALS AND INITIATIVES

The City will continue to focus on our position as the "Destination Hub" of the Highland Lakes area. The comprehensive plan, downtown master plan, parks and recreation master plan and future budgets will continue to guide us in the sustaining of that name in the area.

- The City will continue to collaborate with Scott and White Hospital and the different developers associated with that project to assure that this important community asset continues to move forward and on schedule.
- The City will encourage and assist in providing cooperation by working with different entities and agencies in the city, county, and in the Hill Country area to utilize cost effective partnering in community, county, regional, and state projects.



- The City is continuing to focus on the future with close monitoring of water and wastewater use on a daily basis. The construction on the wastewater plant should be completed in late 2012 which will enable us to produce type one effluent which can be used to provide relief on the drought and on our aged water plant. Water plant expansion engineering should be complete by the end of 2012 which will give us a good plan on expanding the production of that plant. Water and wastewater service planning is vital to the future of our growing community.

#### CONCLUSION

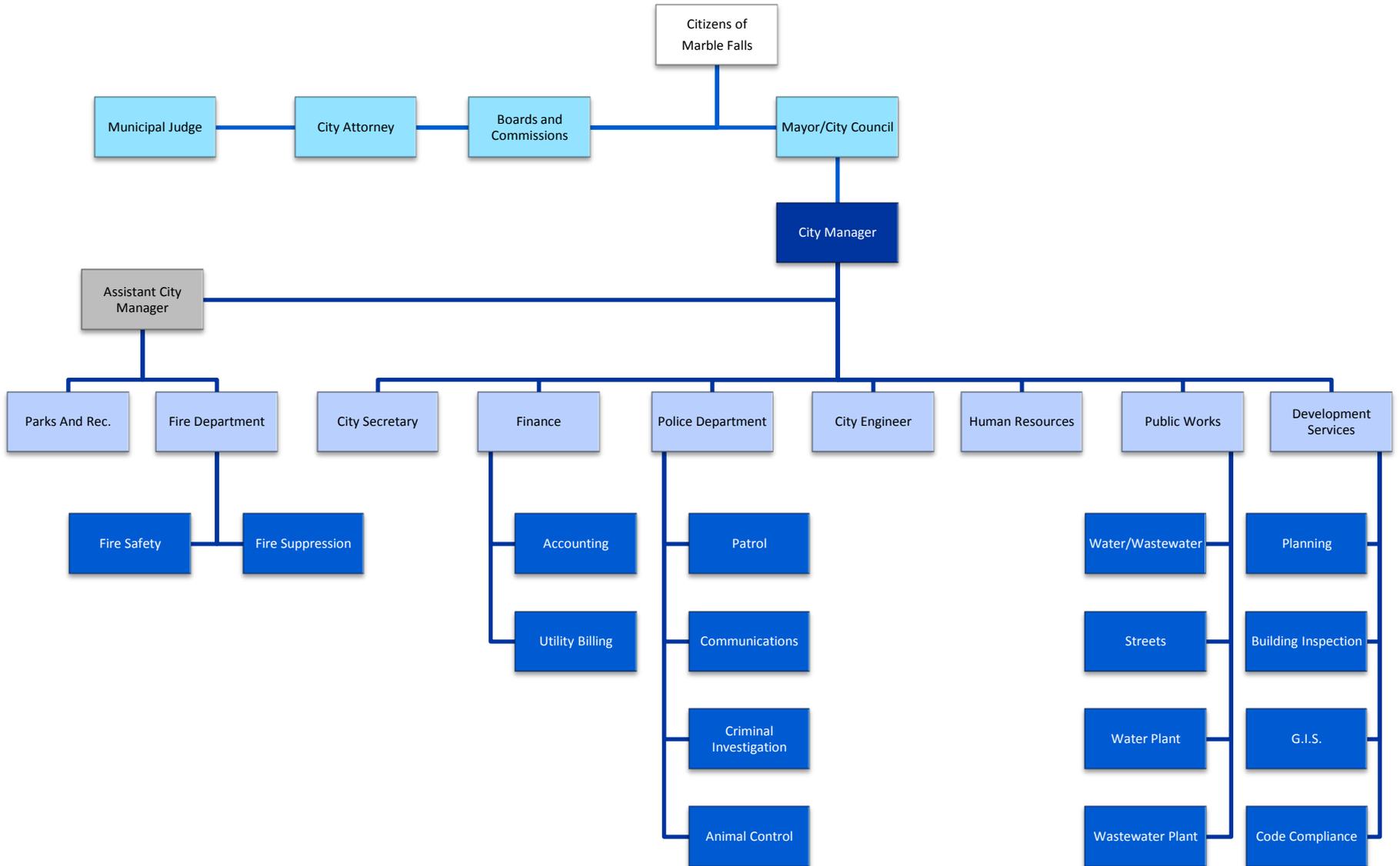
The preparation of the FY 2011/12 budget for our City was a great challenge and a great effort for our Staff and for City Council. We wish to thank all City Directors and their staff, for their long hours of preparation in making this possible. We thank City Council for their support and guidance in carrying out the proposed budget for the FY 2011/12.

Respectfully Submitted,

  
Ralph Hendricks  
City Manager

  
Margie Cardenas  
Director of Finance

# City of Marble Falls Organizational Chart





## Statements and Objectives

City Division Responsibility for Implementation

### Statements and Objectives

	Administrative	Public Safety	Development Services	Culture and Recreation	Public Works	Water/Wastewater
<b>1. Create a community that is reflective and progressive</b>						
Assist those who wish to preserve our heritage	✓		✓	✓		
Assist those who will help to build the future	✓	✓	✓	✓	✓	✓
<b>2. Design a Comprehensive Plan for future land use</b>						
Staff team will work with citizens groups	✓	✓	✓	✓	✓	✓
<b>3. Manage growth needs and expectations</b>						
Through involvement of city staff	✓	✓	✓	✓	✓	✓
Through involvement of community, developers, and local businesses	✓		✓			✓
<b>4. Pursue excellence through training and leadership</b>			✓			
In customer service	✓	✓	✓	✓	✓	✓
In community support	✓	✓	✓	✓	✓	✓
<b>5. Manage 10 Year Capital Improvement Plan</b>			✓			
Updating and reviewing	✓	✓	✓	✓	✓	✓

**ALL GOVERNMENTAL FUNDS SUMMARY  
ADOPTED 2011-12 BUDGET**

	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Special Revenue Funds</b>	<b>Capital Project Funds</b>	<b>2011-12 Total</b>
<b>REVENUES</b>					
Property Taxes	1,273,500	2,916,000			4,189,500
Sales Taxes	4,696,000		1,977,580		6,673,580
Franchise Taxes	587,000				587,000
Fines & Forfeitures	383,300				383,300
Earnings from use of City Property	153,265		71,000		224,265
Charges for Services	56,600		130,000		186,600
Miscellaneous Revenue	367,400	900	500	3,600	372,400
Licenses & Permits	111,000				111,000
Operating Transfers In	678,750	94,519			773,269
Intergovernmental Revenue	51,000				51,000
<b>Total Revenues</b>	<b>8,357,815</b>	<b>3,011,419</b>	<b>2,179,080</b>	<b>3,600</b>	<b>13,551,914</b>
<b>EXPENDITURES</b>					
Personnel	6,426,683		179,900		6,606,583
Supplies	424,365		11,700		436,065
Services & Charges	1,503,415		685,283		2,188,698
Capital Outlay	0		10,000	4,034,000	4,044,000
Debt Service	0	3,088,301	348,027		3,436,328
Transfers	0		578,269		578,269
<b>Total Expenditures</b>	<b>8,354,463</b>	<b>3,088,301</b>	<b>1,813,179</b>	<b>4,034,000</b>	<b>17,289,943</b>
<b>Excess Revenues/Expenditures</b>	<b>3,352</b>	<b>(76,882)</b>	<b>365,901</b>	<b>(4,030,400)</b>	<b>(3,738,029)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>3,352</b>	<b>(76,882)</b>	<b>365,901</b>	<b>(4,030,400)</b>	<b>(3,738,029)</b>
<b>% of Change</b>	<b>0.01</b>	<b>(21.85)</b>	<b>0.20</b>	<b>(1.32)</b>	<b>(0.68)</b>
<b>Beginning Fund Balance</b>	<b>578,959</b>	<b>80,400</b>	<b>1,493,818</b>	<b>7,077,667</b>	<b>9,230,844</b>
<b>ENDING FUND BALANCE</b>	<b>582,311</b>	<b>3,518</b>	<b>1,859,719</b>	<b>3,047,267</b>	<b>5,492,815</b>

The All Governmental Funds Summary depicts budgeted governmental funds for the City of Marble Falls.

Three Year historical data related to each fund grouping is also found in this section.

**NOTE: Percentage of change is based on Net Change in Fund Balance and Ending Fund Balance.**

CITY OF MARBLE FALLS  
ALL FUNDS BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	23,095,417	9,118,401	9,118,401	9,446,126
REVENUES:				
General Fund	8,759,167	8,341,650	8,251,076	8,357,815
Proprietary Fund	4,661,603	4,449,750	4,403,250	4,409,850
Debt Service Fund	2,821,736	2,854,900	3,033,467	3,011,419
Special Revenue Fund	2,207,707	2,289,770	2,224,291	2,179,080
Capital Project Fund	524,479	4,802,058	4,748,175	3,600
TOTAL REVENUES	<u>18,974,692</u>	<u>22,738,128</u>	<u>22,660,259</u>	<u>17,961,764</u>
TOTAL FUNDS AVAILABLE	42,070,109	31,856,529	31,778,660	27,407,890
EXPENDITURES:				
General Fund	8,484,919	8,496,450	8,283,529	8,354,463
Proprietary Fund	4,949,389	4,470,047	4,304,070	4,401,864
Debt Service Fund	2,879,953	2,831,111	2,851,482	3,088,301
Special Revenue Fund	3,516,723	2,038,121	2,120,090	1,813,179
Capital Project Fund	13,120,724	7,585,748	4,773,363	4,034,000
TOTAL EXPENDITURES	<u>32,951,708</u>	<u>25,421,477</u>	<u>22,332,534</u>	<u>21,691,807</u>
ENDING FUND BALANCE	<u>9,118,401</u>	<u>6,435,052</u>	<u>9,446,126</u>	<u>5,716,083</u>

CITY OF MARBLE FALLS  
ALL FUNDS REVENUE SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
GENERAL FUND	8,759,167	8,341,650	8,251,076	8,357,815
PROPRIETARY FUND	4,661,603	4,449,750	4,403,350	4,409,850
DEBT SERVICE FUND	2,821,736	2,854,900	3,033,467	3,011,419
<b>SPECIAL REVENUE FUNDS</b>				
Hotel/Motel Tax	470,249	350,100	360,120	375,150
Cemetery Fund	21,724	4,000	16,200	16,000
Police Forfeiture	3,530	200	200	200
Economic Development Corp.	1,587,905	1,745,000	1,685,830	1,602,430
La Ventana PID	67,473	55,000	36,000	55,000
Impact Fee Fund	17,570	135,000	105,000	130,000
Flood Disaster Fund	0	0	0	0
Police Federal Forfeiture Fund	517	470	300	300
Flood Buy Back Fund	38,739	0	20,641	0
Subtotal	2,207,707	2,289,770	2,224,291	2,179,080
<b>CAPITAL PROJECT FUNDS</b>				
Wastewater Plant Improvements	1,026	500	350	400
Water Wastewater System Improv.	92	50	0	0
Utility Improvements Series 2007	445,481	4,463,378	4,462,978	200
Parks Improvements	47,315	50,000	2,750	0
General Improvements Series 2007	30,565	288,130	282,097	3,000
Subtotal	524,479	4,802,058	4,748,175	3,600
<b>TOTAL ALL FUNDS</b>	<b>18,974,692</b>	<b>22,738,128</b>	<b>22,660,359</b>	<b>17,961,764</b>

# All Funds Summary

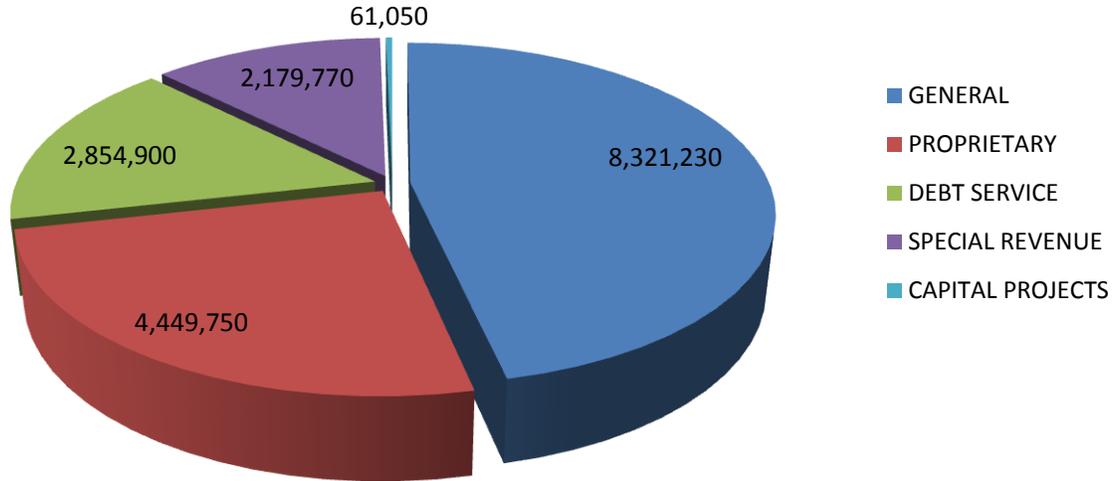
## Revenues by Category

### FY 2011-12

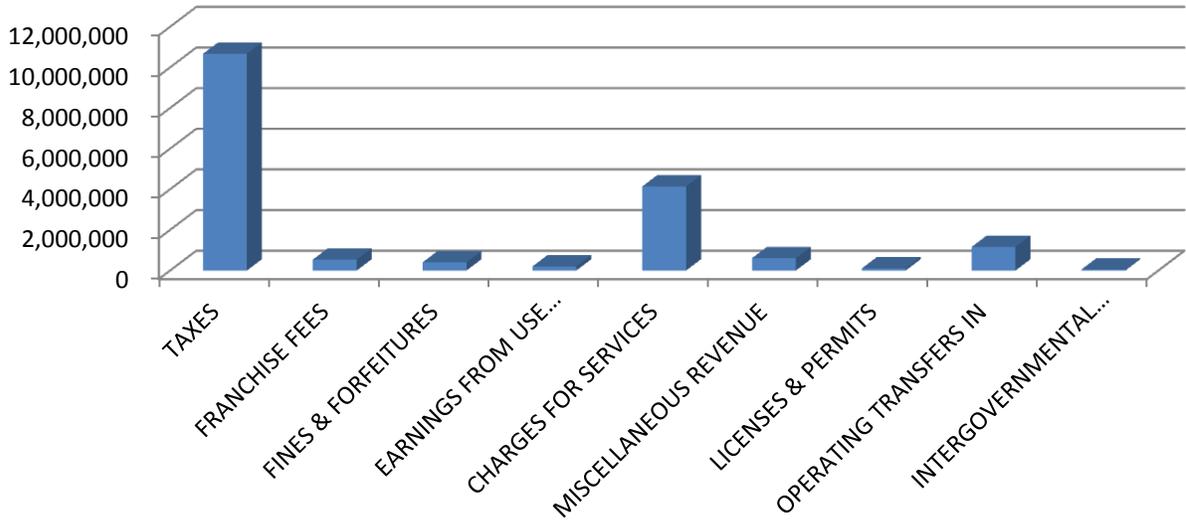
FUND NAME	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>TAXES</b>				
General Fund	5,557,556	5,829,500	5,828,500	5,969,500
Debt Service Fund	2,820,476	2,854,000	2,858,000	2,916,000
Special Revenue Funds	2,058,154	2,095,100	2,045,950	1,977,580
Subtotal	10,436,186	10,778,600	10,732,450	10,863,080
<b>FRANCHISE FEES</b>				
General Fund	527,617	536,000	552,785	587,000
Subtotal	527,617	536,000	552,785	587,000
<b>FINES &amp; FORFEITURES</b>				
General Fund	364,607	403,000	324,700	383,300
Subtotal	364,607	403,000	324,700	383,300
<b>EARNINGS FROM USE OF CITY PROPERTY</b>				
General Fund	111,748	132,765	129,265	153,265
Proprietary Fund	9,700	7,200	7,200	7,200
Special Revenue Funds	89,197	59,000	52,200	71,000
Subtotal	210,645	198,965	188,665	231,465
<b>CHARGES FOR SERVICES</b>				
General Fund	57,669	62,100	50,200	56,600
Proprietary Fund	3,093,206	3,940,400	3,924,800	3,906,500
Special Revenue Funds	17,570	135,000	105,000	130,000
Subtotal	3,168,445	4,137,500	4,080,000	4,093,100
<b>MISCELLANEOUS REVENUE</b>				
General Fund	658,041	446,485	440,826	367,400
Proprietary Fund	38,268	117,150	116,350	116,150
Debt Service Fund	1,260	900	25,467	900
Special Revenue Funds	42,786	670	21,141	500
Capital Project Funds	524,479	4,802,058	4,748,175	3,600
Subtotal	1,264,834	5,367,263	5,351,959	488,550
<b>LICENSES &amp; PERMITS</b>				
General Fund	96,129	105,000	98,000	111,000
Subtotal	96,129	105,000	98,000	111,000
<b>OPERATING TRANSFERS IN</b>				
General Fund	1,334,800	775,800	775,800	678,750
Proprietary Fund	1,520,429	385,000	355,000	380,000
Debt Service Fund	0	0	150,000	94,519
Subtotal	2,855,229	1,160,800	1,280,800	1,153,269
<b>INTERGOVERNMENTAL REV.</b>				
General Fund	51,000	51,000	51,000	51,000
Subtotal	51,000	51,000	51,000	51,000
<b>TOTAL</b>	<b>18,974,692</b>	<b>22,738,128</b>	<b>22,660,359</b>	<b>17,961,764</b>

# All Funds Summary 2011-2012

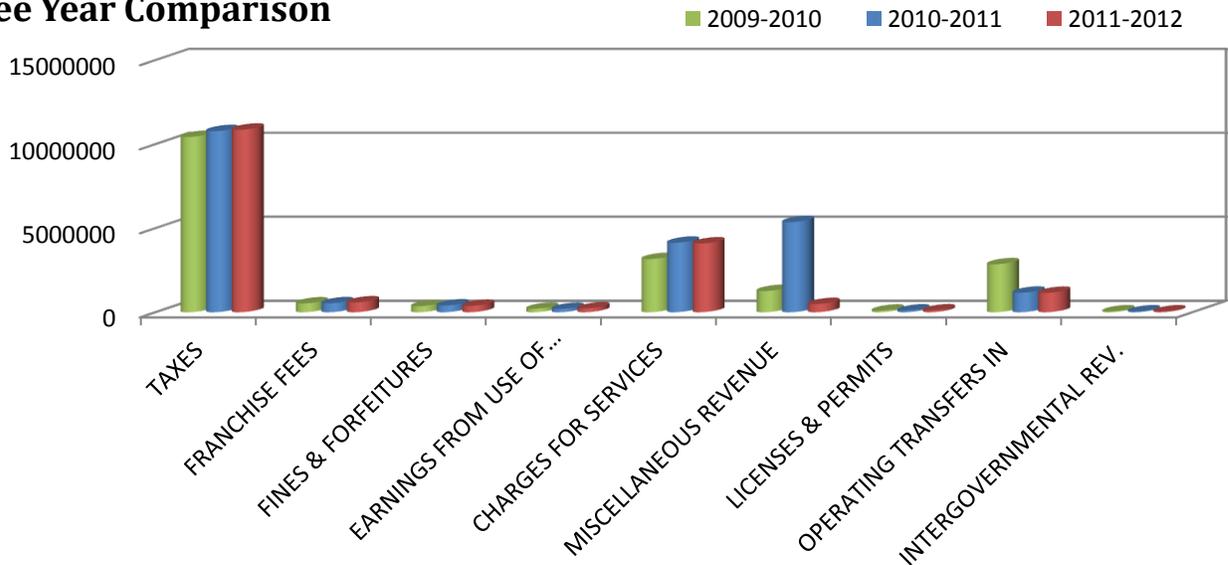
## Revenues by Fund



## Revenues by Category



## Three Year Comparison



CITY OF MARBLE FALLS  
ALL FUNDS EXPENDITURE SUMMARY  
FISCAL YEAR 2011-2012

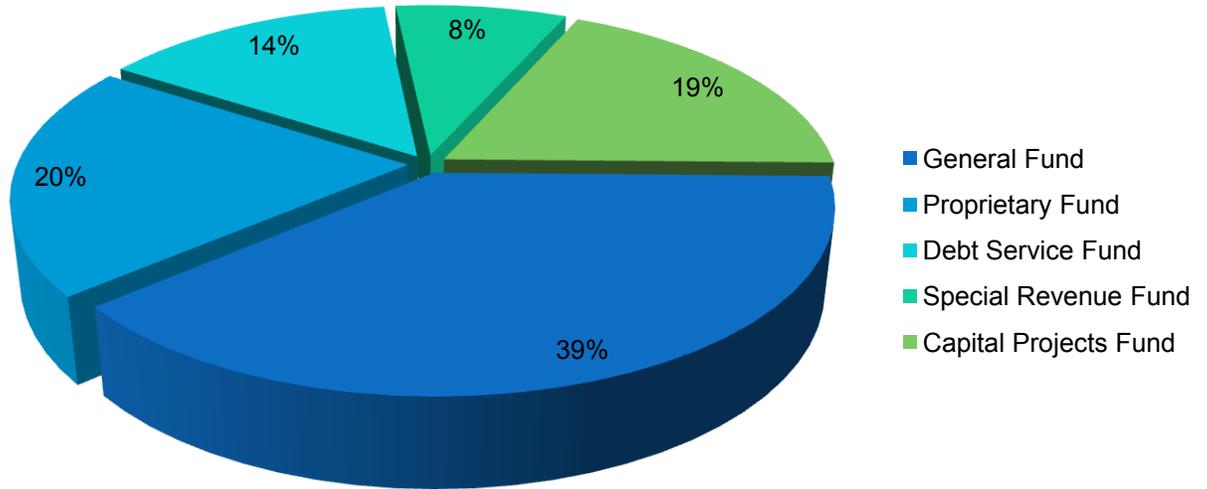
	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
GENERAL FUND	8,484,919	8,496,450	8,283,529	8,354,463
PROPRIETARY FUND	4,949,389	4,470,047	4,304,070	4,401,864
DEBT SERVICE FUND	2,879,953	2,831,111	2,851,482	3,088,301
<b>SPECIAL REVENUE FUNDS</b>				
Hotel/Motel Tax	425,440	397,875	375,375	472,144
Cemetery Fund	4,839	9,500	7,150	12,700
Police Forfeiture	104	110	104	16,104
Economic Development Corp.	2,610,755	1,267,846	1,371,836	1,149,427
La Ventana PID	67,613	2,700	30,110	2,700
Impact Fee Fund	20,454	135,000	105,000	130,000
Flood Disaster Fund	224,101	150,000	155,815	0
Police Federal Forfeiture Fund	125,856	75,090	73,319	30,104
Flood Buy Back Fund	37,561	0	1,381	0
Subtotal	3,516,723	2,038,121	2,120,090	1,813,179
<b>CAPITAL PROJECT FUNDS</b>				
Wastewater Plant Improvements	0	2,500,000	190,000	1,100,000
Water Wastewater System Improv.	0	0	0	0
Utility Improvements Series 2007	8,426,752	3,690,398	2,877,682	1,620,000
Parks Improvements	74,099	31,000	31,000	0
General Improvements Series 2007	4,619,873	1,364,350	1,674,681	1,314,000
Subtotal	13,120,724	7,585,748	4,773,363	4,034,000
<b>TOTAL ALL FUNDS</b>	32,951,708	25,421,477	22,332,534	21,691,807

CITY OF MARBLE FALLS  
ALL FUNDS  
EXPENDITURES BY CATEGORY  
FY 2011-12

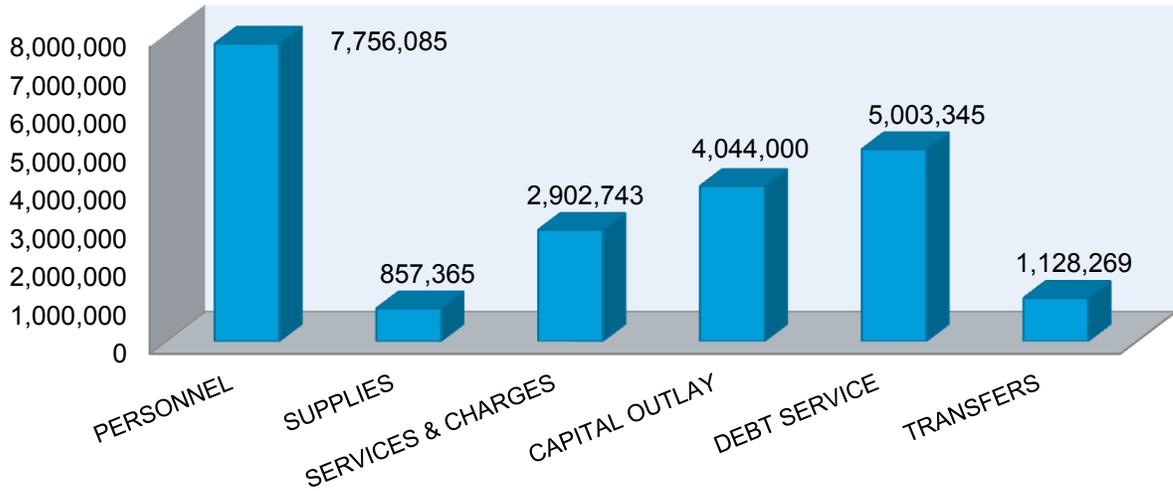
FUND NAME	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>PERSONNEL</b>				
General Fund	6,262,561	6,582,230	6,343,753	6,426,683
Water & Wastewater	1,128,853	1,199,199	1,146,170	1,149,502
Special Revenue Funds	73,066	141,290	74,010	179,900
<b>SUBTOTAL</b>	<b>7,464,480</b>	<b>7,922,719</b>	<b>7,563,933</b>	<b>7,756,085</b>
<b>SUPPLIES</b>				
General Fund	309,545	378,628	379,199	424,365
Water & Wastewater Fund	390,410	438,750	383,495	421,300
Special Revenue Funds	3,573	8,000	7,035	11,700
<b>SUBTOTAL</b>	<b>703,528</b>	<b>825,378</b>	<b>769,729</b>	<b>857,365</b>
<b>SERVICES &amp; CHARGES</b>				
General Fund	1,819,546	1,535,592	1,560,577	1,503,415
Water & Wastewater Fund	748,805	752,410	694,717	714,045
Special Revenue Funds	642,392	676,915	664,914	685,283
Capital Project Funds	119,958	36,000	53,700	0
<b>SUBTOTAL</b>	<b>3,330,701</b>	<b>3,000,917</b>	<b>2,973,908</b>	<b>2,902,743</b>
<b>CAPITAL OUTLAY</b>				
General Fund	93,267	0	0	0
Water & Wastewater Fund	0	0	0	0
Special Revenue Funds	160,525	230,000	222,215	10,000
Capital Project Funds	13,000,766	7,422,270	4,514,054	4,034,000
<b>SUBTOTAL</b>	<b>13,254,558</b>	<b>7,652,270</b>	<b>4,736,269</b>	<b>4,044,000</b>
<b>DEBT SERVICE</b>				
General Fund	0	0	0	0
Water & Wastewater Fund	1,657,321	1,579,688	1,579,688	1,567,017
Debt Service Fund	2,879,953	2,831,111	2,851,482	3,088,301
Special Revenue Funds	345,938	346,116	346,116	348,027
Capital Project Funds	0	127,478	205,609	0
<b>SUBTOTAL</b>	<b>4,883,212</b>	<b>4,884,393</b>	<b>4,982,895</b>	<b>5,003,345</b>
<b>TRANSFERS</b>				
General Fund	0	0	0	0
Water & Wastewater Fund	1,024,000	500,000	500,000	550,000
Special Revenue Funds	2,291,229	635,800	805,800	578,269
Capital Project Funds	0	0	0	0
<b>SUBTOTAL</b>	<b>3,315,229</b>	<b>1,135,800</b>	<b>1,305,800</b>	<b>1,128,269</b>
<b>TOTAL</b>	<b>32,951,708</b>	<b>25,421,477</b>	<b>22,332,534</b>	<b>21,691,807</b>

# All Funds Summary 2011-2012

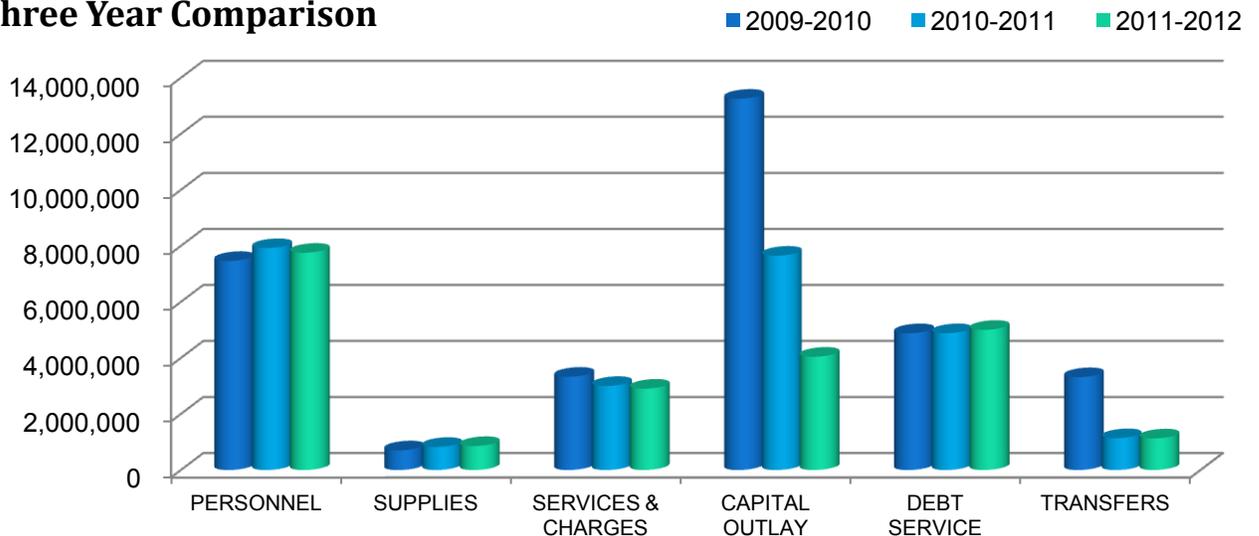
## Expenditures by Fund



## Expenditures by Category



## Three Year Comparison





# The City Organization

The City of Marble Falls is a home rule City operating a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a Mayor and 6 council members. The Council enacts local legislation, determines City policies and appoints the City Manager.

The City Manager is the Chief Administrative Officer and the head of the administrative branch of the City government. The City Manager is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of services to its citizens. The programs and personnel required to provide these services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry out specific activities and attain certain objectives.

Funds are further organized into groups called Departments. A Department is a group of related activities aimed at a major city service or program. At the head of each department is a director of the City. Directors have supervision and control of a Department, but are subject to supervision and control of the City Manager.

# Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. The budget process begins in April with department directors receiving packets from the Finance Department. The packets contain information about the department's historical expenditure amounts, along with current expenditures and budget amounts.

The Finance Department calculates personnel costs, debt service requirements and revenue projections for the new fiscal year, while the departments are preparing their budget requests. All the data combined with the department's requests compile a preliminary budget. At this point, the budget is usually unbalanced with expense requirements exceeding revenue projections.

During the month of June the City Manager and the department directors meet with City Council to determine goals and objectives for the new fiscal year. At this time the budget is not yet presented to City Council.

After listening to the goals and objectives as determined by City Council, the City Manager reviews and discusses the preliminary budget with the department directors. The City Manager modifies the budget after this review; and the resulting proposed budget is given to the City Council in July.

A series of City Council budget workshops are scheduled in July. The workshops are open to the public and are posted per open meetings law. The workshops allow the City Council to receive input on the budget from the City Manager and the department directors. It is through these workshops that Council forms its priorities for the next fiscal year.

With guidance from the City Council, the City Manager formulates a proposed budget. The City Charter requires that public hearings be held before adopting the budget. The hearings provide an opportunity for citizens to express their ideas and concerns about the proposed budget.

After the public hearings the City Council votes on adoption of the budget. This year's budget calendar is on the following page.

# Fiscal Year 2011-2012 Budget Planning Calendar

## As of 03/01/2011

April 18, 2011	<b><u>Budget Kickoff Meeting</u></b> – Presentation by the City Manager of the budget and expectations and distribution of the budget manual. Budget preparation instruction workshop. All Department Heads and key budget staff are to attend. Council Chambers after 10 a.m. staff meeting.
April 26, 2011	Budget request letters sent to Outside Agencies.
June 1, 2011	Goal setting with council members. Council Chambers 4 p.m. - 7 p.m.
June 2, 2011	<b><u>Budget Retreat</u></b> Meeting with City Council and staff to determine goals and objectives for the FY 11/12 budget. MFISD Community Room 9 a.m. – 4 p.m.
June 13, 2011	<b><u>Initial Budget Input Deadline</u></b> - All items to be turned in including Narratives and Performance Measures. Preliminary revenue estimates completed by Finance and entered into the draft budget.
June 20-24, 2011	Budget Review meetings with City Manager and Department Heads. Appointments will be coordinated with each Department Head
June 28, 2011	Hotel/Motel requests presented to Hotel & Motel committee meeting. Council chambers 6 p.m. - 8 p.m.
June 30, 2011	CIP Committee Meeting
July 8, 2011	Working draft of line item budget provided to City Manager.
July 11, 2011	Outside Agency funding requests reviewed by the Parks and Recreation Commission 12 p.m. - 2 p.m.
July 12-13, 2011	City Council <b><u>Budget Workshops</u></b> . Council Chambers 12 p.m. – 5 p.m.
July 22, 2011	Tax Appraisal Roll received from the Burnet County Appraisal District.
July 29, 2011	Publish <b><u>Effective and Rollback Tax Rate Notice</u></b> in the official newspaper.
August 2, 2011	<b><u>Council Meeting</u></b> - Governing Body to discuss tax rate, take record vote, and schedule public hearing.
August 16, 2011	<b><u>Council Meeting</u></b> – Public hearing and first reading of Budget and Appropriations Ordinance and Tax Rate Ordinance.
September 6, 2011	<b><u>Council Meeting</u></b> – Public hearing and second reading on Budget and Appropriations Ordinance.
September 20, 2011	<b><u>Council Meeting</u></b> – Adoption of Budget and Appropriations Ordinance and Tax Rate Ordinance.

# City Funds

For fiscal purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, and the changes therein are segregated and recorded. There are three basic types of governmental funds:

**Governmental** – Includes activities usually associated with a typical local government’s operations, such as police protection. Governmental funds also include special revenue funds that account for proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

**Proprietary** – This fund more closely resembles private business enterprises. The intent is that the costs of providing certain goods and services to the public should be financed or recovered primarily through user charges.

**Fiduciary** – This fund was created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

The budgeted funds for the City of Marble Falls are:

## **General Fund (Governmental)**

Accounts for all financial resources except those required to be accounted for in another fund. The General Fund of the City of Marble Falls contains the Administration, Municipal Court, Non-departmental, Finance, Human Resources, Police, Fire, Development Services, Street, and Parks & Recreation

## **Water & Wastewater Fund (Proprietary)**

Accounts for the operations related to providing water and wastewater services to customers in the City of Marble Falls service area. The Water & Wastewater Fund contains the Water Services, Water Plant, Wastewater Services, Wastewater Plant, Wastewater Irrigation System, and Debt Service.

## **Debt Service Fund (Governmental)**

Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

## **Special Revenue (Governmental)**

Accounts for specific revenue sources that are legally restricted to expenditure for specific purposes. The Special Revenue funds for the City of Marble Falls are Hotel/Motel Tax Fund, Cemetery Fund, Police Forfeiture, Economic Development Corporation, La Ventana PID, Impact Fee, Flood Disaster Fund, Police Federal Forfeiture, and Flood Buy Back Fund.

## **Capital Projects Fund (Governmental)**

Accounts for the revenues, most of which are derived from bond proceeds, and expenditures related to the acquisition of major capital facilities. The funds for the City of Marble Falls are Wastewater Plant Improvement Fund, Water & Wastewater System Improvements, Utility Improvements Series 2007, Parks Improvements, and General Improvements Series 2007.

## **Basis of Accounting and Budgeting**

The City's accounting and budgeting records for all general governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available and expenditures when goods and services are received. The exception would be the principal and interest on long term debt, which is recognized when paid. The proprietary fund is accounted for and budgeted for using the accrual basis.

## **Revenue Descriptions**

### **General Fund**

**Property Tax Rate and Property Tax Revenue.** The total value of all taxable property as rendered by the Burnet County Appraisal District has increased 1% this year as compared to the 10% decrease in the previous year. The increase represents the slow growth. The tax roll as certified by the appraisal district and the calculation of the tax rate levy is provided in this section. The property tax rate was not increased for FY 2011-2012.

Under state law there are five separate tax rates calculated by the tax assessor.

1. **The Effective Tax Rate:** If adopted, this rate would provide the same amount of revenue collected last year from properties on the tax roll. This rate calculation requires the taxing entity to account for changes in the value of existing properties. This rate calculation is not affected by new properties.
2. **Notice and Hearing Rate:** This rate is any amount above the Effective Tax Rate. Public hearings must be held regarding the tax rate if this or a higher rate is adopted.
3. **Maintenance and Operations Rate:** This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.
4. **Debt Service Rate:** This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.
5. **Rollback Rate:** Under the Rollback Rate calculation, the Maintenance and Operations component exceeds the Maintenance and Operations component of the Effective Tax Rate by 8%. An adopted tax increase beyond 8% is subject to being "rolled back" by the electorate.

**Sales Tax Collections.** The City of Marble Falls' sales tax base had been increasing at a steady rate, for the past years until FY 08/09. We saw a decrease in sales tax of about 3% in FY 08/09. Sales tax revenue represents 55% of the entire General Fund revenues. The projected collections for sales tax for FY 11/12 are projected at a 2% increase.

**Franchise Fees.** These fees are derived from major public utilities operating within the City and are intended to reimburse the City for the use of public streets and rights of way. The fee is generally computed as a percent of gross receipts and the percentages vary among the utility classes. The fees are applicable to Pedernales Electric Cooperative, ATMOS, Northland Cable, Allied Waste Systems and various telephone service providers.

**Licenses, Permits and Fees.** Revenue from these categories is intended to cover the costs of general government services such as building inspection, plat recording and consultation and other various services. The City increased the fees in January 2007. These fees have been very low in comparison to other neighboring communities.

### **Proprietary Fund**

**Water & Sewer Revenues.** These revenues are generated from water and wastewater billings. Projections of these revenue items are partly determined by historical collections and projected growth. The various assumptions used to project the growth are continuously reviewed and adjusted as needed. We did not increase utility rates in FY 2011/12.

**Charges for services.** Revenues included in this category are water and wastewater connection fees, connects and disconnects of services. These fees are usually one time fees and are directly related to the housing growth in the city.

# Property Tax Analysis

Average Residential Property Value (2011-2012) \$166,319

Last Year's Effective Tax Rate \$0.6135  
 Last Year's Rollback Tax Rate \$0.6714  
 Last Year's Adopted Tax Rate \$0.6435

This Year's Effective Tax Rate \$0.6389  
 This Year's Rollback Tax Rate \$0.6894  
 This Year's Proposed Tax Rate \$0.6435

Tax Levy:	<u>Maintenance &amp; Operations</u>	<u>Interest &amp; Sinking</u>	<u>Total Rate &amp; Levy</u>
Taxable Value	\$577,490,755	\$577,490,755	\$577,490,755
Maint & Operation Rate/100	\$0.1837		
Debt Rate/100		\$0.4598	
Total Rate			\$0.6435
Total Levy	\$1,060,851	\$2,655,302	\$3,716,153
Over 65 Freeze Levy	\$91,547	\$213,609	\$305,156
Collection Rate	100%	100%	100%
<b>Estimated Tax Revenue</b>	<b><u>\$1,152,397</u></b>	<b><u>\$2,868,911</u></b>	<b><u>\$4,021,309</u></b>

# Tax Levies, Rates and Values for Ten Years

<b>Year</b>	<b>M&amp;O</b>	<b>I&amp;S</b>	<b>Total Rate</b>	<b>Taxable Value</b>	<b>Over 65 Freeze Levy</b>
2001-2002	\$0.1929	\$0.1771	\$0.3700	\$292,288,464	
2002-2003	\$0.2228	\$0.1597	\$0.3825	\$325,850,898	
2003-2004	\$0.2294	\$0.1906	\$0.4200	\$363,076,294	
2004-2005	\$0.1780	\$0.2390	\$0.4170	\$401,839,564	
2005-2006	\$0.2017	\$0.2183	\$0.4200	\$433,478,793	
2006-2007	\$0.1921	\$0.2029	\$0.3950	\$494,267,859	
2007-2008	\$0.1821	\$0.3029	\$0.4850	\$523,522,685	
2008-2009	\$0.1800	\$0.4500	\$0.6300	\$596,081,363	
2009-2010	\$0.1818	\$0.4316	\$0.6134	\$638,075,046	
2010-2011	\$0.1932	\$0.4503	\$0.6435	\$572,437,375	\$247,847
2011-2012	\$0.1837	\$0.4598	\$0.6435	\$577,490,755	\$305,156

FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also first year for the \$5,000 homestead exemption for all homeowners.

## **Financial Policies**

### **Purpose**

The City of Marble Falls has established financial policies to achieve and maintain positive long-term financial condition. These policies provide guidance to the Finance department in planning and managing the City's financial affairs and in developing recommendations to the City Manager and City Council.

### **Budget Policies**

1. The City shall adopt a balanced operations budget, where operating revenues are equal to, or exceed, operating expenditures. In cases, where there is an excess of expenditures over revenues the City Council may approve utilizing unappropriated reserves for the shortage.
2. Departmental budgets are divided into two categories: Operating and Capital Outlay. The department director may exceed budgeted line item amounts, making sure to not spend over the limits of the total Operating budget, net of salary and benefits. No additional personnel positions may be added without City Council approval. The Capital Outlay budget is allocated for specific projects with specific amounts. Any alteration to the Capital Outlay portion of the budget requires an approved budget amendment.
3. The City Council may amend the budget by ordinance, but shall not authorize expenditures in excess of the total estimated revenue plus fund balance. Amendments are regularly reviewed at midyear. Approved amendments are filed with the City Secretary.
4. Financial control systems shall be in place to monitor compliance with the adopted budget.

### **Capital Expenditure Policies**

1. Any item costing \$5,000 or more and having an estimated useful life of 5 years or more will be classified as capital outlay expenditure. These items are itemized separately in the department line item budget.
2. All capital outlay items shall be inventoried annually and shall have a fixed asset tag when feasible.
3. Construction in progress and capital improvement projects that will be funded during the fiscal year will be shown in the appropriate budget.
4. The City Council may issue bonds, certificates of obligation, tax notes, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved funding for the project.

## Capitalization Policy

Capital assets categories, thresholds and useful life will be:

<u>Classes of Assets</u>	<u>Threshold</u>	<u>Useful Life</u>
Land	\$5,000	capitalize only
Land improvements	\$5,000	10-20 years
Buildings	\$5,000	25-40 years
Building Improvements	\$5,000	25-40 years
Vehicles	\$5,000	5-10 years
Equipment/Machinery	\$5,000	5-10 years
Infrastructure	\$5,000	20-40 years
Utility Systems	\$5,000	25-40 years

For clarification purposes of this policy the above items are generally defined as but not expressly limited to the following definitions:

1. Land is the purchase price or fair market value, in the case of donated property, at the time of acquisition. Right of way acquisitions are included in this category.
2. A building is a structure that is permanently attached to the land, has a roof, and is partially or completely enclosed by walls. A building improvement must extend the life of the building or increase the value of the building.
3. Building improvements include fences, parking lots, recreation areas, etc.
4. Infrastructure and Utility Systems are considered stationary and can be utilized for a significantly greater number of years than most capital assets. Examples are streets, water lines, wastewater lines, gutters, curbs, fire hydrants, bridges, dams, etc.

## Reporting Policies

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall and on the City's website.
2. Quarterly financial statements will be given to the City Council.
3. Quarterly investment reports will be given to the City Council.
4. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. The report will be presented to the City Council upon completion and will be available for public viewing at City Hall and on the City's website.

## Fund Balance Requirements

The City of Marble Falls requires that General Fund, Water & Wastewater Fund and Economic Development Corporation Fund maintain a minimum fund balance of 25% of the current year operations and maintenance budget for each of the mentioned funds.

# Statistical Section

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**Construction Activity and Property Value  
Last Ten Fiscal Years  
(Unaudited)**

Fiscal Year	Total Property Value (2)	Commercial Construction (1)		Residential Construction (1)		Local Bank Deposits (3)
		Number of Permits	Value	Number of Permits	Value	
2002	292,288,464	71	9,643,362	109	5,989,152	N/A
2003	325,850,898	75	12,027,062	105	5,984,052	N/A
2004	363,076,294	91	12,074,090	137	16,740,278	N/A
2005	401,839,564	225	13,711,048	120	15,160,319	N/A
2006	433,478,793	376	11,672,534	395	18,046,073	204,296
2007	494,267,859	506	50,120,797	700	22,955,961	385,204
2008	523,522,685	426	96,963,458	446	10,075,091	342,754
2009	596,081,363	338	16,330,760	613	8,563,008	355,100
2010	638,075,046	369	12,762,695	293	3,974,484	340,845
2011	617,023,735	(4) 337	15,517,401	212	1,902,367	541,610 *

(1) City of Marble Falls Development Services Department

(2) Burnet County Tax Assessor-Collector

(3) Source: American Bank, Cattleman's Bank, Security State Bank, International Bank of Commerce, and Treaty Oak Bank. Deposits are based on calendar year and number is expressed in thousands.

\*BBVA Compass information was not available this year.

(4) FY 2010-2011 is the first year where the tax freeze for over 65 and \$50,000 homestead exemption became effective. Also, first year for the \$5,000 homestead exemption for all homeowners.

## Demographic and Economic Statistics Last Ten Fiscal Years (Unaudited)

<u>Fiscal Year</u>	<u>Estimated Population</u>	<u>Per Capita Income</u>	<u>Median Age</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2000	4,959	18,216	41.16	3,387	1.1%
2001	5,606	20,373	42.37	3,476	1.4%
2002	6,253	22,530	43.58	3,517	1.8%
2003	6,900	24,687	44.81	3,507	1.8%
2004	6,900	26,046	43.50	3,791	1.6%
2005	6,900	19,927	36.7	3,869	N/A
2006	7,200	20,873	36	3,869	3.0%
2007	7,200	21,702	37	3,946	3.3%
2008	7,200	22,368	41.2	4,011	4.7%
2009	7,695	27,008	43.85	4,019	1.5%
2010	7,200	22,679	43.85	4,041	7.1%

Data Sources:

Estimated Population - U. S. Census Bureau (2000 population) and the Capital Area Planning Council of the Texas Council of Governments

Per Capita Income - Census Bureau America Community Survey 2005-2009 data

Median Age - Claritas Market Place Report as of April 2009 for 0-10 mile radius

School Enrollment - Marble Falls Independent School District. Based on enrollment at the start of school year.

Unemployment - Burnet County for September 2011 per Texas Workforce Commission

Annual figures between U. S. Census years have been estimated

ESRI website

## Population by Single Race Classification\*

<u>Race</u>	<u>Percentage</u>
White Alone	87.76
Black or African American Alone	1.42
American Indian and Alaska Native Alone	0.41
Asian Alone	0.62
Native Hawaiian and Other Pacific Islander Alone	0.02
Some Other Race Alone	8.05
Two or More Races	1.73

## Population by Educational Attainment\*

<u>Educational Attainment</u>	<u>Percentage</u>
Less than 9th grade	6.05
Some High School, no diploma	11.93
High School Graduate (or GED)	29.38
Some College, no degree	24.86
Associates Degree	4.77
Bachelor's Degree	15.46
Master's Degree	4.74
Professional School Degree	2.1
Doctorate Degree	0.71

\* Data as of 2009 and includes a 10 mile radius

**Principal Taxpayers**  
**Fiscal Year Ending September 30, 2011**

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2011 Assessed Valuation <sup>(1)</sup></u>	<u>Percentage of Assessed Value</u>
Huber JM Corp	Stone Quarry	11,157,504	1.808%
Wal-Mart Store Inc 01-0781	Discount Retailer	9,384,112	1.521%
Wal-Mart Stores East LP	Discount Retailer	7,924,657	1.284%
Lowe's Home Centers Inc	Home Improvement	7,527,957	1.220%
Johnson-Sewell Family Partnership	Auto Dealership	7,181,750	1.164%
HD Development Properties LP	Home Improvement	5,493,850	0.890%
Lowe's Home Centers Inc	Home Improvement	4,665,545	0.756%
Panhandle Hospitality LTD	Hotel Industry	4,534,523	0.735%
Highland Lakes RP LTD	Assisted Living Facility	4,339,883	0.703%
Home Depot USA - Inc	Home Improvement	4,241,457	0.687%

(1) Source: Burnet County Appraisal District

## **Major Area Employers**

### **Fiscal Year Ending September 30, 2011**

<b><u>Employer</u></b>	<b><u>Product</u></b>	<b><u>Employees</u></b>
Marble Falls ISD	Education	621
Wal-Mart	Discount Retailer	373
H.E.B.	Grocery Store	189
Johnson-Sewell Ford Lincoln Mercury	Retail/Service	116
City of Marble Falls	Government	124
American Bank	Bank	100
The Home Depot	Home Improvement	100
Lowe's	Home Improvement	100
Cold Spring Granite Company	Mining	80
Pedernales Electric Cooperative	Utilities	72

# Miscellaneous Statistical Data

## September 30, 2011

### (Unaudited)

<b>Date of Incorporation:</b>	1907	<b>Form of Government</b>	
<b>Date of City Charter Adoption:</b>	1986	Council Members	7
<b>Population:</b>	7,200	Employees	124
<b>Area (square miles):</b>	12.86		
		<b>Public Library</b>	
<b>Street System</b>		Number of titles	43,512
Miles of paved	60	Annual circulation	149,229
Number street lights	448		
		<b>Parks</b>	
<b>Fire Protection</b>		Number of acres	123
Stations	1	Public parks	14
Firefighters	6	Community Center	N/A
Chief	1	Senior Recreation Center	N/A
Fire Engineers	3		
Captains	3	<b>Public Education</b>	
Fire Marshal	1	Number of students	4,079
Administrative Aide	1	Average daily attendance	3,800
		Number of teachers	280
<b>Police Protection</b>		Elementary schools	4
Station	1	Jr. High school	1
Police Officers	12	High school	1
Dispatchers	8		
School Resource Officer	1	<b>Building Permits</b>	
Captains	2	Permits issued	564
Investigators	4	Estimated cost	\$21,312,863
Patrol Sergeants	4		
Warrant Officer	0	<b>Elections</b>	
Animal Control Officer	1	Registered voters	3,274
Chief	1	# of votes cast in last general election	453
Assistant Chief	1	Percentage of votes cast to number of registered voters	14%
Records Clerk	1		
Information Technician	1		
		<b>Sewer System</b>	
<b>Water System</b>		Sewer connections	2,508
Number customers	2,894	Miles of sewer:	
Daily average consumption (gallons)	2,079,000	Storm	12
Storage capacity (gallons)	2,739,000	Sanitary	63
Miles of water mains	83.89		
Number of fire hydrants	544		

# Personnel Schedule

FULL TIME EQUIVALENTS  
 FY 08-09    FY 09-10    FY 10-11    FY 11-12

## GENERAL FUND

### ADMINISTRATION

Administrative Assistant	0	0	1	1
Assistant City Manager	1	1	1	1
City Engineer	0	0	0	1
City Manager	1	1	1	1
City Secretary	1	1	1	1
Maintenance Technician	1	1	0	0
Support Services Director	1	1	0	0

Sub-Total:                    4            4            4            5

### MUNICIPAL COURT

Municipal Judge	1	1	1	1
Deputy Court Clerk	1	1	1	1
Municipal Court Clerk	1	1	1	1

Sub-Total:                    3            3            3            3

### FINANCE DEPARTMENT

Director of Finance	1	1	1	1
Accounting Supervisor	1	0	0	0
Finance Clerk	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Utility Clerk	1	2	2	2
Clerk I	1	0	0	0

Sub-Total:                    6            5            5            5

### HUMAN RESOURCES DEPARTMENT

Human Resources Director	1	1	1	1
Maintenance Technician	0	0	1	1

Sub-Total:                    1            1            2            2

Notes: Transferred Maintenance Technician to Human Resources Department from Administration

# Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 08-09	FY 09-10	FY 10-11	FY 11-12
<b>POLICE DEPARTMENT</b>				
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Captains	2	2	2	2
Information Technician	1	1	1	1
Investigators	5	5	5	4
Patrol Sergeant	4	4	4	4
Patrol Officer	12	12	12	12
Records Clerk	1	1	1	1
Clerk 1	1	1	1	1
School Resource Officer	1	1	1	1
Warrant Officer	1	1	0	0
Animal Control Officer	1	1	1	1
Supervisor Communications	1	1	1	1
Communications Officer	8	8	8	8
Evidence Technician	0	0	0	1
Operations Manager	0	0	0	1
Sub-Total:	<u>40</u>	<u>40</u>	<u>39</u>	<u>40</u>
<b>FIRE DEPARTMENT</b>				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	0	0
Fire Clerk	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	7	7	6	6
Sub-Total:	<u>17</u>	<u>17</u>	<u>15</u>	<u>15</u>
<b>DEVELOPMENT SERVICES</b>				
Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	3	3	3
Code Compliance Inspector	1	1	1	1
Associate Planner	1	1	1	1
Planning Services Clerk	1	1	1	1
Development Services Clerk	2	2	2	2
Sub-Total:	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>

# Personnel Schedule

	FULL TIME EQUIVALENTS			
	FY 08-09	FY 09-10	FY 10-11	FY 11-12
<b>STREET DEPARTMENT</b>				
Public Works Director	1	1	1	1
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Public Works Clerk	1	1	1	1
Maintenance Technician	6	6	6	6
Sub-Total:	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>
*Salary budgeted in Water Services				
<b>PARKS AND RECREATION</b>				
Parks & Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks & Recreation Clerk	1	1	1	1
Maintenance Technician	8	8	8	8
Sub-Total:	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>
<b>TOTAL GENERAL FUND:</b>	<b><u>106</u></b>	<b><u>105</u></b>	<b><u>103</u></b>	<b><u>105</u></b>

# Personnel Schedule

FULL TIME EQUIVALENTS  
 FY 08-09    FY 09-10    FY 10-11    FY 11-12

## WATER/WASTEWATER FUND

### WATER SERVICES

Assistant Public Works Director	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Technician	4	4	4	4
Utility Technician	2	2	2	2
Utility Clerk	1	1	1	1
Sub-Total:	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>

### WATER PLANT

Water Plant Superintendent	1	1	1	1
Water Plant Operator	3	3	3	3
Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

### WASTEWATER SERVICES

WW Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Technician	2	2	2	2
Sub-Total:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

### WASTEWATER PLANT

Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	5	4	4	4
Sub-Total:	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>

### WASTEWATER IRRIGATION SYSTEM

Plant Operator	1	1	1	1
Sub-Total:	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

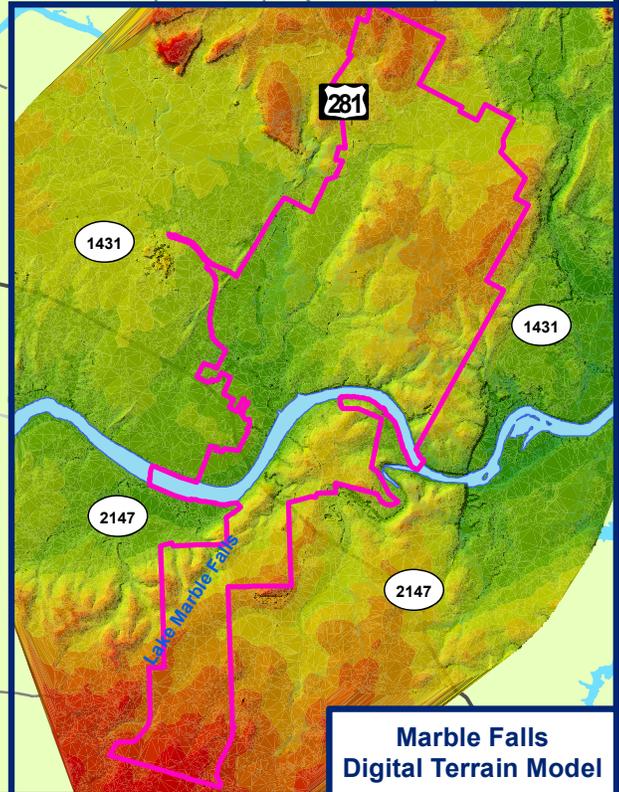
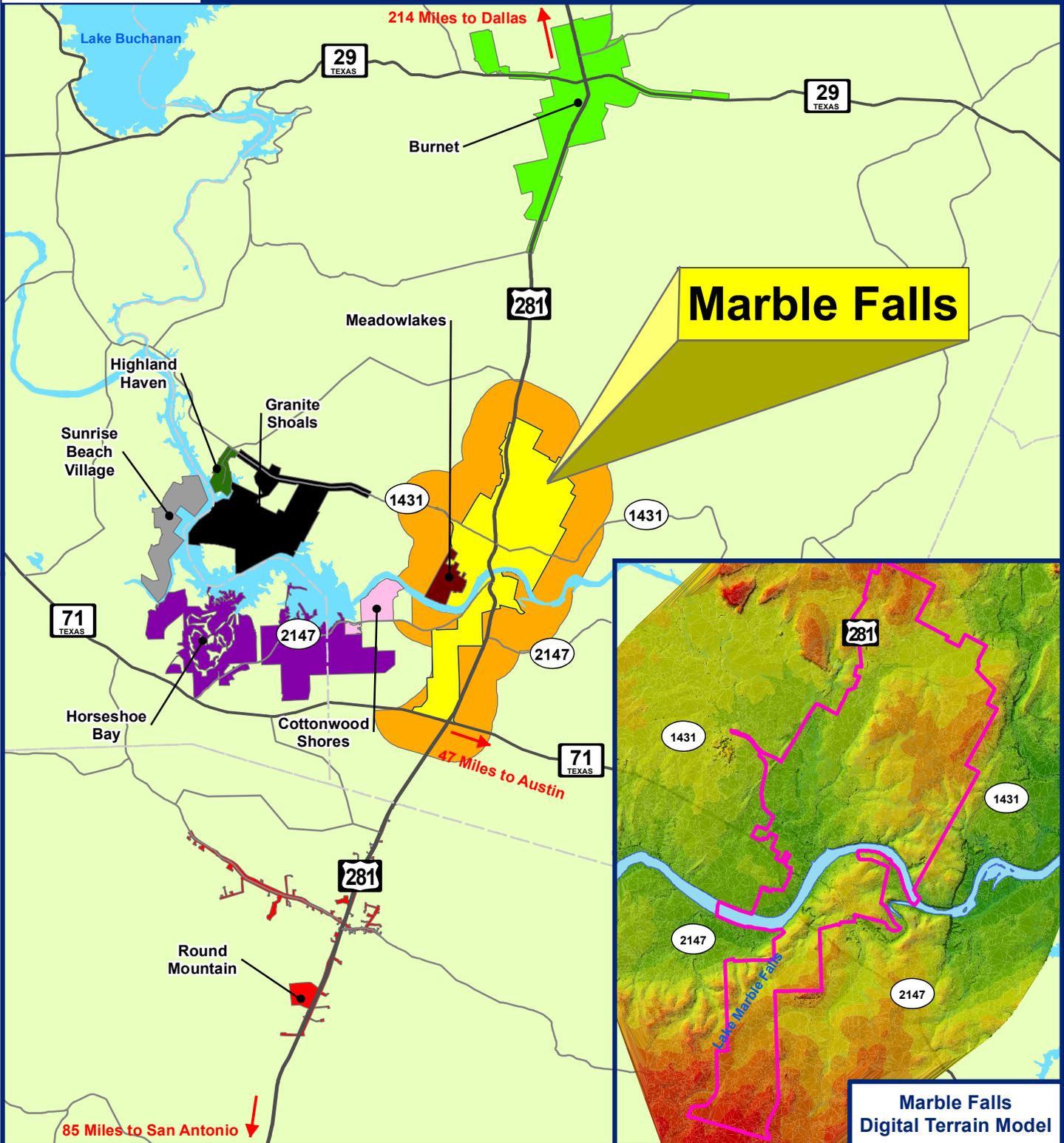
<b>TOTAL WATER/WASTEWATER FUND:</b>	<b><u>25</u></b>	<b><u>24</u></b>	<b><u>24</u></b>	<b><u>24</u></b>
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<b>GRAND TOTAL ALL FUNDS:</b>	<b><u>131</u></b>	<b><u>129</u></b>	<b><u>127</u></b>	<b><u>129</u></b>
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# City of Marble Falls, Texas



Marble Falls	Highland Haven City Limit	<b>Elevation (ft)</b>	858 - 906
Marble Falls - ETJ	Horseshoe Bay City Limit	1094 - 1142	811 - 858
Burnet City Limit	Meadowlakes City Limit	1047 - 1094	764 - 811
Cottonwood Shores City Limit	Round Mountain City Limit	1000 - 1047	717 - 764
Granite Shoals City Limit	Sunrise Beach Village City Limit	953 - 1000	670 - 717
	* Overview Terrain	906 - 953	

**Marble Falls Digital Terrain Model**



1 inch = 2 miles

# City of Marble Falls History

Driving into Marble Falls down the river hill, one immediately sees the large dome of pink and red granite, known as the Granite Mountain, which lies west of the city. Crossing the river bridge, the beautiful Lake Marble Falls welcomes those entering the city.

In 1881, the Granite Mountain donated granite to the state of Texas for building the state capitol. Between, 1885 and 1887 some 15,700 loads of granite were transported to Austin for the construction of the capitol. The granite was donated in exchange for a railway connection to Austin.

The falls, for which the city was named, had attracted attention since the first Spanish explorers penetrated Central Texas and noted it on their maps as the “Great Falls”, and then as the “Falls on the Colorado”. This is what inspired Adam Rankin Johnson to create a town on the banks of the river. In the early 1950’s, when Max Starcke Dam was built, the natural falls became invisible by the formation of the new lake.

On July 6, 1887, the charter of the Texas Mining and Improvement Company was filed in Burnet County. Adam Rankin Johnson and nine others ran the town under this organization. An election was held in the Town of Marble Falls on May 18, 1907 to determine if the town should form an incorporation as a village. At this time, a mayor-alderman form of government was instituted. On April 9, 1910, the citizens voted to adopt the provisions relating to cities and towns in lieu of the provisions relating to towns and villages. The town became known as the City of Marble Falls. In 1917 the all male voting population of Marble Falls elected Orpehlia (Birdie) Crosby Harwood the first woman mayor of the city, and perhaps the first woman in the United States who ever held the office of mayor of her city.

Population estimates hovered around 1,000 during most of the first half of the twentieth century. Present day population in the city is 7,200, while population within a 10 mile radius is estimated at 28,266.

Located in the heart of the Texas Hill Country, Marble Falls is 47 miles west of Austin and 85 miles north of San Antonio. Plenty of parks provide opportunities to enjoy the beauty of the Texas Hill Country. Lake Marble Falls is part of the Highland Lakes chain, the largest chain of lakes in Texas. Winding its way along 6 miles of steep limestone cliffs and hills in the City of Marble Falls, the lake is popular for boating, sailing, water-skiing and swimming.

Sources: The Handbook of Texas Online; [Burnet County History](#); [The New Handbook of Texas](#); “Frontier Times Magazine, Vol. 21, No. 4 – January 1944



# General Fund

The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in other funds. It receives a greater variety and amount of taxes and other revenues and finances a wider range of governmental activities than any other fund. Major functions financed by the General Fund include: Administration, Municipal Court, Finance, Human Resources, Mayor and City Council, Police, Fire, Development Services, Streets, and Parks and Recreation.

CITY OF MARBLE FALLS  
GENERAL FUND -01  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	337,164	611,412	611,412	578,959
REVENUES:				
Operating Revenues	7,431,867	7,569,150	7,478,576	7,686,565
Operating Transfers In	1,327,300	772,500	772,500	671,250
Total Revenues	8,759,167	8,341,650	8,251,076	8,357,815
TOTAL FUNDS AVAILABLE	9,096,331	8,953,062	8,862,488	8,936,774
EXPENDITURES:				
Operating Expenditures	8,484,919	8,496,450	8,283,529	8,354,463
ENDING FUND BALANCE	611,412	456,612	578,959	582,311

**Revenues by Category  
General Fund - 01  
FY 2011-12**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>PROPERTY TAXES</b>					
4001	Current Property Taxes	1,145,461	1,205,000	1,205,000	1,230,000
4002	Delinquent Prop. Taxes	25,996	21,500	21,500	22,500
4003	Penalty & Interest-Taxes	21,454	21,000	20,000	21,000
	<b>Subtotal</b>	<b>1,192,911</b>	<b>1,247,500</b>	<b>1,246,500</b>	<b>1,273,500</b>
<b>SALES TAXES</b>					
4005	Sales Tax	2,909,762	3,055,000	3,055,000	3,131,000
4006	Sales Tax/Prop. Tax Relief	1,454,883	1,527,000	1,527,000	1,565,000
	<b>Subtotal</b>	<b>4,364,645</b>	<b>4,582,000</b>	<b>4,582,000</b>	<b>4,696,000</b>
<b>FRANCHISE FEES</b>					
4008	Franchise Fees-ATMOS	14,296	24,000	38,575	45,000
4009	Franchise Fees-TELCOM	48,681	58,000	55,000	58,000
4010	Franchise Fees-Northland	32,931	35,000	30,210	31,000
4011	Franchise Fees-PEC	281,019	295,000	295,000	295,000
4012	Franchise Fees-Allied Waste	123,692	100,000	110,000	130,000
4013	Franchise Fees-Time Warner	26,998	24,000	24,000	28,000
	<b>Subtotal</b>	<b>527,617</b>	<b>536,000</b>	<b>552,785</b>	<b>587,000</b>
<b>FINES &amp; FORFEITURES</b>					
4030	Municipal Court Fines	272,494	305,000	260,000	305,000
4031	Mun. Court-Service Fees	16,206	23,000	12,000	16,000
4032	Warrant Service Fees	51,804	44,000	30,000	35,000
4033	Building Security Fund	8,302	10,000	7,500	8,500
4035	Municipal Court Tech Funds	11,463	15,000	10,000	12,000
4044	Time Payment Fees	1,813	2,000	1,500	1,800
4045	Driver Safety Course	2,525	4,000	2,500	3,000
4046	Juvenile Case Mgmt Fund	0	0	1,200	2,000
	<b>Subtotal</b>	<b>364,607</b>	<b>403,000</b>	<b>324,700</b>	<b>383,300</b>
<b>EARNINGS FROM USE OF CITY PROPERTY</b>					
4200	Swimming Pool Admissions	20,931	24,000	21,000	22,000
4225	Swimmng Pool Parties	5,960	5,000	5,000	5,000
4226	Swimming Lessons	2,850	5,000	4,000	4,000
4227	Swim Team Fees	8,307	7,500	6,000	6,000
4228	Season Pool Passes	3,150	2,000	3,500	3,500
4250	Swimming Pool Concessions	3,995	4,000	3,000	3,000
4251	Pavilion Cleaning Fees	10,850	12,000	15,000	35,000
4308	Pavilion Revenue	46,350	65,000	62,000	65,000
4310	Park Concession Agreeemts	435	0	500	500
4406	Park Reservations/Permits	8,155	7,500	8,500	8,500
4411	Helicopter Pad Lease	765	765	765	765
	<b>Subtotal</b>	<b>111,748</b>	<b>132,765</b>	<b>129,265</b>	<b>153,265</b>

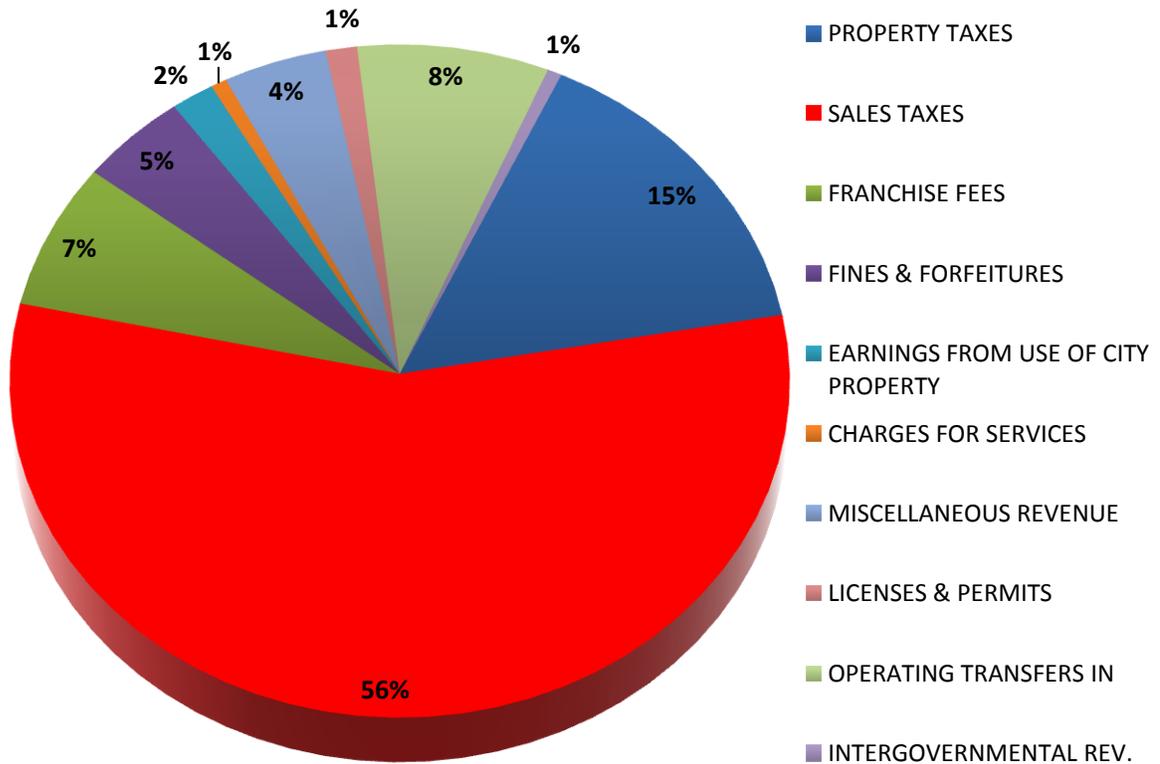
**Revenues by Category  
General Fund - 01  
FY 2011-12**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>CHARGES FOR SERVICES</b>					
4101	Garbage Penalties	10,095	12,000	10,000	12,000
4402	Reimbursement/Security	18,761	22,000	22,000	24,000
4520	Map Sales/Develop. Fees	85	100	200	200
4526	Plan Review Fees	4,000	5,000	3,000	3,500
4527	Re-Inspection Fees	12,010	15,000	5,000	6,000
4528	NPS Exempt	2,450	3,000	2,000	2,500
4529	NPS Filing	450	500	500	700
4530	COM NPS	8,118	1,500	3,500	3,500
4531	RES NPS	200	0	200	200
4533	BMP Fees	1,500	3,000	3,800	4,000
	<b>Subtotal</b>	<b>57,669</b>	<b>62,100</b>	<b>50,200</b>	<b>56,600</b>
<b>MISCELLANEOUS REVENUE</b>					
4016	Bingo Tax	0	0	1,520	1,600
4017	Mixed Beverage Tax	32,462	29,000	25,000	25,000
4252	Park Donations	500	1,000	1,024	0
4252.01	Donations for Spring Break	300	300	300	0
4253	Resale Items- Park Dept.	1,392	2,000	800	800
4306	Miscellaneous Revenue	67,287	50,000	40,000	40,000
4309	Overage/Shortage	(382)	0	0	0
4403	Reimb EDC- Lot Mowing	3,015	0	0	0
4404	Trial Reimb- Police O.T.	836	0	100	0
4412	Memorial Bench Revenue	2,200	0	1,100	0
4413	LEOSE/State Training	2,410	2,330	2,331	0
4414	Pavilion Pavestones	225	150	400	150
4415	TXDOT Traffic Safety Grant	2,139	0	0	0
4500	Office Sales	2,463	3,000	1,500	2,000
4501	Sale of Property	100,000	25,000	0	0
4502	Sale of Assets	27,641	4,000	10,500	10,000
4508	FEMA Grant	20,900	0	20,000	0
4509	SECO Grant	33,887	6,416	6,416	0
4513	Donations/Police Dept.	1,000	906	905	0
4517	Donations/Fire Dept.	2,050	1,000	1,000	0
4522	SAFER Grant	58,995	12,783	18,630	0
4523	Council of Gov.-Police	4,113	0	500	0
4534	Sales from Vending Machine	200	700	700	700
4535	ORCA Grant Revenue	114,157	0	0	0
4536	AARA Police Grant-Vehicle	84,322	0	0	0
4560	Bank Interest Earned	1,215	7,500	8,000	6,000
4564	Int. Earned on Investments	184	500	100	150
4570	Int. Earned on Assessments	673	0	100	100
4953	Reimbursement-Flatrock Springs	76,632	0	0	0
4961	Reimb Comm Agree HSB	17,225	68,900	68,900	68,900

**Revenues by Category  
General Fund - 01  
FY 2011-12**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
4962	Reimb Comm Agree GS	0	50,000	50,000	50,000
4963	Reimb Fire Protect. Mlakes	0	0	0	14,000
4964	Reimb Inspections Mlakes	0	0	0	7,000
4993	Ret Earnings-Child Safety	0	16,000	16,000	16,000
4994	Ret. Earnings/Court Tech	0	25,000	25,000	25,000
4998	Salary Savings	0	140,000	140,000	100,000
	<b>Subtotal</b>	<b>658,041</b>	<b>446,485</b>	<b>440,826</b>	<b>367,400</b>
<b>LICENSES &amp; PERMITS</b>					
4034	Certificate of Occupancy	3,845	5,000	4,000	4,500
4503	Alarm License & Permits	6,120	7,000	5,000	6,000
4504	Building Permits	67,748	75,000	75,000	85,000
4505	Alcohol Permits & License	5,685	5,000	5,000	5,000
4512	Zoning & Variance Fees	7,615	8,000	6,000	7,000
4525	Fire Permits/Inspections	5,116	5,000	3,000	3,500
	<b>Subtotal</b>	<b>96,129</b>	<b>105,000</b>	<b>98,000</b>	<b>111,000</b>
<b>OPERATING TRANSFERS IN</b>					
4902	Transfer from Cemetery	3,300	3,300	3,300	7,500
4903	Transfer from Water Fund	1,024,000	500,000	500,000	550,000
4905	Transfer from Hotel/Motel	105,000	105,000	105,000	93,750
4907	Transfer from Econ. Dev.	25,000	25,000	25,000	25,000
4913	Transfer from La Ventana	7,500	2,500	2,500	2,500
4916	Transfer from Flood Fund	170,000	140,000	140,000	0
	<b>Subtotal</b>	<b>1,334,800</b>	<b>775,800</b>	<b>775,800</b>	<b>678,750</b>
<b>INTERGOVERNMENTAL REV.</b>					
4960	Intergovernmental-MFISD	51,000	51,000	51,000	51,000
	<b>Subtotal</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>TOTAL</b>		<b>8,759,167</b>	<b>8,341,650</b>	<b>8,251,076</b>	<b>8,357,815</b>

## General Fund Revenues by Category 2011-2012

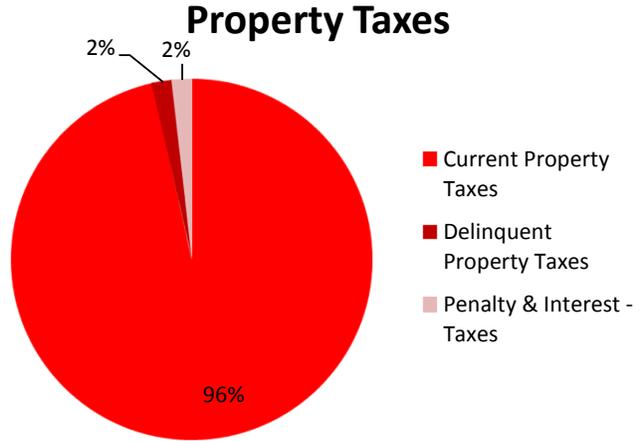


Revenue from taxes accounts for seventy percent (70%) of the total revenues. The majority (55%) of these taxes comes from sales tax. Property tax (15%) is another important contributor of the taxes portion of revenue. Both are indicators of the continuing growth of the City of Marble Falls.

# Major Revenue Sources FY 2011-2012

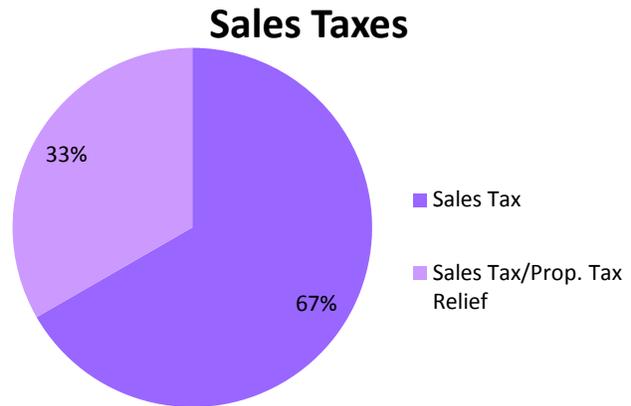
## Property Taxes

Current Property Taxes	1,230,000
Delinquent Property Taxes	22,500
Penalty & Interest - Taxes	21,000
<b>Total Property Taxes</b>	<b><u>1,273,500</u></b>



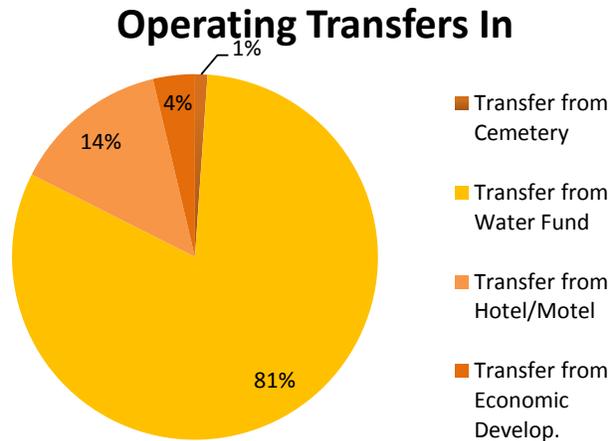
## Sales Taxes

Sales Tax	3,131,000
Sales Tax/Prop. Tax Relief	1,565,000
<b>Total Sales Taxes</b>	<b><u>4,696,000</u></b>



## Operating Transfers In

Transfer from Cemetery	7,500
Transfer from Water Fund	550,000
Transfer from Hotel/Motel	93,750
Transfer from Economic Develop.	25,000
<b>Total Operating Transfers In</b>	<b><u>676,250</u></b>



Property Taxes, Sales Taxes and Operating Transfers In account for 79% of the total budgeted revenue. Sales Taxes, the largest source of revenue, has more than doubled in ten years.

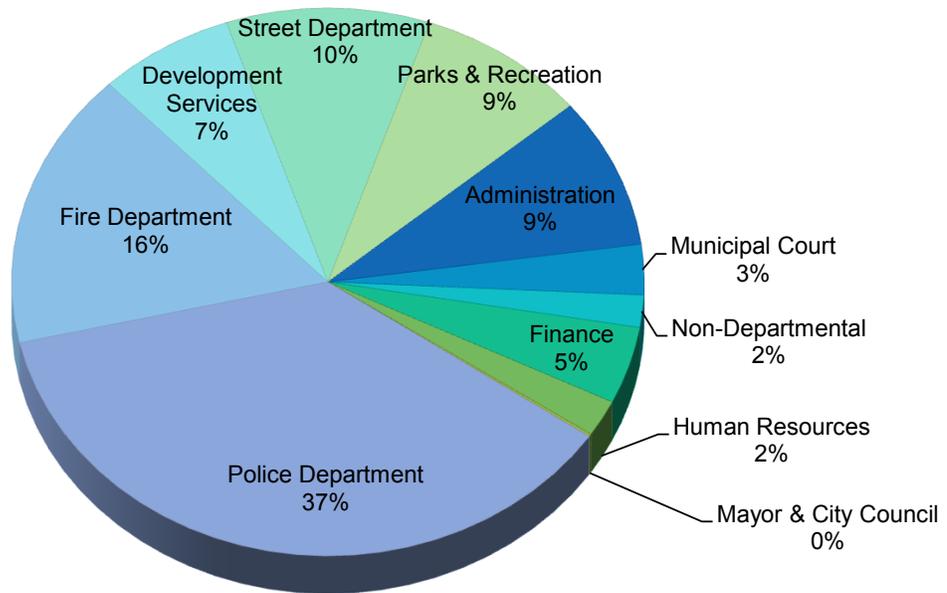
# General Fund Disbursement Schedule

## FY 2011-2012

DEPARTMENT	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED	PERCENT CHANGE
Administration	878,145	779,652	752,255	744,158	-4.55%
Municipal Court	218,508	245,675	236,326	247,625	0.79%
Non-Departmental	188,444	159,900	159,900	159,400	-0.31%
Finance	363,711	386,480	377,115	380,550	-1.53%
Human Resources	115,226	185,135	165,248	179,705	-2.93%
Mayor & City Council	8,636	8,900	8,900	13,900	56.18%
Police Department	3,070,000	3,193,247	3,098,318	3,082,320	-3.47%
Fire Department	1,341,153	1,365,703	1,364,882	1,370,490	0.35%
Development Services	582,481	612,731	547,888	581,705	-5.06%
Street Department	1,048,401	855,632	887,646	868,820	1.54%
Parks & Recreation	670,214	703,395	685,051	725,790	3.18%
<b>TOTAL</b>	<b>8,484,919</b>	<b>8,496,450</b>	<b>8,283,529</b>	<b>8,354,463</b>	<b>-1.67%</b>

The overall decrease of -1.67% is primarily due to reductions in the Administration, Finance Human Resources, Police and Development Services Departments for FY 2011-2012.

All departments were asked to cut back on operation costs, some departments were able to reduce more than others.

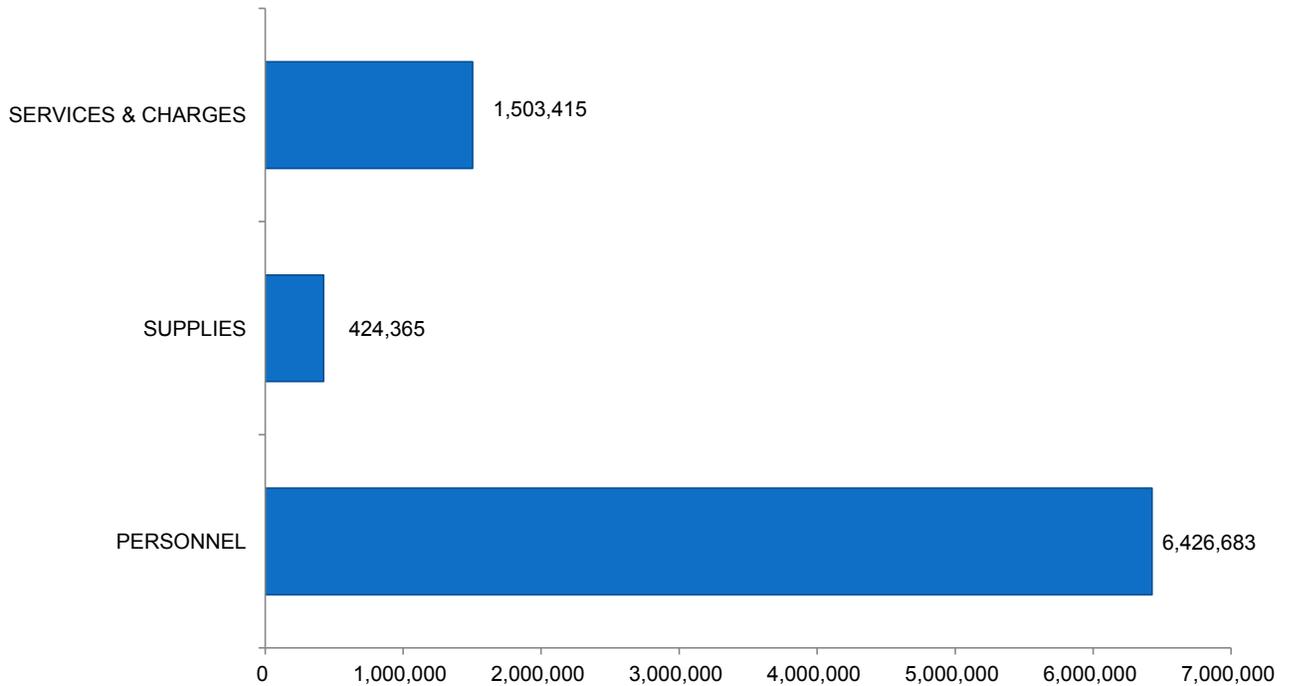


# Expenditures by Category

## General Fund - 01

### FY 2011-12

DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Administration	397,718	22,000	324,440	0	0	0	744,158
Municipal Court	176,200	3,050	68,375	0	0	0	247,625
Non-Departmental	0	0	159,400	0	0	0	159,400
Finance Department	311,950	12,300	56,300	0	0	0	380,550
Human Resources	140,570	9,500	29,635	0	0	0	179,705
Mayor & City Council	1,400	0	12,500	0	0	0	13,900
Police Department	2,558,640	175,620	348,060	0	0	0	3,082,320
Fire Department	1,175,650	70,615	124,225	0	0	0	1,370,490
Development Services	499,655	26,900	55,150	0	0	0	581,705
Street Department	647,000	48,160	173,660	0	0	0	868,820
Parks and Recreation	517,900	56,220	151,670	0	0	0	725,790
<b>TOTAL</b>	<b>6,426,683</b>	<b>424,365</b>	<b>1,503,415</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,354,463</b>

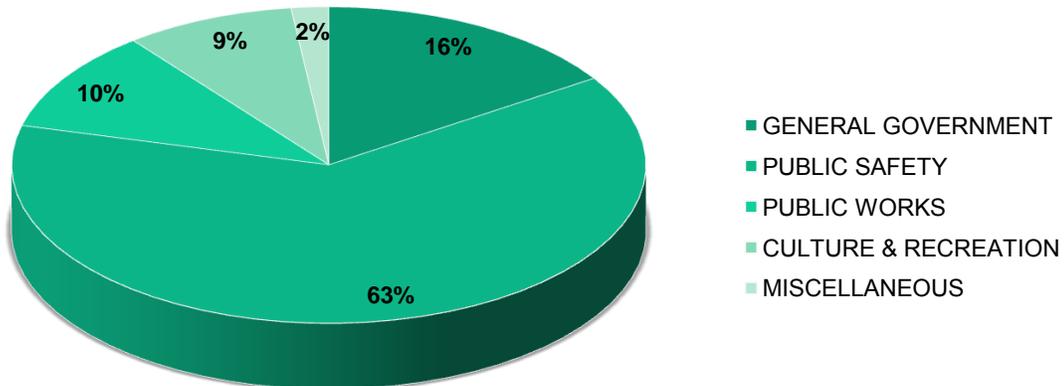


Personnel expenses for the 130 City of Marble Falls employees account for 74% of total expenditures. These expenses include all taxes, insurance, etc. typically associated with payroll expenses.

# Expenditures by Function

## FY 2011-2012

DEPARTMENT	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b><u>GENERAL GOVERNMENT</u></b>				
Administration	878,145	779,652	752,255	744,158
Finance	363,711	386,480	377,115	380,550
Human Resources	115,226	185,135	165,248	179,705
Mayor & City Council	8,636	8,900	8,900	13,900
<b>Subtotal</b>	<b>1,365,718</b>	<b>1,360,167</b>	<b>1,303,518</b>	<b>1,318,313</b>
<b><u>PUBLIC SAFETY</u></b>				
Municipal Court	218,508	245,675	236,326	247,625
Police Department	3,070,000	3,193,247	3,098,318	3,082,320
Fire Department	1,341,153	1,365,703	1,364,882	1,370,490
Development Services	582,481	612,731	547,888	581,705
<b>Subtotal</b>	<b>5,212,142</b>	<b>5,417,356</b>	<b>5,247,414</b>	<b>5,282,140</b>
<b><u>PUBLIC WORKS</u></b>				
Street Department	1,048,401	855,632	887,646	868,820
<b>Subtotal</b>	<b>1,048,401</b>	<b>855,632</b>	<b>887,646</b>	<b>868,820</b>
<b><u>CULTURE &amp; RECREATION</u></b>				
Parks and Recreation	670,214	703,395	685,051	725,790
<b>Subtotal</b>	<b>670,214</b>	<b>703,395</b>	<b>685,051</b>	<b>725,790</b>
<b><u>MISCELLANEOUS</u></b>				
Non-Departmental	188,444	159,900	159,900	159,400
<b>Subtotal</b>	<b>188,444</b>	<b>159,900</b>	<b>159,900</b>	<b>159,400</b>
<b>TOTAL</b>	<b>8,484,919</b>	<b>8,496,450</b>	<b>8,283,529</b>	<b>8,354,463</b>



# General Fund Administration

## Description

The purpose of the City Manager's Office is to provide administrative leadership necessary to realize City Council policy.

The Administration Department is composed of the City Manager, Assistant City Manager, City Engineer, and City Secretary. The City Secretary's Office serves as the liaison between the City Administration and the elected officials.

The Administration Department strives to meet goals and objectives by providing professional management for the city departments, the City Council, and our community. The Administration Department provides leadership based on our City Council's direction and a shared vision with those who work, live, and visit Marble Falls. The Administration Department also strives to assure observance of the policies, goals and objectives put forth by the City Council.

## Goals and Objectives

To provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

### **In order to meet this goal we will:**

- Address customer expectations in a timely and accurate manner.
- Improve customer service through continual staff training and timely responsiveness.
- Provide a Records Management Program that provides for efficient identification, maintenance, retention, security, disposition and preservation of city records in a user friendly fashion.
- Respond in an appropriate manner to inquiries and requests.
- Continue to improve communication with city government and the community.
- Provide leadership and oversight in moving forward City Council priorities, policies and programs.
- Provide communication to our community using a multitude of avenues, including the city website, social media, news media, group phone messages, public hearings, open meetings, and other available resources.
- Effective and timely update of records, ordinances, resolutions and city codes.
- Strive to meet the core values of the city which are: Integrity, Professionalism, Teamwork, "Can-Do" Attitude, Innovative, Pride, and Respect.
- Conduct all meetings and activities with the goal to build relationships in our community while preserving the foundation of the past.
- Maintain city buildings and property to provide an efficient environment for internal and external customers.

### **What We Accomplished in 2010-2011**

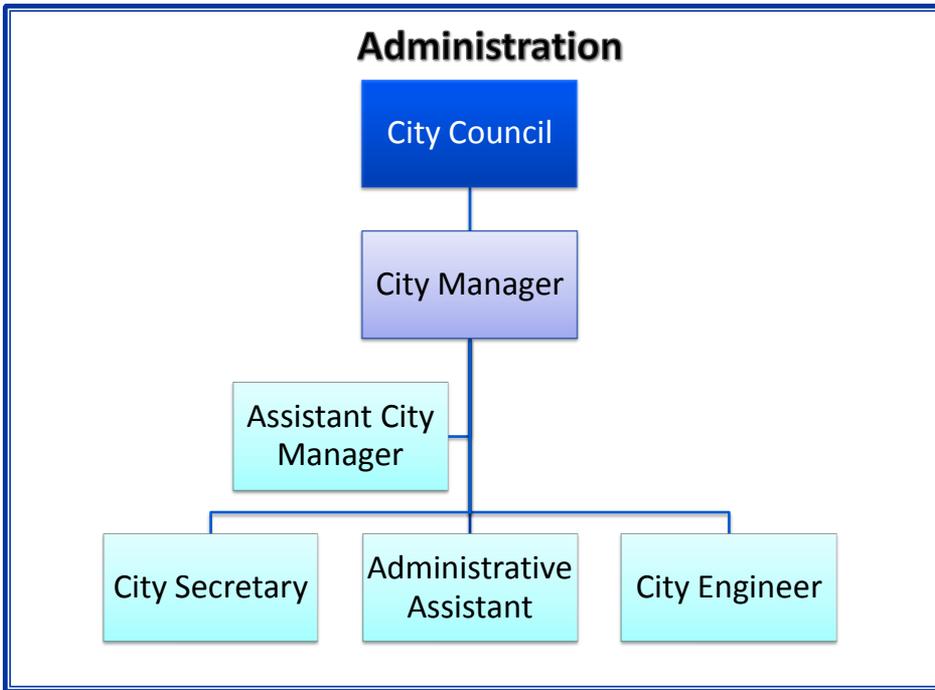
- Continued to use records retention guidelines in the most efficient manner possible.

- Updated the city website, which included adding the Municipal Court warrant list, and social media communication avenues to include the latest in technology and social media offerings such as Facebook and Twitter.
- Supported the Economic Development Corporation in relationship building, developing vision and strategy, and updating the EDC website.
- Began significant improvements to City infrastructure which enables significant repairs and improvements to ready our community for the future.
- Began environmental conservation measures in street lighting, wastewater, and water use to become more efficient and environmentally friendly.
- Continued to move forward with a variety of master plans and studies that are helping to develop a strategic plan for the future.
- Updated the Peddler and Vendor Ordinance
- Updated Board and Commission application

**What We Plan to Accomplish in 2011-2012**

- Aggressively strive to expand partnerships with other local government entities, schools, and service organizations.
- Expand on avenues and efforts to actively communicate with City Council regarding our community and the activities relevant to the Council’s needs.
- Increase use of social media for dissemination of City.
- Exploration of ways to streamline and broaden council and board meeting agenda information distribution for members and for the public will be a part of this effort.
- Improve the form and function of current website.
- Traditional communication will be expanded to include more personal meetings and use of phone calls in order to eliminate those vital missing components that often occur in written, e-mail, or voice mail conversations.
- Improve promotion of community in partnership regarding marketing of our community by blending traditional advertising and technology oriented advertising to specific groups that fit our unique demographic attractions.

<b>Administrative Department</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
Bid Openings	14	17	8	5
Open meetings	103	109	93	100
Elections	1	1	1	1
Solicitor’s Permits Issued	14	11	15	10
Public Information Requests	56	37	35	40
Ordinances Approved	51	37	31	35
Resolutions Approved	39	30	25	25
Street Light Outages Reported	NA	87	35	35



<b>Fund: General</b>				
<b>Department: Administration</b>	<b>09</b>	<b>10</b>	<b>11</b>	<b>12</b>
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
City Secretary	1	1	1	1
Human Resource Coordinator	1	0	0	0
Clerk Level 1	1	0	0	0
Maintenance Technician	1	1	0	0
Director of Finance	1	0	0	0
General Services Director	1	1	0	0
Accounting Supervisor	1	0	0	0
Finance Clerk	1	0	0	0
Utility Clerks*	1	0	0	0
Accounts Payable Clerk	1	0	0	0
Administrative Assistant	0	0	1	1
City Engineer	0	0	1	1
<b>TOTALS</b>	<b>12</b>	<b>5</b>	<b>4</b>	<b>4</b>

\* One Utility Clerk is paid from General Fund and one is paid from Water/Wastewater Fund.

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>ADMINISTRATION</b>					
<u>PERSONNEL SERVICES</u>					
542-5100	SALARIES (EXEMPT)	215,991	227,100	227,100	274,868
542-5105	SALARIES (NON-EXEMPT)	49,557	24,600	27,800	29,100
542-5140	OVERTIME	238	400	400	400
542-5155	EMPLOYEE LONGEVITY PAY	4,286	3,100	3,336	3,950
542-5170	SOCIAL SECURITY	19,236	20,100	19,600	26,200
542-5175	RETIREMENT	17,865	18,500	17,100	18,800
542-5180	EMPLOYEE HEALTH/DENTAL	19,719	21,500	19,800	22,100
542-5181	DEPENDENT HEALTH/DENTAL	9,772	9,600	8,700	10,800
542-5182.01	LIFE/LTD	1,710	2,000	1,600	2,000
542-5183	HAS - EMPLOYER CONTRIBUTION	2,250	3,000	3,000	3,000
542-5185	UNEMPLOYMENT BENEFITS	754	2,000	1,310	0
542-5190	WORKERS COMPENSATION	1,721	150	150	200
542-5193	AUTO ALLOWANCE	6,300	9,450	9,450	6,300
TOTAL PERSONNEL SERVICES		349,399	341,500	339,346	397,718
<u>SUPPLIES</u>					
542-5314	COMPUTER EQUIPMENT	0	4,000	4,000	1,000
542-5318	FURNITURE	0	2,200	2,200	500
542-5320	POSTAGE	2,423	4,000	4,000	4,000
542-5330	GAS, OIL, & NEW TIRES	545	3,000	1,000	1,000
542-5332	OFFICE SUPPLIES	8,417	9,000	9,000	10,000
542-5333	COMPUTER SUPPLIES/SOFTWARE	186	12,000	12,000	2,500
542-5334	COPIER SUPPLIES	278	600	400	200
542-5335	JANITORIAL SUPPLIES	1,453	500	1,000	400
542-5340	TRAINING SUPPLIES	62	0	0	0
542-5350	PRINTING	501	500	500	500
542-5354	ELECTION SUPPLIES & EXPENSE	579	1,000	15	1,000
542-5355	PUBLICATIONS & BOOKS	454	500	300	400
542-5390	SMALL TOOLS & EQUIPMENT	487	300	300	300
542-5399	MISCELLANEOUS SUPPLIES	79	200	200	200
TOTAL SUPPLIES		15,464	37,800	34,915	22,000
<u>MAINTENANCE</u>					
542-5401	BUILDING MAINTENANCE	7,501	7,500	7,500	7,500
542-5401.01	HAIL DAMAGE EXPENSES	2,788	0	0	0
542-5401.02	BUILDING MAINT. - SECO GRANT	33,887	0	0	0
542-5402.01	GROUND MAINTENANCE	160	400	200	200
542-5402.02	GROUND MAINT. - CHAMBER EX	30	0	0	0
542-5403	COMPUTER MAINTENANCE	0	250	250	250
542-5404	TELEPHONE MAINTENANCE	781	500	500	500
542-5406	SOFTWARE MAINTENANCE	0	3,000	3,000	3,000
542-5408.01	LIBRARY MAINTENANCE	9,688	5,750	5,750	6,500
542-5457	VEHICLE/EQUIP. MAINTENANCE	284	1,000	500	500
TOTAL MAINTENANCE		55,119	18,400	17,700	18,450

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>ADMINISTRATION</b>					
<u>SERVICES</u>					
542-5501	MEDICAL SERVICES	0	300	300	200
542-5501.01	BACKGROUND CHECKS	165	200	20	0
542-5513	ENGINEERING SERVICES - K.C.	61,838	25,000	25,000	18,000
542-5513.05	ENGINEERING - HDR	3,477	0	0	0
542-5513.06	RIGHT OF WAY SERVICES - HDR	1,083	6,000	6,000	4,000
542-5514	LEGAL SERVICES-CONTRACT	150,568	140,000	140,000	100,000
542-5515.01	SURVEYING	11,863	10,000	10,000	10,000
542-5520	PROFESSIONAL SERVICES	2,458	1,000	500	500
542-5520.05	PROF. SVCS-COMPUTER SUPPORT	10,636	15,000	14,000	14,000
542-5525	CODIFICATION CITY ORDIN.	10,935	10,000	8,000	5,000
542-5526	CREDIT CARD SERVICE FEES	0	0	500	600
542-5527	BANK FEES	3,917	5,000	4,000	4,000
542-5530	ADVERTISING & NOTICES	3,430	2,500	2,500	2,500
542-5540	TELEPHONE	8,807	11,000	9,000	9,000
542-5542	NATURAL GAS	1,409	1,400	1,000	1,000
542-5545	ELECTRICITY	15,206	13,000	10,000	10,000
542-5570	RENTAL EQUIPMENT	17,780	18,000	18,000	14,000
542-5580	INSURANCE - GENERAL LIABILI	903	975	766	900
542-5581	INSURANCE-REAL/ PERSONAL PR	10,824	11,500	9,914	10,400
542-5582	INSURANCE - ERRORS/OMISSION	1,457	1,650	1,332	1,600
542-5583	INSURANCE - VEHICLE LIABILI	255	275	275	290
542-5584	INSURANCE - VEHICLE APD	162	200	162	200
542-5586	EMPLOYEE BOND INSURANCE	802	802	325	400
542-5595	BURNET CO.APPRAISAL DIST.	81,407	90,000	80,000	80,000
TOTAL SERVICES		399,382	363,802	341,594	286,590
<u>OTHER</u>					
542-5610	DUES	4,197	7,000	7,000	7,000
542-5611	COMMUNITY DONATION EXPENSE	19	0	0	0
542-5615	RECORDING FEES	164	1,000	200	500
542-5625	BUSINESS EXPENSES	4,416	5,000	5,000	5,000
542-5626	PROFESSIONAL DEVELOPMENT	2,861	4,000	4,000	5,900
542-5640	BAD DEBT EXPENSES	-43	0	0	0
542-5665	MISCELLANEOUS EXPENSES	-633	1,150	1,150	1,000
542-5665.01	MEMORIAL BENCH EXPENSE	1,800	0	1,350	0
542-5668	LAWSUIT SETTLEMENT	46,000	0	0	0
TOTAL OTHER		58,781	18,150	18,700	19,400
<b>TOTAL ADMINISTRATION</b>		<b>878,145</b>	<b>779,652</b>	<b>752,255</b>	<b>744,158</b>

# General Fund Municipal Court

## Description

The Municipal Court has original and exclusive jurisdiction over violations of city ordinances that occur in the territorial jurisdiction of the city and on property owned by the city in the city's extraterritorial jurisdiction. While most fines are up to \$500, fines of up to \$2,000 may be assessed for violations relating to fire safety, zoning, public health and sanitation. Municipal Courts have limited civil jurisdiction and are able to assess civil penalties for owners of dangerous dogs. Parking violations are included in City of Marble Falls ordinances.

The Municipal Judge also serves as magistrate of the state. In this capacity, the Municipal Judge has authority to issue warrants for the apprehension and arrest of persons charged with the commission of an offense. As a magistrate, the Municipal Judge may issue *emergency* protective orders, hold preliminary hearings, discharge an accused or remand the accused to jail and set bail.

The court must maintain a record of each case filed before the court, prepare judgments, hold indigence hearings, issue warrants, approve community service requests, magistrate and certify juveniles statements and prepare cases for trials. The Municipal Judge presides over all trials, unless a reason for recusal is presented.

The court is responsible for monthly, quarterly and yearly reports to various entities, which include the state and the City Council.

## Goals and Objectives

- Administer fair and impartial justice.
- Stay current on new legislation and laws.
- Uphold the judicial ethics and abide by the Code of Judicial Conduct.
- Maintain productive, efficient and friendly customer service oriented staff to assist citizens.

## What We Accomplished in 2010-2011

- Established the policy of phone calls, emails, and Facebook messages to defendants instead of mailings to defendants who have failed to maintain payments. This has reduced the number of warrants issued.
- Warrants are issued regularly on a weekly basis.
- Warrant list is published on the city website and maintained and updated weekly.

- Established the Juvenile Case Manager Fund for Teen Court.
- Garnish TDCJ inmates commissary accounts for payment on outstanding balances.

**What Plan to Accomplish in 2011-2012**

- Fully implement Teen Court.
- Continue reduction of outstanding warrants.

Work with the Marble Falls Independent School District to establish an anti-bullying program to be funded through the Child Safety Fund. \$25 is collected on each citation issued in the school zones and must be used to further child safety.

**Did You Know?**

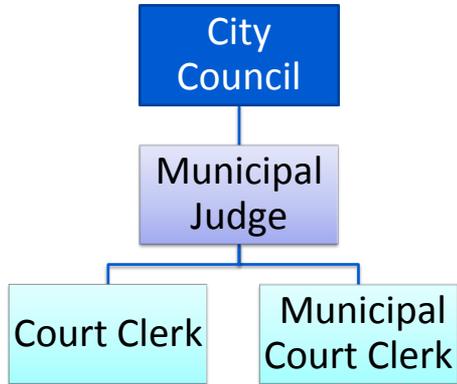
- Deferred Disposition and Deferred Adjudication are not the same. Deferred Disposition is available with Class “C” (fine only) violations. Deferred Adjudication is available on jailable or probational violations.
- AAA estimates nearly 50% of teens admit to texting while driving. The increased reaction times caused by DWT were greater than those caused by alcohol consumption to the legal limit and marijuana use.
- New Software Apps are available to end texting and driving.

<b>Municipal Court</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10*</b>	<b>Estimated FY 010-11**</b>	<b>Projected FY 11-12</b>
Traffic citations	3900	2534	1754	1772
State law violations	1254	991	895	904
City ordinances	111	138	135	136
Total violations	5,265	3,663	2,784	2,812
Warrants issued	1,928	1,635	1,074	1,085
Court cases set	62	37	27	28

\*Estimated amounts were taken from the Office of Court Administration Report for the first eight months. Totals divided by eight and multiplied by 12 for an estimated average.

\*\*Projected amounts are an estimated 1% more than previous estimates.

## Municipal Court



Fund: General	09	10	11	12
Department: Municipal Court				
Municipal Judge	1	1	1	1
Deputy Court Clerk	1	1	1	1
Municipal Court Clerk	1	1	1	1
<b>TOTALS</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>MUNICIPAL COURT</b>					
<u>PERSONNEL SERVICES</u>					
543-5100	SALARIES (EXEMPT)	53,581	54,900	55,900	55,200
543-5105	SALARIES (NON-EXEMPT)	58,046	59,300	63,200	64,300
543-5140	OVERTIME	2,430	3,700	3,700	3,700
543-5155	EMPLOYEE LONGEVITY PAY	3,070	3,380	3,467	4,000
543-5170	SOCIAL SECURITY	8,923	9,800	10,200	10,200
543-5175	RETIREMENT	8,153	8,700	9,300	7,400
543-5180	EMPLOYEE HEALTH/DENTAL	13,440	17,100	15,500	17,300
543-5181	DEPENDENT HEALTH/DENTAL	7,224	9,600	3,200	3,600
543-5182.01	LIFE/LTD	854	950	900	950
543-5183	HSA-EMPLOYER CONTRIBUTION	1,000	2,000	3,000	3,000
543-5190	WORKERS COMPENSATION	345	345	220	250
543-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		163,366	176,075	174,887	176,200
<u>SUPPLIES</u>					
543-5320	POSTAGE	2,217	1,800	1,800	1,800
543-5332	OFFICE SUPPLIES	659	700	700	700
543-5333	COMPUTER SUPPLIES/SOFTWARE	1,309	0	0	0
543-5350	PRINTING	538	450	150	450
543-5355	PUBLICATIONS & BOOKS	36	150	100	100
TOTAL SUPPLIES		4,759	3,100	2,750	3,050
<u>SERVICES</u>					
543-5514.02	LEGAL SVCS/CITY PROSECUTOR	18,000	18,000	18,000	19,200
543-5519	JURY SERVICE FEES	-38	0	10	0
543-5520	PROFESSIONAL SERVICES	550	500	500	500
543-5526	CREDIT CARD FEES	3,687	3,500	3,000	3,000
543-5530	ADVERTISING & NOTICES	0	100	0	100
543-5540	TELEPHONE	2,575	1,800	1,800	2,000
543-5580	INSURANCE - GENERAL LIABILI	190	250	196	225
543-5582	INSURANCE-ERRORS/OMISSIONS	306	350	283	350
TOTAL SERVICES		25,270	24,500	23,789	25,375
<u>OTHER</u>					
543-5610	DUES	130	200	200	400
543-5611	COURT TECHNOLOGY EXPENSES	24,218	25,000	25,000	25,000
543-5612	CHILD SAFETY EXPENSES	0	16,000	8,000	16,000
543-5613	TEEN COURT EXPENSES	0	0	0	500
543-5625	BUSINESS EXPENSES	48	100	100	100
543-5626	PROFESSIONAL DEVELOPMENT	717	700	1,500	900
543-5665	MISCELLANEOUS EXPENSES	0	0	100	100
TOTAL OTHER		25,113	42,000	34,900	43,000
<b>TOTAL MUNICIPAL COURT</b>		<b>218,508</b>	<b>245,675</b>	<b>236,326</b>	<b>247,625</b>

# **General Fund**

## **Non-Departmental**

Expenses in the Non-Departmental portion of the General Fund are those items that are applicable to all departments within that fund. Employee Recognition, In-House Training and Unemployment Benefits are examples. Local Assistance expenses from the General Fund are also found in this department.

## 01-General Fund

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>NON-DEPARTMENTAL</b>					
<u>SERVICES</u>					
544-5550.01	E.M.S. CONTRACT FEE	128,000	128,000	128,000	128,000
544-5550.02	ELECTRICAL CONTRACT FEE	2,769	0	0	0
TOTAL SERVICES		130,769	128,000	128,000	128,000
<u>LOCAL ASSISTANCE</u>					
544-5700	MF YOUTH BASEBALL ASSOC.	9,075	4,500	4,500	4,500
544-5702	BOYS AND GIRLS CLUB	25,500	12,000	12,000	12,000
544-5704	GRANITE CNTRY YOUTH SOCCER	2,550	1,200	1,200	1,200
544-5706	SERIFF FOUND. (CHILDREN'S D	0	500	500	0
544-5770	WMSON-BURNET CO. OPPORTUNIT	2,550	1,200	1,200	1,200
544-5771	CARTS PROGRAM	0	500	500	500
544-5789	M.F. SENIOR ACTIVITY CENTER	18,000	12,000	12,000	12,000
TOTAL LOCAL ASSISTANCE		57,675	31,900	31,900	31,400
<b>TOTAL NON-DEPARTMENTAL</b>		<b>188,444</b>	<b>159,900</b>	<b>159,900</b>	<b>159,400</b>

# General Fund

## Finance Department

### Description

The Finance Department is responsible for the wise and prudent use of the city's finances, while providing reliable financial information.

This department provides quality financial management and utility billing services in a professional and efficient manner to achieve a high level of internal and external customer satisfaction. It is also responsible for the collection, investment, disbursement and documentation of all city funds. Preparing the city's annual budget document and annual comprehensive financial report (audit) is another important duty as well as processing and preparing payment for city purchases and expenditures and monitoring purchase orders. The Finance Department also prepares the city payroll, prepares reports, analysis and information as needed by the City Manager, the City Council and other departments, provides billing, collection and accounting for all water, wastewater and garbage accounts and maintains the fixed assets records for the city.

The Finance department is also responsible for the sound fiscal management of all City assets. The department supervises all revenue collections, property tax administration, purchasing, investments, fixed asset management and financial reporting.

### Goals and Objectives

- To meet customer expectations in a timely and accurate manner.
- To enhance customer relations through on-going training and timely responsiveness.
- Enforce and apply the principles of Governmental Accounting Standards Board (GASB).
- To provide accurate and compliant budgeting, accounting and payroll services to City departments in order to manage the city's resources and meet federal, state and GASB requirements.
- Enforce and apply the principles of Governmental Accounting Standards Board (GASB).

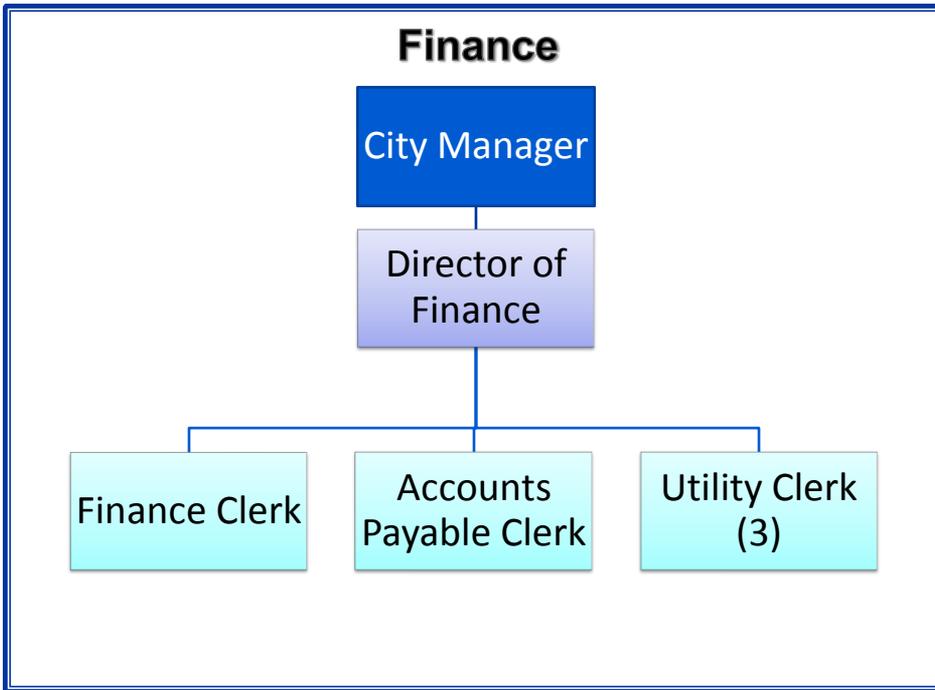
### What We Accomplished in 2010-2011

- Continued to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city's funds.
- Received Distinguished Budget Presentation Award for FY 2010-2011 budget from the Government Finance Officers Association.
- Received certificate of Achievement for Excellence in Financial Reporting for FY 2009-2010
- Staff training on Incode software system through onsite training and web training.
- Received certification of the Public Funds Investment Act.
- Began using credit card to pay for utility bills in order to earn rebate dollars.
- Refinanced 2002 Certificates of Obligation and realized a savings in excess of \$70,000.

**What We Plan to Accomplish in 2011-2012**

- Continue to maintain good accounting policies and procedures in order to wisely and prudently invest and use the city’s funds.
- Plan to issue debt for wastewater plant.
- Continue to obtain the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Being able to utilize Connect CTY to call utility customers who are on the disconnect list before they are disconnected.
- The ability to send utility bills via email to customers preferring email method.
- Plan to send employees payroll check stubs through email instead of paper form.

<b>Finance Department</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
Number of Accounts Payable checks written	7,912	4,700	8,864	9,100
Percentage of invoices paid on time	99	99	99	100
Number of invoices processed	11,115	9,100	9,460	9,200
Number of Vendors	1,700	1,721	1,910	2,020
Purchase Orders processed	500	420	260	350
GFOA Distinguished Presentation for Budget	✓	✓	✓	✓
GFOA Certificate of Achievement for Excellence for Adult	✓	✓	✓	✓
Utility Customer Base	2,872	2,890	2,890	3,000



Fund: General Department: Finance	09	10	11	12
Director of Finance	0	1	1	1
Accounting Supervisor	0	1	0	0
Finance Clerk	0	1	1	1
Accounts Payable Clerk	0	1	1	1
Utility Clerk (3)*	0	2	2	2
<b>TOTALS</b>	<b>0</b>	<b>6</b>	<b>5</b>	<b>5</b>

\* One Utility Clerk is paid from Water/Wastewater Fund.

## 01-General Fund

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>FINANCE DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
545-5100	SALARIES (EXEMPT)	101,690	104,100	104,100	104,700
545-5105	SALARIES (NON-EXEMPT)	118,277	120,200	115,100	112,400
545-5140	OVERTIME	2,960	2,600	2,600	2,600
545-5155	EMPLOYEE LONGEVITY PAY	2,519	3,100	3,111	3,500
545-5170	SOCIAL SECURITY	16,939	18,100	17,800	18,100
545-5175	RETIREMENT	15,309	17,700	16,500	13,400
545-5180	EMPLOYEE HEALTH/DENTAL	23,179	31,000	29,800	31,800
545-5181	DEPENDENT HEALTH/DENTAL	10,504	13,900	13,200	15,600
545-5182.01	LIFE/LTD	1,515	1,810	1,400	1,700
545-5183	HSA- EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
545-5190	WORKERS COMPENSATION	700	700	810	850
545-5193	AUTO ALLOWANCE	<u>6,300</u>	<u>6,300</u>	<u>6,300</u>	<u>6,300</u>
TOTAL PERSONNEL SERVICES		300,892	320,510	311,721	311,950
<u>SUPPLIES</u>					
545-5314	COMPUTER EQUIPMENT	695	200	200	3,300
545-5318	FURNITURE	600	300	300	200
545-5320	POSTAGE	2,079	2,500	2,500	2,000
545-5332	OFFICE SUPPLIES	4,238	3,500	3,500	3,000
545-5333	COMPUTER SUPPLIES/SOFTWARE	448	300	300	300
545-5334	COPIER SUPPLIES	488	200	200	200
545-5350	PRINTING	2,479	3,000	3,000	3,000
545-5355	PUBLICATIONS & BOOKS	0	100	100	100
545-5390	SMALL TOOLS & EQUIPMENT	700	500	500	200
545-5395	VENDING SUPPLIES	67	500	0	0
545-5399	MISCELLANEOUS SUPPLIES	<u>0</u>	<u>50</u>	<u>50</u>	<u>0</u>
TOTAL SUPPLIES		11,794	11,150	10,650	12,300
<u>MAINTENANCE</u>					
545-5403	COMPUTER MAINTENANCE	845	1,800	2,000	2,000
545-5406	SOFTWARE MAINTENANCE	<u>15,853</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
TOTAL MAINTENANCE		16,698	17,800	18,000	18,000
<u>SERVICES</u>					
545-5512	AUDIT SERVICES	20,000	23,000	23,000	23,000
545-5520	PROFESSIONAL SERVICES	8,070	6,200	6,200	6,200
545-5520.05	PROF. SVCS-COMPUTER SUPPORT	552	1,000	1,000	1,000
545-5530	ADVERTISING & NOTICES	0	500	500	500
545-5540	TELEPHONE	3,012	2,900	2,500	2,500
545-5580	INSURANCE - GENERAL LIABILI	311	420	660	700
545-5582	INSURANCE - ERRORS/OMISSION	<u>501</u>	<u>600</u>	<u>484</u>	<u>500</u>
TOTAL SERVICES		32,446	34,620	34,344	34,400
<u>OTHER</u>					
545-5610	DUES	965	800	800	800
545-5625	BUSINESS EXPENSES	258	300	300	300
545-5626	PROFESSIONAL DEVELOPMENT	463	1,000	1,000	2,500
545-5665	MISCELLANEOUS EXPENSES	<u>195</u>	<u>300</u>	<u>300</u>	<u>300</u>
TOTAL OTHER		1,881	2,400	2,400	3,900
<b>TOTAL FINANCE DEPARTMENT</b>		<b>363,711</b>	<b>386,480</b>	<b>377,115</b>	<b>380,550</b>

# General Fund

## Human Resources

### HR Department Mission Statement

The mission of the Human Resources Department is to become an employer of choice by providing professional, efficient, and quality services to the community and city employees through recruiting and hiring the most suitable employees, ensuring a fair and equitable workplace, and fostering positive growth of city staff.

### Description

The Human Resources Department provides services and support in the areas of recruiting, employee selection, benefits administration, worker's compensation, organizational development, risk management, health and wellness, property and liability, compensation planning, performance management, employee training and development, employee relations, policy administration and consultation and building maintenance.

### Goals and Objectives

For the City of Marble Falls to become an employer of choice through:

- Ensuring the Human Resources functions are maintained by adhering to existing Federal, State, and local regulations and requirements
- Ensuring proactive Risk Management/Safety Programs for a safe work environment
- Ensuring quality and consistent recruiting and selection methods
- Ensuring the quality of health and wellness initiatives to provide education and resources for employees so they may lead healthy, productive lives
- Providing positive coaching, counseling, and consultation to city staff
- Providing effective communication to employees and their families
- Providing effective training programs for employees and supervisors to meet the current and future needs of the organization.
- Ensuring a fair and equitable classification, compensation and benefits package
- Ensuring the maintenance and regulation of a fair Performance Management System
- Providing prompt response to staff and patron's needs of in a timely and accurate manner
- Providing executive coaching and consultation in matters of employment and development
- Reviewing and managing all City Policies and Procedures in an accurate manner

### What We Accomplished in 2010-2011

- Revised employee policy manual
- Improvement on the formal health and wellness program which, so far, have included 3 health fairs and 3 wellness competitions.
- Streamlining filing process from personnel hardcopy files to electronic filing
- Improved the participation of the Health Savings Account in its second year, from 25% to 33% employee participation
- Established a Wellness committee in order to create employee involvement and ownership in the health and wellness initiatives
- Establishment of an internship program with SHRM, various colleges and TWF as partners
- Established on-boarding program to ease the transition of new hires
- Updating and revising city policies, procedures and job descriptions
- Update of the City's Performance Management Program
- Assisted in the Pilot of a successful 9/80 work schedule, which created higher productivity and morale as well as lower absenteeism
- Updated and restructured Public Safety Promotional Testing
- Established insurance trust to save the City a minimum of \$15,000 annually
- Audit of Salaries/Wages for various City positions

- Established a Return to Work Policy that will enable workers to return to work as quickly as possible after an injury.
- Developed On-Line Surveys and Questionnaires to harness employee input on specific issues

**What We Plan To Accomplished in 2011-2012**

- Overall Risk management tactics and procedures for injury prevention through training and the establishment of a safety committee consisting of Supervisors
- Look at the feasibility for implementing a succession planning program throughout the organization
- Continue to build partnership with local educational institutions in the development of training grants
- Professional Development training in Continuous improvement, waste management, and process streamlining through Six Sigma Training and Certification
- Continue Wellness Management Program with monthly health newsletters, health fair, and immunization screenings.
- Improve wellness program through a year round consistent approach with incentives
- Continue to streamline employee files to electronic usage
- Continue to evaluate competing labor market trends for total compensation to ensure city is competitive
- Receive Certifications as Six Sigma Black Belt and SPHR
- Investigate the feasibility of a City Intranet system/Web Portal as a medium for employee communication, standardized policies and forms, and feedback
- Continue to update city policies, procedures and job descriptions

<b>Human Resources</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
Employment applications processed	557	177	500	350
Avg.# FT Employees (Annualized)	124	117	111	112
# FT Employees Hired	8	5	8	7
Avg. # days to fill open FT positions	61	38	42	40
Employee Turnover	13*	12*	14*	10*
Annual Turnover %	10.5	10.3	12.5	9
# Absenteeism (sick) Hours	8,095	8,747	6,500	6,000
\$ Loss in productivity due to sick hrs	\$132,363	\$124,844	\$110,000	\$110,000
# New FT Positions	*	1	1	0
# Positions frozen	12	15	18	17
# Positions eliminated	2	2	1	1
# Worker's Compensation Claims	13	7	9	6

\*Data Includes employee retirement

# Human Resources



Fund: General Department: Human Resources	09	10	11	12
Human Resource Director	0	1	1	1
Maintenance Technician	0	0	1	1
<b>TOTALS</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>2</b>

## 01-General Fund

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>HUMAN RESOURCE DEPT</b>					
<u>PERSONNEL SERVICES</u>					
546-5100	SALARIES (EXEMPT)	63,025	66,700	67,800	67,800
546-5105	SALARIES (NON-EXEMPT)	0	28,900	29,100	29,100
546-5140	OVERTIME	0	300	300	1,800
546-5155	EMPLOYEE LONGEVITY PAY	119	1,030	960	1,050
546-5170	SOCIAL SECURITY	4,970	7,900	8,050	8,050
546-5175	RETIREMENT	4,586	7,210	7,350	5,950
546-5180	EMPLOYEE HEALTH/DENTAL	3,701	12,900	10,700	11,900
546-5181	DEPENDENT HEALTH/DENTAL	3,157	11,000	5,600	6,250
546-5182.01	LIFE/LTD	491	800	500	520
546-5183	HSA-EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
546-5190	WORKERS COMPENSATION	197	200	800	850
546-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		87,546	144,240	138,460	140,570
<u>SUPPLIES</u>					
546-5314	COMPUTER EQUIPMENT	0	200	0	800
546-5318	FURNITURE	0	200	0	200
546-5320	POSTAGE	58	100	200	300
546-5332	OFFICE SUPPLIES	581	500	400	500
546-5333	COMPUTER SUPPLIES/SOFTWARE	40	0	0	4,500
546-5335	JANITORIAL SUPPLIES	0	2,500	0	2,000
546-5340	TRAINING SUPPLIES	9	0	0	250
546-5350	PRINTING	0	150	150	200
546-5355	PUBLICATIONS & BOOKS	374	500	150	300
546-5360	EMPLOYEE UNIFORMS	0	0	0	250
546-5390	SMALL TOOLS & EQUIPMENT	0	500	0	150
546-5399	MISCELLANEOUS SUPPLIES	0	100	50	50
TOTAL SUPPLIES		1,062	4,750	950	9,500
<u>MAINTENANCE</u>					
546-5403	COMPUTER MAINTENANCE	143	1,700	300	500
546-5406	SOFTWARE MAINTENANCE	2,421	5,000	3,000	2,000
TOTAL MAINTENANCE		2,564	6,700	3,300	2,500
<u>SERVICES</u>					
546-5501	MEDICAL SERVICES	0	100	50	250
546-5520	PROFESSIONAL SERVICES	1,766	1,000	1,700	3,000
546-5520.05	PROF. SVCS-COMPUTER SUPPORT	33	100	0	100
546-5530	ADVERTISING & NOTICES	104	100	0	100
546-5540	TELEPHONE	1,714	1,100	1,500	1,500
546-5580	INSURANCE - GENERAL LIABILI	0	180	141	160
546-5582	INSURANCE-ERRORS/OMISSIONS	185	225	182	225
TOTAL SERVICES		3,802	2,805	3,523	5,085
<u>OTHER</u>					
546-5610	DUES	1,343	490	1,465	1,600
546-5625	BUSINESS EXPENSES	77	1,150	300	300
546-5626	PROFESSIONAL DEVELOPMENT	8,628	7,000	2,000	3,000
546-5665	MISCELLANEOUS EXPENSES	854	1,000	250	250
546-5667	EMPLOYEE RECOGNITION	9,350	9,500	9,000	9,900
546-5700	EMPLOYEE HEALTH & WELLNESS	0	7,500	6,000	7,000
TOTAL OTHER		20,252	26,640	19,015	22,050
<b>TOTAL HUMAN RESOURCES DEPT</b>		<b>115,226</b>	<b>185,135</b>	<b>165,248</b>	<b>179,705</b>

**General Fund**  
**Mayor and City Council**

## 01-General Fund

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>MAYOR &amp; CITY COUNCIL</b>				
<u>PERSONNEL SERVICES</u>				
547-5195      MAYOR & COUNCIL SALARIES	1,260	1,400	1,400	1,400
TOTAL PERSONNEL SERVICES	1,260	1,400	1,400	1,400
<u>SERVICES</u>				
547-5587      COUNCIL BOND INSURANCE	-93	0	0	0
TOTAL SERVICES	-93	0	0	0
<u>OTHER</u>				
547-5625      BUSINESS EXPENSES	2,410	2,000	2,000	2,500
547-5627      COUNCIL TRAINING	823	1,000	1,000	5,500
547-5630      COUNCIL EXPENSES	4,236	4,500	4,500	4,500
TOTAL OTHER	7,469	7,500	7,500	12,500
<b>TOTAL MAYOR &amp; CITY COUNCIL</b>	<b>8,636</b>	<b>8,900</b>	<b>8,900</b>	<b>13,900</b>

# General Fund

## Police Department

### Mission Statement

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

### Description

The Marble Falls Police Department is responsible for providing law enforcement services within the City of Marble Falls. The Police Department promotes "Community Policing" which targets illegal drug activities, violent street crimes and other quality of life problems, thereby increasing community confidence in the department and reducing the community's fear of crime.

This department also provides assistance and advice to other departments, boards, commissions and other entities of the city, and interacts professionally with other local, state and federal law enforcement jurisdictions.

### Goals and Objectives

- Continue to work towards making Marble Falls the most professional, well trained, well staffed and well equipped Police Department of its size in the State of Texas.
- Continue to improve our Department wide case clearance rates for IBR/UCR reportable offenses.
- To continue our community policing policies such as the Neighborhood Crime Watch Program and the posting of permanent signs reminding citizens to lock their vehicles and keep valuables out of sight in the vehicle to prevent vehicle burglary.

### What We Accomplished in 2010-2011

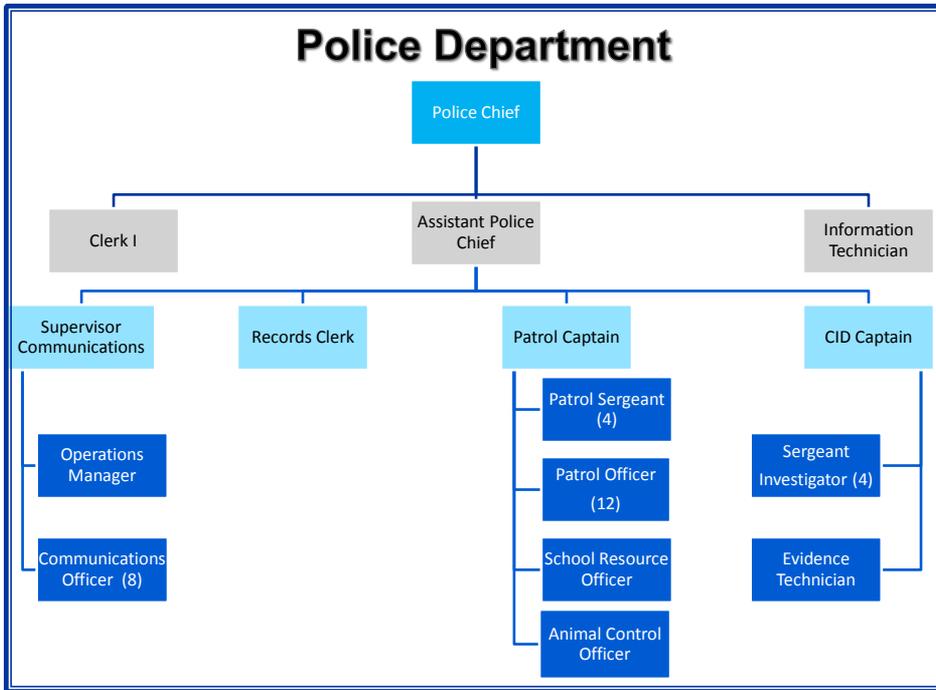
- Continued updating our Policy and Procedures Manual.
- Reconstructed the Marble Falls Police Department's website to better assist citizens with easily accessible information.
- Continued to upgrade our IT equipment to enhance the efficiency of our staff.
- Continued providing Public Awareness on Crime Prevention and Service Programs to the Community.
- Continued collecting DNA samples from all sex offenders for submission to the Texas Department of Public Safety Database.
- Continued to provide staff with the opportunity to increase professional development and meet mandated training requirements.
- Recognized staff members for on the job excellence by awarding Police Officer of the Year for the Marble Falls Police Department to Jimmy Cole, Civilian Employee of the Year for the Marble Falls Police Department to Jacinto Gonzales, the Hill Country 100 Club's Officer of the Year to Dorian Turner.
- Continue to ensure that all personnel have completed required and mandated NIMS training.
- Upgraded all of the Patrol Division's Mobile Video Systems to a digital format.
- Upgraded our Records Management System to the most current version.
- Upgraded the Livescan Fingerprint System for electronic submissions to the Texas Department of Public Safety and implementation of the child identification aspect of our live scan station.
- Received a Federal grant to purchase, build and equip a new Special Response Team vehicle.

- Expanded the service area of the Communications Center to include the City of Horseshoe Bay and Granite Shoals.
- Upgraded our new Mobile Command Vehicle with enhanced communications, IT, video surveillance and hostage negotiations equipment.

**What We Plan to Accomplish in 2011-2012**

- Continue to comply with the new Federal mandated NIMS training requirements.
- Continue to utilize the DWI No Refusal Blood Search Warrant Program.
- Continue to provide Professional Development opportunities for staff.
- Continue to work towards improving the Department’s customer service and community policing policies.
- Update and continue maintaining Police Department’s website.
- Perform an equipment upgrade for our current Records Management System and our Computer Aided Dispatch system to meet required specifications as set forth by Motorola.
- Establish procedures at the Animal Control Facility that would promote virtually an “Adoption Friendly” and “No Kill” facility through coordinated efforts with outside animal adoption organizations.
- Initiate a micro-chipping program through our Animal Control Facility as well as organize rabies vaccinations and spay/neuter clinics throughout the year.
- Continue providing the cities of Horseshoe Bay and Granite Shoals with quality communications service.

<b>Police Department</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Calls for Service</b>	24,131	22,854	19,812	22,266
<b>Uniform Crime Reporting: Cases Filed/Cases Cleared</b>	603/256	502/213	480/209	528/266
<b>Uniform Crime Reporting: Clearance Rate</b>	43%	42%	44%	43%
<b>Adult Arrests/Juvenile Arrests</b>	656/187	529/132	805/170	663/163
<b>Cases Filed - County Court</b>	425	372	315	371
<b>Cases Filed - District Court</b>	122	113	101	112
<b>Cases Filed - Juvenile Court (JPO)</b>	68	46	39	51
<b>Citations Issued</b>	6,388	6,041	4,541	5,657
<b>Reported Collisions/Injuries/No Injuries</b>	593/54/539	531/59/472	431/53/378	518/55/463
<b>Municipal Warrant Processing</b>	2,463	3,016	2,564	2,681
<b>Warrants Served</b>	1,621	1,327	567	1,172
<b>TCIC Queries &amp; Messages</b>	50,386	47,566	53,735	50,562



Fund: General					
Department: Police Department		09	10	11	12
Police Chief		1	1	1	1
Assistant Police Chief		1	1	1	1
Captains		2	2	2	2
Information Technician		1	1	1	1
Investigators		5	5	5	4
Patrol Sergeant		4	4	4	4
Patrol Officer		12	12	12	12
Records Clerk		1	1	1	1
Administrative Assistant		1	1	1	1
School Resource Officer		1	1	1	1
Warrant Officer		1	1	0	0
Animal Control Officer		1	1	1	1
Supervisor Communications		1	1	1	1
Evidence Technician		0	0	0	1
Operations Manager		0	0	0	1
Communications Officer		8	8	8	8
<b>TOTALS</b>		<b>40</b>	<b>40</b>	<b>39</b>	<b>40</b>

## 01-General Fund

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED	
<b>POLICE DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
552-5100	SALARIES (EXEMPT)	347,167	362,975	335,200	361,000
552-5105	SALARIES (NON-EXEMPT)	1,423,732	1,424,700	1,408,900	1,328,240
552-5110	CLERICAL (NON-EXEMPT)	1,014	0	0	0
552-5140	OVERTIME	132,986	130,500	135,000	130,000
552-5142	ON CALL PAY	5,038	6,800	5,400	6,800
552-5143	SPECIAL ASSIGNMENT PAY	17,649	23,500	22,000	23,500
552-5155	EMPLOYEE LONGEVITY PAY	36,458	38,400	38,674	40,500
552-5170	SOCIAL SECURITY	147,074	153,700	151,500	145,600
552-5175	RETIREMENT	131,497	140,500	138,100	105,800
552-5180	EMPLOYEE HEALTH/DENTAL	167,313	246,900	215,600	240,100
552-5181	DEPENDENT HEALTH/DENTAL	70,425	99,600	80,500	90,600
552-5182.01	LIFE/LTD	13,203	15,500	11,200	12,400
552-5183	HSA- EMPLOYER CONTRIBUTION	11,667	12,000	13,000	13,000
552-5185	UNEMPLOYMENT BENEFITS	68	100	0	0
552-5190	WORKERS COMPENSATION	42,856	43,000	38,600	40,000
552-5193	AUTO ALLOWANCE	12,600	12,600	7,350	6,300
552-5194	CLOTHING ALLOWANCE	<u>14,633</u>	<u>14,800</u>	<u>13,500</u>	<u>14,800</u>
	TOTAL PERSONNEL SERVICES	2,575,380	2,725,575	2,614,524	2,558,640
<u>SUPPLIES</u>					
552-5314	COMPUTER EQUIPMENT	10,482	7,500	8,200	7,500
552-5320	POSTAGE	2,345	2,600	2,700	2,600
552-5330	GAS, OIL, & NEW TIRES	73,576	75,000	85,000	109,500
552-5332	OFFICE SUPPLIES	4,613	5,000	5,000	5,000
552-5333	COMPUTER SUPPLIES/SOFTWARE	9,184	10,000	9,200	10,000
552-5334	COPIER SUPPLIES	3,666	4,250	4,100	4,250
552-5335	JANITORIAL SUPPLIES	1,745	1,800	1,800	1,800
552-5337	ANIMAL SHELTER SUPPLIES	1,352	2,800	2,700	2,800
552-5338	GENERAL HARDWARE SUPPLIES	2,552	3,000	3,400	3,000
552-5339	PHOTO SUPPLIES	712	1,000	900	1,000
552-5340	TRAINING SUPPLIES	1,050	1,500	1,450	1,500
552-5345	AMMUNITION SUPPLIES	1,724	2,500	3,000	3,000
552-5346	INVESTIGATION SUPPLIES	1,558	3,000	2,900	3,000
552-5350	PRINTING	522	2,750	2,700	2,750
552-5355	PUBLICATIONS & BOOKS	886	1,270	1,200	1,270
552-5360	UNIFORMS	4,624	7,000	7,500	7,500
552-5390	SMALL TOOLS & EQUIPMENT	6,445	8,500	8,600	8,500
552-5399	MISCELLANEOUS SUPPLIES	0	650	600	650
552-5399-01	MISC. SUPPLIES - DONATED FUND	<u>937</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL SUPPLIES	127,973	140,120	150,950	175,620
<u>MAINTENANCE</u>					
552-5401.01	BUILDING MAINTENANCE	6,427	7,500	7,400	7,500
552-5401.02	ANIMAL SHELTER MAINTENANCE	75	1,000	900	1,000
552-5403	COMPUTER MAINTENANCE	13,737	24,500	22,000	24,500
552-5404	TELEPHONE MAINTENANCE	149	1,000	1,700	1,000
552-5405	GENERATOR MAINTENANCE	3,020	5,500	5,200	5,500
552-5406	SOFTWARE MAINTENANCE	38,379	46,850	46,500	48,300
552-5407	OFFICE MACHINE MAINTENANCE	65	0	0	0
552-5411	MOBILE RADIO MAINTENANCE	920	1,000	1,050	1,000
552-5412	MOBILE VIDEO MAINTENANCE	1,457	3,500	1,900	3,500
552-5412.01	RADIO BASE/REPEATER MAINT.	37,943	38,750	38,200	40,100
552-5413	911 EQUIPMENT MAINTENANCE	0	3,300	3,300	3,300
552-5414	RADAR MAINTENANCE	630	1,500	1,400	1,500
552-5457	VEHICLE/EQUIP. MAINTENANCE	22,824	27,000	28,000	27,000
552-5458	EQUIPMENT MAINTENANCE	<u>131</u>	<u>500</u>	<u>300</u>	<u>500</u>
	TOTAL MAINTENANCE	125,757	161,900	157,850	164,700

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>POLICE DEPARTMENT</b>					
<u>SERVICES</u>					
552-5501	MEDICAL SERVICES	2,023	6,000	8,500	6,000
552-5501.01	BACKGROUND CHECKS	6	0	1	0
552-5520	PROFESSIONAL SERVICES	965	0	225	500
552-5530	ADVERTISING & NOTICES	554	500	450	500
552-5537	INTERNET ACCESS SERVICES	539	600	686	700
552-5540	TELEPHONE	27,691	24,900	27,500	27,000
552-5542	NATURAL GAS	293	750	450	750
552-5545	ELECTRICITY	28,476	25,750	27,500	28,000
552-5560	PERSONNEL ADS	22	250	0	250
552-5570	RENTAL EQUIPMENT -COPIER	6,200	4,500	4,400	4,500
552-5572	BUILDING LEASE	20,213	24,312	26,500	26,500
552-5576	HOUSING OF PRISONERS	7,752	9,500	9,500	12,500
552-5580	INSURANCE - GENERAL LIABILI	2,579	2,700	2,121	2,250
552-5582	INSURANCE-ERRORS/OMISSIONS	4,159	4,500	3,633	3,800
552-5583	INSURANCE - VEHICLE LIABILI	6,943	7,400	8,957	9,100
552-5584	INSURANCE - VEHICLE APD	7,178	7,600	9,132	9,400
552-5585	MOBILE EQUIPMENT INSURANCE	137	190	124	180
552-5588	LAW ENFORCEMENT LIABILITY	14,475	15,000	15,053	15,600
552-5590	ANIMAL DISPOSAL	37	0	0	0
552-5591	VETERINARIAN SERVICES	<u>225</u>	<u>500</u>	<u>280</u>	<u>500</u>
TOTAL SERVICES		130,467	134,952	145,012	148,030
<u>OTHER</u>					
552-5603	CRIME PREVENTION EXPENSES	0	100	732	1,500
552-5604	ABANDONED VEHICLE EXPENSE	0	0	250	250
552-5610	DUES	2,534	3,930	3,900	3,930
552-5625	BUSINESS EXPENSES	3,107	5,000	5,000	5,000
552-5626	PROFESSIONAL DEVELOPMENT	15,177	14,500	15,500	17,500
552-5626.01	PROF. DEVELOPMENT - TCLEOSE	0	2,320	2,320	2,300
552-5631	CONFIDENTIAL INFORMANT FUND	5,000	4,000	1,500	4,000
552-5667	EMPLOYEE RECOGNITION	<u>283</u>	<u>850</u>	<u>780</u>	<u>850</u>
TOTAL OTHER		26,101	30,700	29,982	35,330
<u>CAPITAL</u>					
552-5810	VEHICLES	<u>84,322</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL		84,322	0	0	0
<b>TOTAL POLICE DEPARTMENT</b>		<b>3,070,000</b>	<b>3,193,247</b>	<b>3,098,318</b>	<b>3,082,320</b>

# General Fund

## Fire Department

### Mission Statement

We pledge to provide those who live, work, and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

### Department Description

This Department is responsible for the response to and mitigation of any emergency. These include fire, rescue, hazardous materials and medical. To accomplish this task, the firefighters spend many hours training and preparing to respond and act efficiently with the assurance mitigation will be accomplished. The Department manages this mitigation through an “all hazards” approach. The Fire Chief is the Emergency Manager for the city and maintains the City’s Emergency Management Plan. He is also responsible ensuring that all employees are trained to respond to a large scale incident. This is accomplished through periodic exercises

### Goals and Objectives

Fire Rescue has three main goals. First and foremost is the protection of lives and property from damage by fire, medical emergencies and natural or manmade disasters. Secondly, minimize such occurrences by educating the public and enforcement of appropriate codes. Last is to train the public to be self reliant in cases where help may not be available due to an overwhelming need for emergency services along with training which will make their daily lives safer.

To accomplish these goals Fire Rescue must prepare to mitigate any occurrence by keeping informed of the latest technical advances and training. Fire Rescue must be good teachers to ensure each citizen is exposed to the knowledge which will prevent them from suffering and allow them to be self reliant in some cases.

### What We Accomplished in 2010-2011

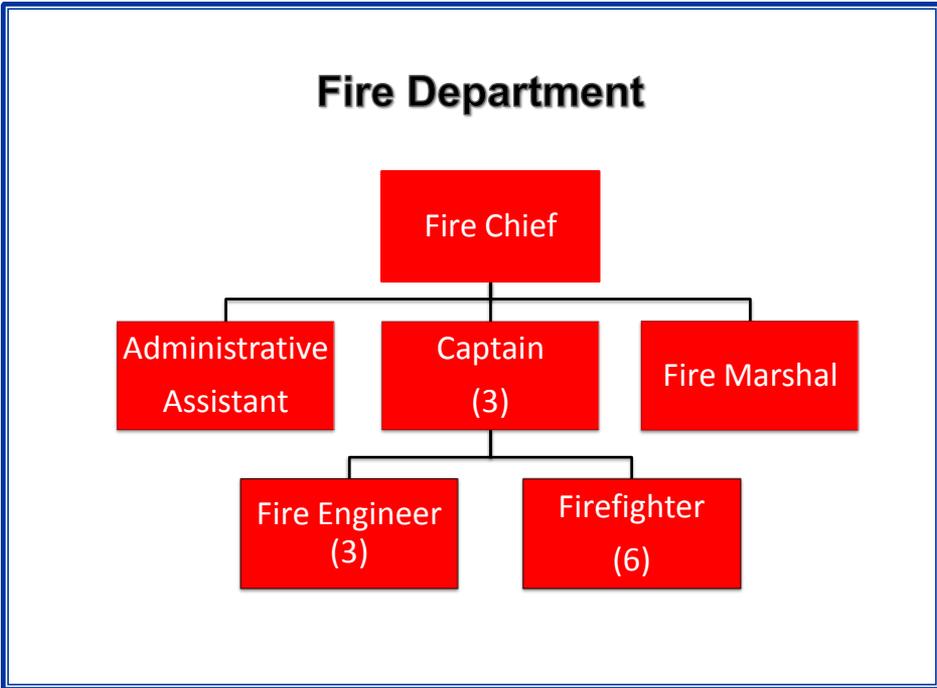
- Worked on hydrant locations and identification to coincide with future Geo-Mapping software for instant hydrant location.
- Completed all necessary Tactical Surveys for quick reference in case of an emergency.
- Initiated a Texas night out partnership with the Police Department to educate and inform the public.
- Completed Phase 2 of the Countywide Household Hazardous Waste program.
- Consulted the County on implementation of Community Emergency Response Teams.
- Developed and conducted, in conjunction with the County, an exercise which will test County wide communications with all Volunteer Fire Departments.
- Completed certifications on swift water rescue.
- Implemented a common accountability system with southern Burnet County Fire Departments.
- Use of Mobile Command Post for multiple incidents.

### What We Plan to Accomplish in 2011-2012

- Complete the implementation of a common County wide accountability system.
- Continue to work with County on a permanent Household Hazardous Waste Facility.
- Complete basic Stillwater Rescue Training for Department.
- Invest in more “live fire” training for firefighters.
- Initiate partnership with Texas Forest Service for education on Urban Wildland Interface protection.
- Expand “Texas Night Out” to include Public Works.

<b>Fire Department</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Safety programs per year</b>	40	40	45	50
<b>Inspections per month</b>	85	71	90	100
<b>Fire hydrant testing</b>	900	950	960	1,000
<b>Building plans reviewed per month</b>	14	8	10	15
<b>Percent of emergency calls under five minutes*</b>	68.9%	59.7%	60%	60%
<b>Percent of emergency calls compared to all calls for service</b>	91%	77.4%	78%	80%
<b>Cost per call for service</b>	\$1,063	\$1,087	\$1,087	\$1,119
<b>Number of training hours per member per year</b>	240	150	155	160
<b>Average cost of training per employee</b>	\$1,188	\$674	\$1,214	\$1,214

\*Within the city from receipt of call by the fire department



Fund: General Department: Fire Department	09	10	11	12
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	0	0
Administrative Assistant	1	1	1	1
Fire Marshal	1	1	1	1
Captain	3	3	3	3
Fire Engineer	3	3	3	3
Firefighter	7	7	6	6
<b>TOTALS</b>	<b>17</b>	<b>17</b>	<b>15</b>	<b>15</b>

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>FIRE DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
553-5100	SALARIES (EXEMPT)	83,232	85,200	85,200	85,200
553-5105	SALARIES (NON EXEMPT)	737,082	680,500	694,500	690,200
553-5135	SEASONAL & HOURLY EMPLOYEES	35,604	45,000	45,000	45,000
553-5140	OVERTIME	53,616	60,000	60,000	60,000
553-5155	EMPLOYEE LONGEVITY PAY	8,515	9,320	9,052	9,450
553-5170	SOCIAL SECURITY	68,340	67,400	68,400	68,800
553-5175	RETIREMENT	58,561	58,500	62,600	47,200
553-5180	EMPLOYEE HEALTH/DENTAL	73,546	97,500	83,400	92,800
553-5181	DEPENDENT HEALTH/DENTAL	34,619	46,800	42,800	47,600
553-5182.01	LIFE/LTD	5,783	6,300	5,100	5,200
553-5183	HSAA- EMPLOYER CONTRIBUTION	1,833	2,000	6,000	6,000
553-5190	WORKERS COMPENSATION	20,602	20,602	17,200	18,200
TOTAL PERSONNEL SERVICES		1,181,333	1,179,122	1,179,252	1,175,650
<u>SUPPLIES</u>					
553-5314	COMP. EQUIPMENT	0	0	0	2,000
553-5318	FURNITURE	2,029	450	450	450
553-5320	POSTAGE	341	540	540	720
553-5330	GAS, OIL, & NEW TIRES	13,880	22,000	22,000	22,000
553-5332	OFFICE SUPPLIES	3,087	1,400	1,400	1,400
553-5333	COMPUTER SUPPLIES/SOFTWARE	291	1,000	1,000	2,045
553-5334	COPIER SUPPLIES	50	0	0	0
553-5335	JANITORIAL SUPPLIES	2,155	1,300	1,300	1,300
553-5336	FIRE PREVENTION SUPPLIES	2,001	138	138	1,700
553-5340	TRAINING SUPPLIES	807	1,000	1,000	1,000
553-5342	MEDICAL SUPPLIES	3,903	2,500	2,500	4,000
553-5355	PUBLICATIONS & BOOKS	0	950	950	1,000
553-5360	UNIFORMS	5,728	9,200	9,200	9,200
553-5365	SAFETY CLOTHING/EQUIPMENT	6,380	10,500	10,500	13,800
553-5390	SMALL TOOLS & EQUIPMENT	6,486	7,000	5,000	7,000
553-5390.01	EXPENDABLE FIRE/RES SUPPLIE	2,902	1,000	2,000	2,000
553-5391	SMALL COMMUNICATIONS EQUIP	998	0	0	0
553-5399	MISCELLANEOUS EXPENSE	955	1,000	1,000	1,000
553-5399.01	MISC. SUPPLIES - DONATED FU	30	0	0	0
TOTAL SUPPLIES		52,023	59,978	58,978	70,615
<u>MAINTENANCE</u>					
553-5401	BUILDING MAINTENANCE	13,268	10,582	10,582	12,300
553-5403	COMPUTER MAINTENANCE	1,441	1,500	1,500	1,500
553-5406	SOFTWARE MAINTENANCE	1,319	1,400	1,400	2,850
553-5411	RADIO MAINTENANCE	95	500	100	500
553-5457	VEHICLE/EQUIP. MAINTENANCE	17,980	28,000	28,000	28,000
TOTAL MAINTENANCE		34,103	41,982	41,582	45,150

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>FIRE DEPARTMENT</b>					
<u>SERVICES</u>					
553-5501	MEDICAL SERVICES	8,479	8,500	8,500	8,500
553-5514	CONTRACT LABOR - MEDICAL DI	9,500	8,000	8,000	8,000
553-5530	ADVERTISING & NOTICES	0	0	99	100
553-5540	TELEPHONE	4,342	5,000	5,000	5,000
553-5542	NATURAL GAS	2,278	2,300	2,000	2,300
553-5545	ELECTRICITY	14,416	13,700	13,700	13,700
553-5570	COPIER LEASE	2,605	3,000	2,500	2,500
553-5574	BUILDING LEASE	6,552	6,220	0	0
553-5580	INSURANCE - GENERAL LIABILI	1,125	1,800	1,414	1,500
553-5582	INSURANCE-ERRORS/OMISSIONS	1,813	2,561	2,067	2,100
553-5583	INSURANCE- VEHICLE LIABILIT	1,279	1,293	1,149	1,200
553-5584	INSURANCE - VEHICLE APD	2,651	2,772	2,275	2,325
553-5585	MOBILE EQUIPMENT INSURANCE	58	75	68	75
TOTAL SERVICES		55,098	55,221	46,772	47,400
<u>OTHER</u>					
553-5610	DUES	487	800	805	2,075
553-5625	BUSINESS EXPENSES	185	1,000	500	1,000
553-5626	PROFESSIONAL DEVELOPMENT	8,771	17,000	20,000	17,000
553-5627	EMERGENCY MANAGEMENT EXPEN	9,153	10,600	16,993	11,600
TOTAL OTHER		18,596	29,400	38,298	31,675
<b>TOTAL FIRE DEPARTMENT</b>		<b>1,341,153</b>	<b>1,365,703</b>	<b>1,364,882</b>	<b>1,370,490</b>

# General Fund

## Development Services

### Mission Statement

To aide and facilitate the building of a better community by providing the resources, knowledge, and support for the growth and development of Marble Falls.

### Description

Development Services consists of four professional fields, all of which are intertwined in their application to the community. These four areas include planning, building inspection, code enforcement, and geographic information science (GIS). All of these professions must operate, in concert, as a team, to provide quality service and effective government. Department staff serves the public by providing customer service to those who live, work, and visit Marble Falls, by supplying information, guidance, and enforcement of adopted regulations pertaining to land use, signs, construction, water quality, and property maintenance. Planning is accomplished by adherence to the city comprehensive plan, land use regulations, subdivision regulations, and general development ordinances relating to site development. Building inspection function is to safeguard the public health, safety, and general welfare through compliance with the adopted building codes to minimize hazards affiliated with the built environment. This includes a timely plan review and inspection processes, as well as maintaining records of all construction activity. Code enforcement is responsible for enforcement of the City's codes, ordinances, and state laws, in a fair and equitable manner, to establish and maintain a positive and esthetically pleasing community. Geographic information science has the objective of capturing and representing the City in a digital mapping environment to provide more accurate and comprehensive information for decision making within the organization, as well as digitally archiving institutional knowledge for future generations. Customer service, life safety, education, and community welfare are the daily operational goals of the Development Services Department.

### Goals and Objectives

Whether a first time home builder, experienced contactor, or subdivision developer assurance of a timely, professional, respectful, and high quality development process to include zoning, platting, plan review, permitting, inspection, and occupancy.

Comprehensive code compliance that fosters compliance with a "can do" attitude, effecting prompt correction of noted violations, and swiftly addresses all citizen complaints to maintain and bolster community pride and respect.

To propagate the building of a better community while protecting, promoting, and improving the health, safety, and welfare of citizens and visitors of Marble Falls, while preserving the foundation of the past.

Unparalleled professional service by embracing and utilizing the organizational keys to customer service.

## **What We Accomplished in 2010-2011**

- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances
- Completed the Falling Waters PDD zoning process
- Completed the Flatrock PDD zoning process
- Completed the Scott and White PDD zoning process
- Completion of the first Downtown Master Plan
- Continued the Sign Workgroup to work on specific upgrades and improvements to current Sign Ordinance
- Continued staff support for the Planning and Zoning Commission
- Continued staff support for the Impact Fee Committee
- Completed the Development Services Department and EDC office relocation and building remodel project to 801 Forth Street
- Maintained and expanded the capability of the internet Geoweb portal
- Completed the public awareness campaign with Burnet County and the U.S. Census Bureau for 2010 Census participation and researched the appeals process
- Adopted the 2011 Digital FEMA Floodplains and corresponding ordinance
- Building Official obtained FEMA Floodplain Manager Certification
- Staff stewardship of the City Comprehensive Plan
- Maintained jurisdiction of the Non-Point Source (NPS) pollution permitting and enforcement for the city limit and extra territorial jurisdiction from the Lower Colorado River Authority
- Conceptual Site plan for a tourist rail facility in the original township
- Conceptual Site plan for the Bat Cave viewing tourism attraction
- Managed the development of the new Visitor Center project
- Processed the Marble Falls Housing Authority redevelopment project from zoning, site plan approval, to permitting for construction
- Worked with City Manager to staff the new City Engineer, Todd Estes, P.E.
- Worked with Tree Preservation Ordinance Committee to develop new ordinance
- Facilitated a regional meeting of the U.S. corridor communities regarding the overall future of U.S. 281 regionally
- Worked with the County and other communities on water system regionalization
- Worked with City Manager to review and the quality and consistency of the Burnet County Appraisal District parcel valuation in the City
- Managed the finalization of the replatting for the Mormon Mill Road corridor project
- Worked with TxDOT and bridge contractor on U.S. Hwy 281 bridge project launch

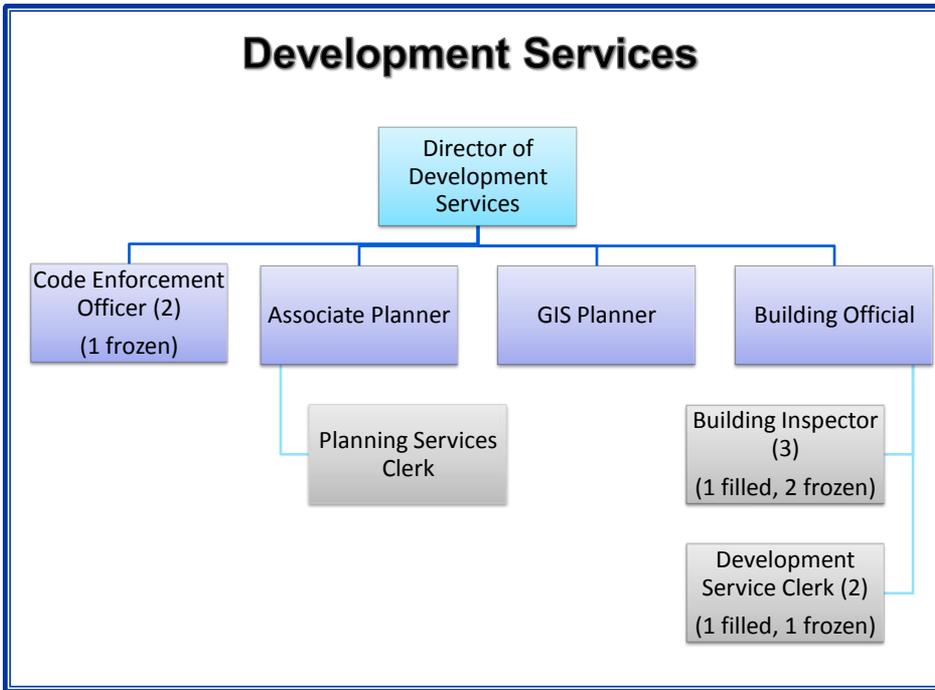
**What We Plan to Accomplish in 2011-2012**

- Assisted in the Economic Development of Marble Falls and overall community prosperity by working with business owners and developers to bring their project to fruition in compliance with all City codes and ordinances
- Embark on staff or consultant based update to the City zoning ordinance
- Adoption of potential upgrades and improvement of current sign ordinance
- Development, platting, and vertical construction Scott and White PDD
- Work on development team of new Visitor Center from construction to completion
- Staff support to the Sports Complex project
- Continue to work with TxDOT and bridge contractor on U.S. Hwy 281 bridge project launch
- Implementation of Pre-Treatment Ordinance to mitigate negative impact on public sewer system
- Substandard building identification, notification, and mitigation or demolition of said structures, with a goal of 0 occupant displacement
- Continue stewardship of the direction provided in Comprehensive Plan by attempting to initiate the implementation processes of the Comprehensive Plan goals and objectives
- Processing and conducting public proceedings of land use cases
- Work with City Engineer and staff to draft, adopt, and implement an updated City of Marble Falls Technical Construction Standards and Specifications (TCSS) Manual
- Maintain a consistent over-watch of the Burnet County Appraisal District parcel data for accuracy and consistency.

<b>Development Services</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Planning cases resolved</b>	26	31	25*	33
<b>Plats approved &amp; recorded</b>	15	17	16*	18
<b>Permits issued</b>	1022	645	700*	800*
<b>Inspections conducted</b>	5,846	3,741*	4,060*	4,640*
<b>Code enforcement issues resolved</b>	400	400	275*	200-400**
<b>Maps produced</b>	400	700	700*	700*
<b>In-person customer queries resolved</b>	1,400 +/-	1,380* +/-	1,400* +/-	1,600 +/-
<b>Telephonic queries resolved</b>	12,000 +/-	10,050* +/-	10,000* +/-	10,500* +/-

\*estimated number

\*\* Dependant on Code Enforcement Officer being frozen or filled



Fund: General Department: Development Services	09	10	11	12
Director of Development Services	1	1	1	1
GIS/Planner	1	1	1	1
Building Official	1	1	1	1
Building Inspector	3	3	3	3
Code Compliance Inspector	1	1	1	1
Associate Planner	1	1	1	1
Planning Services Clerk	1	1	1	1
Development Services Clerk	2	2	2	2
<b>TOTALS</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>DEVELOPMENT SERVICES</b>					
<u>PERSONNEL SERVICES</u>					
555-5100	SALARIES (EXEMPT)	159,910	168,900	171,100	171,000
555-5105	SALARIES (NON-EXEMPT)	179,225	186,900	148,700	174,655
555-5140	OVERTIME	1,010	2,000	2,000	2,000
555-5155	EMPLOYEE LONGEVITY PAY	3,293	4,100	3,913	4,400
555-5170	SOCIAL SECURITY	26,190	28,700	26,200	28,200
555-5175	RETIREMENT	23,586	27,400	23,900	20,700
555-5180	EMPLOYEE HEALTH/DENTAL	37,788	52,000	42,600	54,400
555-5181	DEPENDENT HEALTH/DENTAL	19,230	25,500	20,700	24,600
555-5182.01	LIFE/LTD	2,680	3,000	2,500	3,500
555-5183	HSA- EMPLOYER CONTRIBUTION	1,000	1,000	1,000	1,000
555-5190	WORKERS COMPENSATION	1,621	1,621	2,400	2,600
555-5193	AUTO ALLOWANCE	12,600	12,600	12,600	12,600
TOTAL PERSONNEL SERVICES		468,133	513,721	457,613	499,655
<u>SUPPLIES</u>					
555-5314	COMPUTER EQUIPMENT	3,054	5,000	3,500	5,000
555-5318	FURNITURE	0	2,350	3,326	2,000
555-5320	POSTAGE	592	1,200	1,200	1,200
555-5330	GAS, OIL, & NEW TIRES	1,847	2,000	1,000	1,200
555-5332	OFFICE SUPPLIES	5,259	5,000	4,000	5,000
555-5333	COMPUTER SUPPLIES/SOFTWARE	1,232	1,000	200	2,000
555-5334	COPIER SUPPLIES	60	1,000	500	1,000
555-5335	JANITORIAL SUPPLIES	255	300	400	400
555-5340	TRAINING SUPPLIES	0	300	150	300
555-5350	PRINTING	771	1,000	800	1,000
555-5355	PUBLICATIONS & BOOKS	1,662	500	300	1,400
555-5365	SAFETY CLOTHING & EQUIP.	210	400	400	400
555-5390	SMALL TOOLS & EQUIPMENT	340	500	500	500
555-5399	MISCELLANEOUS SUPPLIES	3,040	3,500	3,500	3,500
555-5399.01	MISCELLANEOUS SUPPLIES-FOOD	1,162	2,000	1,900	2,000
TOTAL SUPPLIES		19,484	26,050	21,676	26,900
<u>MAINTENANCE</u>					
555-5401	BUILDING MAINTENANCE	797	875	864	1,000
555-5403	COMPUTER MAINTENANCE	742	500	500	500
555-5406	SOFTWARE MAINTENANCE	4,340	1,900	1,900	1,900
555-5457	VEHICLE/EQUIP. MAINTENANCE	1,215	500	500	500
555-5469	SUBSTANDARD BLDG. DEMO.	0	950	0	3,000
555-5490	LOT MOWING	0	1,000	0	1,000
TOTAL MAINTENANCE		7,094	5,725	3,764	7,900

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>DEVELOPMENT SERVICES</b>					
<u>SERVICES</u>					
555-5501	MEDICAL SERVICES	0	250	130	150
555-5501.01	BACKGROUND CHECKS	0	0	3	0
555-5520	PROFESSIONAL SERVICES	11,393	15,000	15,000	5,000
555-5526	CREDIT CARD FEES	900	400	400	400
555-5530	ADVERTISING & NOTICES	1,507	1,505	1,000	2,000
555-5540	TELEPHONE	6,909	3,070	4,273	3,000
555-5542	NATURAL GAS	842	200	234	0
555-5542.01	NATURAL GAS- FOURTH STREET	237	600	200	800
555-5545	ELECTRICITY	3,215	1,000	1,587	0
555-5545.01	WATER/SEWER/GARBAGE	513	1,400	1,300	2,000
555-5545.02	ELECTRICITY- FOURTH STREET	2,755	4,000	1,800	5,000
555-5570	EQUIPMENT RENTAL	6,747	6,000	6,000	6,000
555-5572	BUILDING LEASE	33,069	16,800	16,789	0
555-5580	INSURANCE - GENERAL LIABILI	510	600	471	500
555-5582	INSURANCE-ERRORS/OMISSIONS	823	900	727	850
555-5583	INSURANCE - VEHICLE LIABILI	268	300	570	625
555-5584	INSURANCE - VEHICLE APD	369	410	551	575
TOTAL SERVICES		70,057	52,435	51,035	26,900
<u>OTHER</u>					
555-5610	DUES	1,102	800	800	800
555-5625	BUSINESS EXPENSES	1,536	3,000	3,000	4,000
555-5626	PROFESSIONAL DEVELOPMENT	4,005	6,000	4,000	4,000
555-5665	MISCELLANEOUS EXPENSE	2,125	5,000	6,000	6,000
TOTAL OTHER		8,768	14,800	13,800	14,800
<u>CAPITAL</u>					
555-5808.01	RENOVATION OF THRIFT STORE	8,945	0	0	0
555-5809.01	GIS DATA ACQUISITION	0	0	0	5,550
TOTAL CAPITAL		8,945	0	0	5,550
<b>TOTAL DEVELOPMENT SERVICES</b>		<b>582,481</b>	<b>612,731</b>	<b>547,888</b>	<b>581,705</b>

# General Fund

## Street Department

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### Description

The Street Department consists of a supervisor and eleven employees. Their responsibilities include, but not limited to, the maintenance of all city streets, the preparation for county paving, maintenance of street signs, mowing of right of ways and storm sewer maintenance. The street department’s responsibilities also include the Annual residential spring cleanup where the community is able to dispose of their unwanted items. The preparation and cleanup for special events, such as the Drag Boat Races, Chili Cook Off, Market Days and other events within the community.

### Goals and Objectives

- Support other departments
- Evaluate drainage system and repair as needed
- Make necessary repairs to streets and right-of-ways
- Maintain Right-Of-Ways with regard to debris, grass and weeds

### What We Accomplished in 2011 - 2012

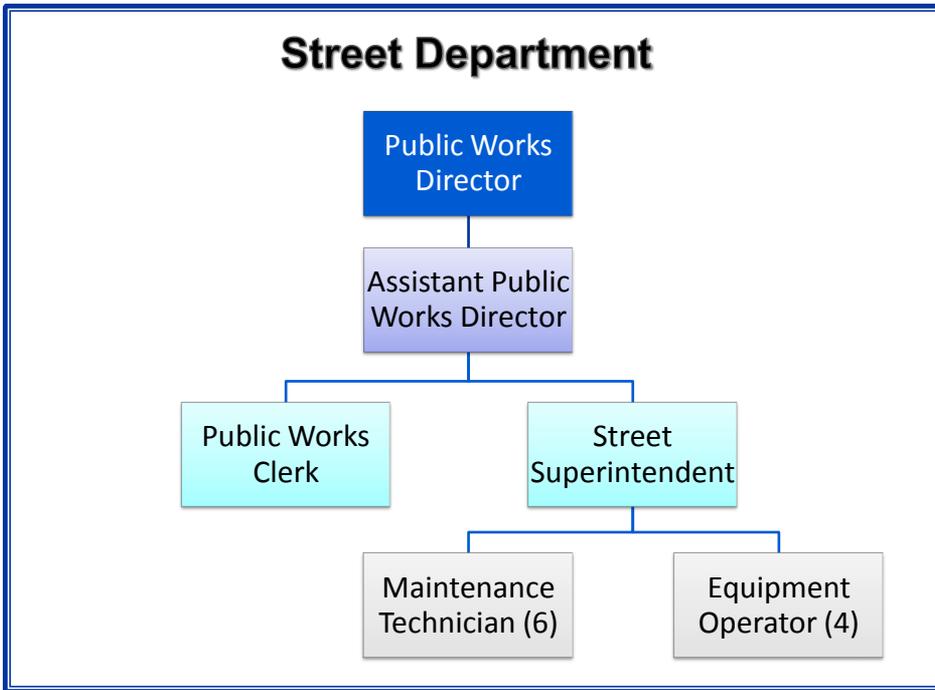
- Completed seal coating on Park View Dr., Northwood, Amy Circle, Ridge Point, Mormon Mill, Bridget, and Ave S
- Reconstruction of Fourth Street, Twelve Street, Broadway, Second Street, Main Street from Fourth to Sixth Street and Seventh Street
- Completed city wide clean-up
- Creek and drainage restoration on Whitman Branch and Backbone
- TXDOT began to remove and construct the new bridge on Hwy 281
- Constructed foundation pads for the new Public Works Facility and storage buildings located at 1808 Second Street and relocated the operations
- Completed Mormon Mill Phase – III A

### What We Plan to Accomplished in 2011-2012

- Continue seal coating program utilizing city staff and Burnet County
- Continue street sign change out program
- Continue with the creek and drainage restoration program
- Reconstruct Sixth Street from Hwy 281 to Avenue L
- Reconstruct Second Street from Avenue S to Industrial Blvd.

## Street Department

Performance Measures	Actual FY 08-09	Actual FY 09-10	Estimated FY 10-11	Projected FY 11-12
New Roads (miles)	1.8	1.8	1.5	2
Seal Coated Roads (miles)	1.5	1.5	4.2	4
Crack Sealing (miles)	1.5	2	2.5	2.5
Street Sweeping (miles)	25	50	55	60
Street Cuts (feet)	3,000	1,500	1,500	1,500
Patch Material (tons)	500	500	575	600
Replaced Street Sign	115	115	110	110
Hot Mix (tons)	500	500	1210	1,500
Base Materials (tons)	2,000	2,500	3,500	3,500



Fund: General Department: Street Department	09	10	11	12
Public Works Director	1	1	1	1
Assistant Public Works Director*	0	0	0	0
Street Superintendent	1	1	1	1
Equipment Operator	4	4	4	4
Public Works Clerk	1	1	1	1
Maintenance Technician	6	6	6	6
<b>TOTALS</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

\* Salary budgeted in Water Services

## 01-General Fund

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>STREET DEPARTMENT</b>					
<u>PERSONNEL SERVICES</u>					
557-5100	SALARIES (EXEMPT)	101,206	103,800	104,600	104,600
557-5105	SALARIES (NON-EXEMPT)	335,132	328,800	315,200	332,300
557-5140	OVERTIME	4,764	5,000	5,000	5,000
557-5155	EMPLOYEE LONGEVITY PAY	20,834	20,500	19,189	20,500
557-5170	SOCIAL SECURITY	34,442	35,100	34,500	35,800
557-5175	RETIREMENT	30,950	28,000	31,500	26,700
557-5180	EMPLOYEE HEALTH/DENTAL	55,106	71,500	69,100	74,900
557-5181	DEPENDENT HEALTH/DENTAL	17,225	24,100	19,050	21,000
557-5182.01	LIFE/LTD	3,270	4,000	3,100	3,500
557-5183	HSA- EMPLOYER CONTRIBUTION	583	0	0	0
557-5190	WORKERS COMPENSATION	29,337	29,337	15,600	16,400
557-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
557-5194	CLOTHING ALLOWANCE	<u>600</u>	<u>600</u>	<u>600</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		639,749	657,037	623,739	647,000
<u>SUPPLIES</u>					
557-5330	GAS, OIL, & NEW TIRES	29,821	32,000	38,000	35,000
557-5332	OFFICE SUPPLIES	186	600	250	500
557-5333	COMPUTER SUPPLIES/SOFTWARE	2,711	1,300	1,500	1,300
557-5335	JANITORIAL SUPPLIES	200	400	250	400
557-5343	GENERAL SUPPLIES	1,016	2,000	750	1,500
557-5360	UNIFORMS	2,497	2,500	2,500	3,400
557-5365	SAFETY CLOTHING & EQUIP.	669	3,000	2,800	3,000
557-5390	SMALL TOOLS & EQUIPMENT	1,205	3,000	3,000	3,000
557-5399	MISCELLANEOUS EXPENSE	<u>60</u>	<u>60</u>	<u>60</u>	<u>60</u>
TOTAL SUPPLIES		38,365	44,860	49,110	48,160
<u>MAINTENANCE</u>					
557-5401.01	HAIL DAMAGE EXPENSES	43,869	0	0	0
557-5406	SOFTWARE MAINTENANCE	916	1,000	1,000	1,000
557-5445	STREET SIGNS	4,808	6,000	5,500	6,000
557-5446	STREET MAINTENANCE	145,059	30,000	30,000	10,000
557-5447	STREET LIGHT MAINTENANCE	587	1,000	0	4,000
557-5457	VEHICLE/EQUIP. MAINTENANCE	<u>25,274</u>	<u>18,000</u>	<u>30,000</u>	<u>24,000</u>
TOTAL MAINTENANCE		220,513	56,000	66,500	45,000
<u>SERVICES</u>					
557-5501	MEDICAL SERVICES	0	150	0	0
557-5501.01	BACKGROUND CHECKS	17	0	0	150
557-5520	CITY CLEANUP EXPENSES	5,158	4,000	3,150	4,000
557-5530	ADVERTISING & NOTICES	180	500	300	500
557-5540	TELEPHONE/PAGER SERVICES	2,921	2,000	3,100	3,000
557-5545	ELECTRICITY - STREET LIGHTS	125,302	75,000	125,000	105,000
557-5560	PERSONNEL ADS	0	200	0	200
557-5570	RENTAL EQUIPMENT	5,135	4,000	5,700	4,000
557-5580	INSURANCE - GENERAL LIABILI	848	900	707	800
557-5582	INSURANCE-ERRORS/OMISSIONS	1,368	1,450	1,170	1,250
557-5583	INSURANCE - VEHICLE LIABILI	2,349	2,425	2,519	2,650
557-5584	INSURANCE - VEHICLE APD	3,428	3,510	3,422	3,510
557-5585	MOBILE EQUIPMENT INSURANCE	<u>2,525</u>	<u>2,600</u>	<u>2,429</u>	<u>2,600</u>
TOTAL SERVICES		149,231	96,735	147,497	127,660
<u>OTHER</u>					
557-5626	PROFESSIONAL DEVELOPMENT	<u>543</u>	<u>1,000</u>	<u>800</u>	<u>1,000</u>
TOTAL OTHER		543	1,000	800	1,000
<b>TOTAL STREET DEPARTMENT</b>		<b>1,048,401</b>	<b>855,632</b>	<b>887,646</b>	<b>868,820</b>

# General Fund

## Parks and Recreation Department

### Mission Statement

We pledge to provide those who live, work and visit Marble Falls with quality service and effective government that is open and responsive to the needs and values of the community.

### Description

The Parks and Recreation Department maintains approximately 113 of 123 total acres of park and cemetery land in Marble Falls. Lakeside, Falls Creek, and Johnson Park are adjacent to one another and are very popular for family outings. These parks are also used for some of Marble Falls' largest special events like Mayfest and the Lakefest Drag Boat Races. The Parks and Recreation Department also partners with local leagues, organizations, and concessioners to provide recreational and educational opportunities for all ages. The Parks and Recreation Department consists of a director, superintendent, clerk, eight maintenance technicians, and summer pool staff. The full-time maintenance employees, through the Superintendent's guidance, maintain Johnson Park, Westside Park, Falls Creek Park, Lakeside Park, Villa Vista Park, Childers Park, Mormon Mill park site, the Green's Soccer Fields, Lakeside Pavilion, the City Cemetery, Main Street flower beds, and Lakeside Park Swimming Pool, as well as baseball fields and other locations across the City.

The summer seasonal staff includes the Aquatics Coordinator lifeguards and cashiers – supervised by the Aquatics Coordinator. The lifeguards maintain safety for the swimmers and other pool visitors; collect fees, and help maintain the pool area. The lifeguards also assist the Aquatics Coordinator with swimming lessons and swim team, and are also available for private pool parties. The pool is open daily while school is out for the summer; and on weekends in May and September.

The Parks and Recreation Department interfaces with the Parks and Recreation Commission which serves in an advisory capacity and makes recommendations to the City Council concerning the acquisition, maintenance, operation and use of parks and open spaces within the City.

### Goals and Objectives

- Continue to ensure quality customer service by using the seven “Keys to Great Customer Service”
- Provide clean and well maintained parks and facilities
- Develop and open new parks, trails, and facilities
- Provide more recreational activities and opportunities
- Develop community partnerships to promote, enhance, and expand our park system and recreational programs
- Provide a safe, clean, and sanitary facility for swimming and private pool parties
- Provide trained personnel and safe facility for swimming lessons
- Maximize facility availability and operational efficiency

**Accomplishments for 2010-2011**

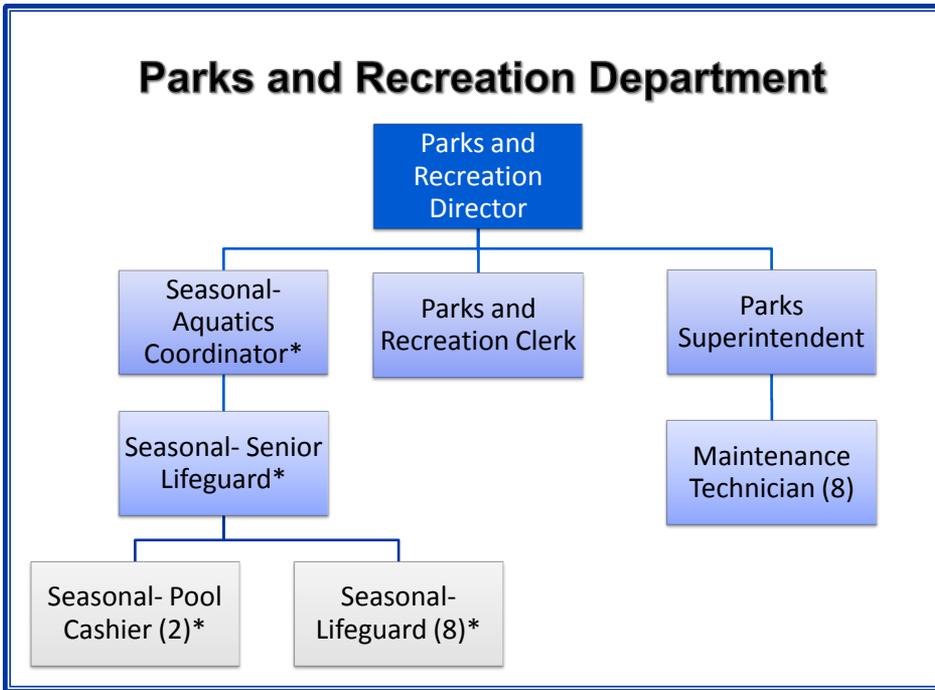
- Completed construction and opened the new skate park
- Implemented a trial concession operation in Johnson Park
- Re-established the Cemetery Committee
- Huber Lease Agreement
- Significant progress towards updating the Park, Recreation, and Open Space Master Plan
- Acquired 2 acres of additional park land adjacent to Johnson Park for future expansion
- Maximized the facility availability and operational efficiency
- Made needed repairs and replaced equipment to ensure facility availability and quality
- Updated Lakeside Pavilion fees to include mandatory professional cleaning of the facility
- Provided professional service to the public
- Positive public relations
- Provided a healthy and safe facility
- Re-plastered the swimming pool
- Provided trained personnel and a safe facility for swimming lessons
- Retained qualified and certified pool staff to include an Aquatics Coordinator to oversee pool operations

**Planned Accomplishments for 2011-2012**

- Maximize the facility availability and operational efficiency
- Make needed repairs and replace equipment to ensure facility availability and quality
- Professional service to the public
- Positive public relations
- Provided a healthy and safe facility
- Provided trained personnel and a safe facility for swimming lessons
- Explore new recreational opportunities in the parks through park concessions
- Update the Park, Recreation, and Open Space Master Plan
- Construct hike and bike trail linking Johnson and Westside Parks

Parks and Recreation Department				
Performance Measures	Actual FY 08-09	Actual FY 09-10	Estimated FY 10-11	Projected FY 11-12
Park Reservations, number of rentals (ea.)	200	200	300	300
Lakeside Pavilion (days)	175	150	150	150
Pool Parties (ea.)	65	60	60	60
Swim Lessons/Team (ea.) <sup>1</sup>	78	98	90	100
Park/Cemetery Land maintained/total (acres)	99/110	113/123	113/123	113/123
Park Locations in City developed/total (ea.)	9/11	12/14	12/14	12/14

<sup>1</sup>Number of individual participants



Fund: General				
Department: Parks and Recreation Dept.				
	09	10	11	12
Parks and Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks and Recreation Clerk	1	1	1	1
Maintenance Technician	8	8	8	8
<b>TOTALS</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

\* Seasonal positions are temporary and not included in Full Time Equivalent Chart

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>PARKS AND RECREATION DEPT</b>					
<u>PERSONNEL SERVICES</u>					
565-5100	SALARIES (EXEMPT)	99,483	131,100	131,100	131,550
565-5105	SALARIES (NON-EXEMPT)	228,787	194,200	192,100	194,880
565-5135	SEASONAL & HOURLY EMPLOYEES	34,453	40,000	40,000	40,000
565-5140	OVERTIME	1,840	2,000	2,000	2,000
565-5142	ON CALL PAY	0	0	0	4,600
565-5155	EMPLOYEE LONGEVITY PAY	6,190	7,200	4,711	5,200
565-5170	SOCIAL SECURITY	28,304	29,200	28,400	29,900
565-5175	RETIREMENT	22,901	23,400	23,200	19,800
565-5180	EMPLOYEE HEALTH/DENTAL	41,132	58,500	51,200	57,570
565-5181	DEPENDENT HEALTH/DENTAL	10,896	15,400	10,400	12,100
565-5182.01	LIFE/LTD	2,567	3,100	2,600	2,800
565-5183	HSA- EMPLOYER CONTRIBUTION	3,500	3,500	5,000	5,000
565-5190	WORKERS COMPENSATION	9,150	9,150	5,800	6,200
565-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
TOTAL PERSONNEL SERVICES		495,503	523,050	502,811	517,900
<u>SUPPLIES</u>					
565-5320	POSTAGE	130	220	220	220
565-5330	GAS, OIL, & NEW TIRES	13,984	16,000	16,000	16,000
565-5332	OFFICE SUPPLIES	2,056	2,000	2,000	2,000
565-5333	COMPUTER SUPPLIES/SOFTWARE	985	1,100	1,000	4,000
565-5335	JANITORIAL SUPPLIES	5,479	7,000	6,000	5,000
565-5341	CHEMICALS	1,990	9,000	9,000	9,000
565-5342	SPRING BREAK SUPPLIES	300	0	0	0
565-5343	GENERAL SUPPLIES	871	2,000	2,000	2,000
565-5355	PUBLICATIONS & BOOKS	4	0	0	0
565-5360	UNIFORMS	3,983	3,000	3,000	3,000
565-5365	SAFETY CLOTHING & EQUIP.	1,743	3,000	3,000	3,000
565-5390	SMALL TOOLS & EQUIPMENT	3,814	4,000	4,000	9,000
565-5399	MISCELLANEOUS SUPPLIES	3,282	3,500	3,000	3,000
TOTAL SUPPLIES		38,621	50,820	49,220	56,220
<u>MAINTENANCE</u>					
565-5401	PAVILION CLEANING EXPENSES	6,500	8,400	11,800	30,000
565-5401.01	HAIL DAMAGE EXPENSES	36	0	0	0
565-5406	SOFTWARE MAINTENANCE	334	0	246	250
565-5420.01	PAVILION MAINTENANCE	9,489	11,000	11,000	11,000
565-5420.02	GENERAL PARK MAINTENANCE	19,590	24,175	24,175	24,000
565-5420.03	GENERAL MAINT.- SKATE PARK	0	0	0	500
565-5420.04	SWIMMING POOL MAINTENANCE	16,340	11,000	12,000	12,000
565-5431	SPRINGBREAK PROGRAM	1,405	1,000	1,300	1,000
565-5457	VEHICLE/EQUIP. MAINTENANCE	13,110	8,000	8,000	8,000
TOTAL MAINTENANCE		66,804	63,575	68,521	86,750

## 01-General Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>PARKS AND RECREATION DEPT</b>					
<u>SERVICES</u>					
565-5501	MEDICAL SERVICES	2,687	2,000	2,000	2,000
565-5501.01	BACKGROUND CHECKS	47	100	100	100
565-5520	PROFESSIONAL SERVICES	1,089	300	300	300
565-5526	CREDIT CARD FEES	977	450	600	600
565-5530	ADVERTISING & NOTICES	216	500	350	350
565-5537.01	PAVILION INTERNET ACCESS SV	475	0	43	0
565-5540	TELEPHONE	5,384	5,000	5,000	5,000
565-5540.01	PAVILION ALARM PHONE LINES	34	0	250	250
565-5542	NATURAL GAS PAVILION	747	1,500	1,000	1,500
565-5545.01	ELECTRICITY	16,590	16,000	16,000	16,000
565-5545.02	ELECTRICITY - SOFTBALL LEAG	4,159	4,000	4,000	4,000
565-5545.03	ELECTRICITY - YOUTH BASEBAL	4,437	4,000	4,000	4,000
565-5545.04	ELECTRICITY - SOCCER FIELD	3,634	4,000	4,000	4,000
565-5545.05	ELECTRICITY - PAVILION	14,337	14,000	14,000	14,000
565-5545.06	ELECTRICITY - GIRL SCOUTS H	1,561	1,300	1,300	0
565-5545.08	ELECTRICITY - SKATE PARK	1,620	1,200	1,200	1,200
565-5545.09	ELECTRICITY-KAMPERS KORNER	376	600	300	300
565-5545.10	ELECTRICITY- WEST SIDE PARK	2,416	2,500	2,500	2,500
565-5575	STATE INSPECTION FEES	0	180	180	180
565-5580	INSURANCE GEN LIAB-SKATE PK	318	1,000	786	800
565-5581.01	INS.-GEN. LIAB.-KAMPERS KOR	318	400	0	0
565-5582	INS.-ERRRS/OMMISS-KAMPERS K	1,026	1,170	944	1,000
565-5583	INSURANCE - VEHICLE LIABILI	1,004	1,200	1,071	1,200
565-5584	VEHICLE COMPREHENSIVE	977	1,000	887	920
565-5585	MOBILE EQUIPMENT INSURANCE	420	500	388	420
TOTAL SERVICES		64,849	62,900	61,199	60,620
<u>OTHER</u>					
565-5610	DUES	1,235	1,000	1,000	1,000
565-5625	BUSINESS EXPENSES	696	650	1,000	1,000
565-5626	PROFESSIONAL DEVELOPMENT	2,332	1,000	1,000	1,000
565-5628	PAVILION PAVERS	76	200	100	100
565-5667	EMPLOYEE RECOGNITION	98	200	200	1,200
TOTAL OTHER		4,437	3,050	3,300	4,300
<b>TOTAL PARKS AND RECREATION DEPT</b>		<b>670,214</b>	<b>703,395</b>	<b>685,051</b>	<b>725,790</b>

# Proprietary Fund

Proprietary Fund is used to account for those operations that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the cost of providing goods or services be financed or recovered primarily through user charges.

Water and Wastewater Fund: To account for providing water, sewer and refuse collection services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration operations, maintenance, financing, and related debt service and billing collections. All costs are financed through charges to customers with rates reviewed regularly and adjusted if necessary to ensure integrity of the fund.

CITY OF MARBLE FALLS  
WATER & WASTEWATER FUND -02  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

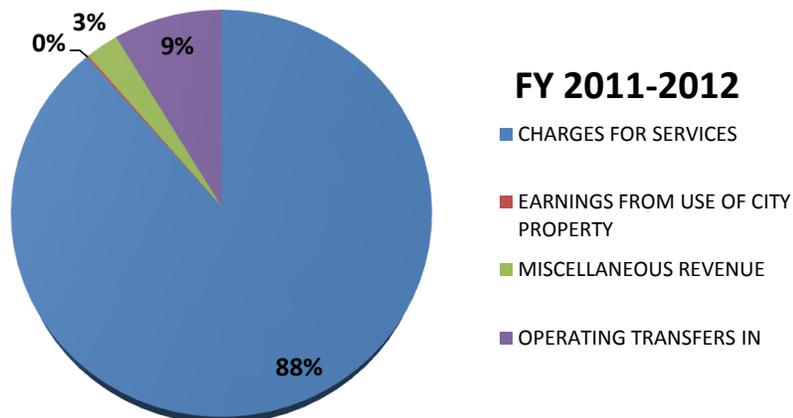
	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	403,888	116,102	116,102	215,382
REVENUES:				
Operating Revenues	3,161,628	4,064,750	4,048,350	4,029,850
Operating Transfers In	1,499,975	385,000	355,000	380,000
Total Revenues	<u>4,661,603</u>	<u>4,449,750</u>	<u>4,403,350</u>	<u>4,409,850</u>
TOTAL FUNDS AVAILABLE	5,065,491	4,565,852	4,519,452	4,625,232
EXPENDITURES:				
Operating Expenditures	<u>4,949,389</u>	<u>4,470,047</u>	<u>4,304,070</u>	<u>4,401,864</u>
ENDING FUND BALANCE	<u>116,102</u>	<u>95,805</u>	<u>215,382</u>	<u>223,368</u>

# Water and Wastewater Fund - 02

## Revenues by Category

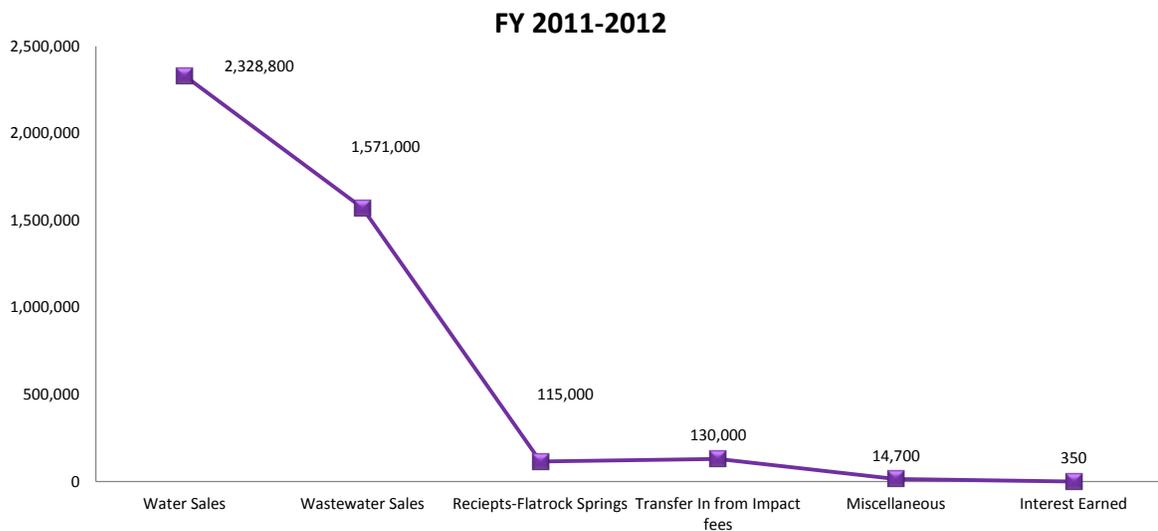
### FY 2011-12

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>CHARGES FOR SERVICES</b>					
460-4101	Water Penalties	27,021	32,000	32,000	34,000
460-4102	Water Extension Penalty	1,921	1,800	1,600	1,800
460-4300	Water Sales	1,748,857	2,250,900	2,250,000	2,275,000
460-4302	Water Taps	7,750	20,000	15,000	18,000
460-4305	Service Charges	10,441	10,000	6,000	6,000
462-4102	Wastewater Penalties	23,281	24,000	24,000	26,000
462-4301	Wastewater Sales	1,270,035	1,591,000	1,591,000	1,540,000
462-4303	Wastewater Taps	2,675	10,000	4,500	5,000
462-4308	Private Effluent Disposal	1,225	700	700	700
<b>Subtotal</b>		<b>3,093,206</b>	<b>3,940,400</b>	<b>3,924,800</b>	<b>3,906,500</b>
<b>EARNINGS FROM USE OF CITY PROPERTY</b>					
460-4500	Water Tower Lease	9,700	7,200	7,200	7,200
<b>Subtotal</b>		<b>9,700</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>
<b>MISCELLANEOUS REVENUE</b>					
460-4306	Miscellaneous Revenue	3,698	700	900	700
460-4308	Conservation Kits Sales	435	400	100	100
460-4309	Over/Short Account	0	0	0	0
460-4314	Contrib from Developer	0	0	0	0
460-4504	Receipts- Flatrock Springs	33,368	115,000	115,000	115,000
460-4560	Bank Interest Earned	765	1,000	300	300
460-4564	Interest Earned on Invest.	2	50	50	50
<b>Subtotal</b>		<b>38,268</b>	<b>117,150</b>	<b>116,350</b>	<b>116,150</b>
<b>OPERATING TRANSFERS IN</b>					
460-4895	Trsfr from Impact Fees	20,454	135,000	105,000	130,000
460-4899	Transfer In from EDC	1,499,975	250,000	250,000	250,000
<b>Subtotal</b>		<b>1,520,429</b>	<b>385,000</b>	<b>355,000</b>	<b>380,000</b>
<b>TOTAL</b>		<b>4,661,603</b>	<b>4,449,750</b>	<b>4,403,350</b>	<b>4,409,850</b>



## 02-Water/Wastewater Revenues

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>REVENUES</b>					
460-4101	WATER PENALTIES	27,021	32,000	32,000	34,000
460-4102	WATER EXTENSION PENALTY	1,921	1,800	1,600	1,800
460-4300	WATER SALES	1,748,857	2,250,900	2,250,000	2,275,000
460-4302	WATER TAPS	7,750	20,000	15,000	18,000
460-4305	SERVICE CHARGES	10,441	10,000	6,000	6,000
460-4306	MISCELLANEOUS REVENUE	3,698	700	900	700
460-4308	CONSERVATION KITS SALES	435	400	100	100
460-4500	WATER TOWER LEASE SPACE	9,700	7,200	7,200	7,200
460-4504	RECEIPTS - FLATROCK SPRINGS	33,368	115,000	115,000	115,000
460-4560	BANK INTEREST EARNED	765	1,000	300	300
460-4564	INT EARNED ON INVESTMENTS	2	50	50	50
460-4895	TRANSFER IN FROM IMPACT FEES	20,454	135,000	105,000	130,000
460-4899	TRANSFER IN-FROM EDC	1,499,975	250,000	250,000	250,000
462-4102	WASTEWATER PENALTIES	23,281	24,000	24,000	26,000
462-4301	WASTEWATER SALES	1,270,035	1,591,000	1,591,000	1,540,000
462-4303	WASTEWATER TAPS	2,675	10,000	4,500	5,000
462-4308	PRIVATE EFFLUENT DISPOSAL F	1,225	700	700	700
<b>TOTAL REVENUES</b>		<b>4,661,603</b>	<b>4,449,750</b>	<b>4,403,350</b>	<b>4,409,850</b>

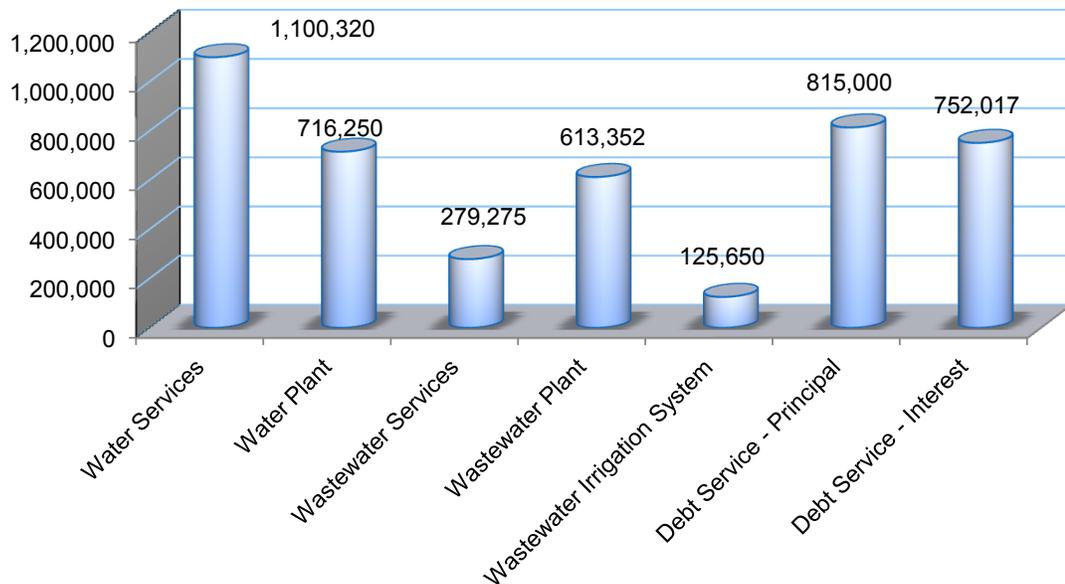


# Water and Wastewater Disbursement Schedule

## Fiscal Year 2011-2012

DEPARTMENT	2009-2010	2010-2011		2011-2012	PERCENT CHANGE
	ACTUAL	BUDGET	ESTIMATED	ADOPTED	
Water Services	1,591,553	1,051,672	1,100,781	1,100,320	4.63%
Water Plant	691,931	760,273	664,247	716,250	-5.79%
Wastewater Services	263,729	332,902	255,979	279,275	-16.11%
Wastewater Plant	642,074	619,207	584,824	613,352	-0.95%
Wastewater Irrigation System	102,781	126,305	118,551	125,650	-0.52%
Debt Service - Principal	875,000	830,000	830,000	815,000	-1.81%
Debt Service - Interest	782,321	749,688	749,688	752,017	0.31%
<b>TOTAL</b>	<b>4,949,389</b>	<b>4,470,047</b>	<b>4,304,070</b>	<b>4,401,864</b>	<b>-1.53%</b>

The overall decrease of -1.53% is primarily due to reductions in the Water Plant and the Wastewater Services for FY 2011-2012. All departments were asked to cut back on operation costs, some departments were able to reduce more than others.

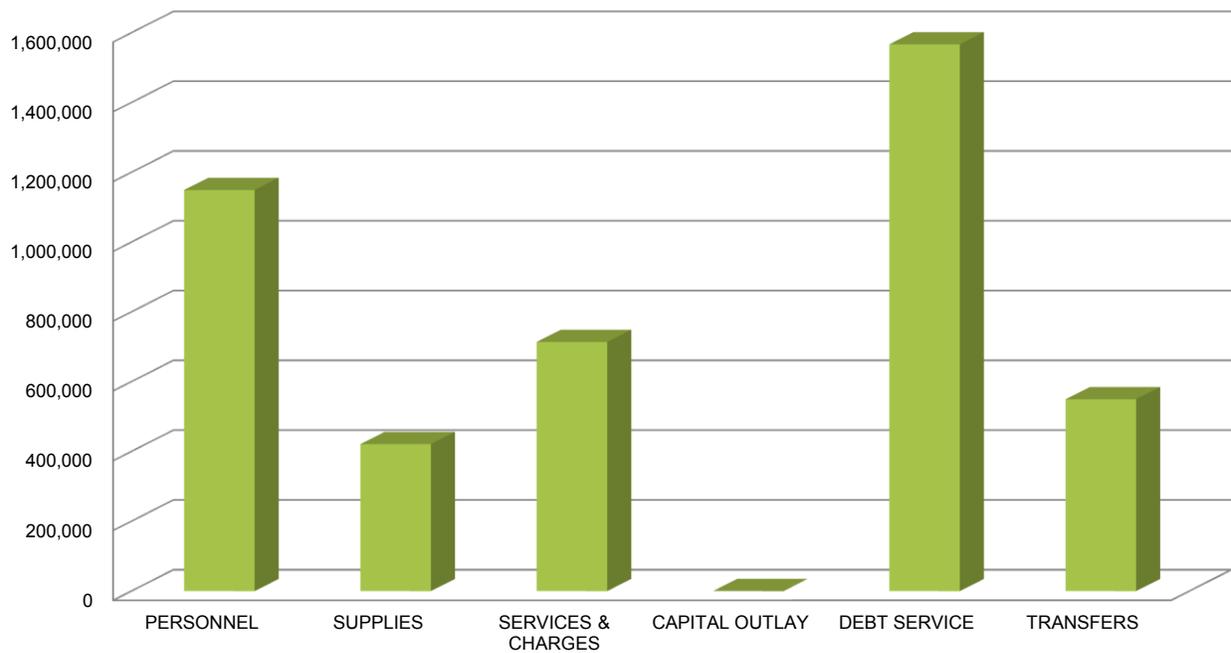


# Expenditures by Category

## Water and Wastewater Fund - 02

### FY 2011-12

DEPARTMENT	PERSONNEL	SUPPLIES	SERVICES & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
Water Services	418,250	42,250	89,820	0	0	550,000	1,100,320
Water Plant	204,400	297,450	214,400	0	0	0	716,250
Wastewater Services	176,450	22,400	80,425	0	0	0	279,275
Wastewater Plant	296,352	51,050	265,950	0	0	0	613,352
Wastewater Irrigation Services	54,050	8,150	63,450	0	0	0	125,650
Debt Service - Principal	0	0	0	0	815,000	0	815,000
Debt Service - Interest	0	0	0	0	752,017	0	752,017
<b>TOTAL</b>	<b>1,149,502</b>	<b>421,300</b>	<b>714,045</b>	<b>0</b>	<b>1,567,017</b>	<b>550,000</b>	<b>4,401,864</b>



# Water/Wastewater Fund

## Water Services Department

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### Description

The Water Department consists of supervisor and seven employees. The duties of the department include line extensions, water repairs, meter reading, flushing and installation.

### Goals and Objectives

- Protect the health and safety of the community and environment
- To supply the citizens of Marble Falls with a constant, adequate supply of water
- To minimize any interruption of the water service by providing trained personnel who respond to calls on a 24 hour basis
- Make necessary repairs to the water distribution system in a safe, professional and timely manner

### What we accomplished in 2010-2011

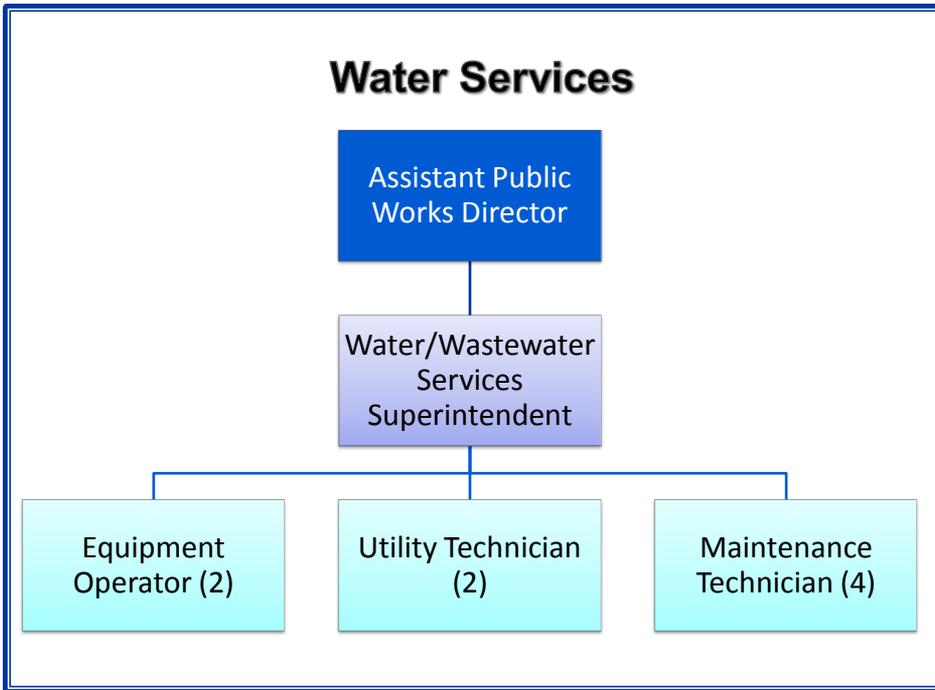
- Upsized 700' of an existing 6" water main to an 10" main on Hwy 281
- Installed three new fire hydrants, brought up to grade and poured concrete pads around 192 water main valves throughout the City
- Began a pilot program to install AMR meters to produce better data and to acquire a more accurate monthly water consumption reading
- Oversaw and assisted the Development Service Department with the inspection of the new Public Works Facility located at 1808 Second Street
- Installed all water taps that were permitted in a timely manner
- Repaired all water leaks in timely, efficient, water conserving manner
- Completed GPS for all water meters within the city

### What we plan to accomplished in 2011-2012

- Continue to find valve boxes that need to be raised or repaired
- Replace existing water line from the Via Viejo ground storage tanks that feeds the Mustang elevated storage tank
- Continue installing new taps as permitted or required
- Continue installing new fire hydrants and make repairs as needed
- Continue the meter change out program by installing AMR meters and when a new tap or service is required as well as for the Hamilton Creek and South Road areas when those systems become part of the city
- Continue valve replacement and installation program
- Continue GPS mapping program for water and sanitary sewer mains
- Replace water mains, valves and fire hydrants on Second Street from Ave S to Industrial Blvd.

## Water Services Department

<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Water Taps Installed</b>	21	25	22	20
<b>Number Water Leaks repairs</b>	125	150	106	120
<b>Line Locates, Spotted and Marked</b>	163	175	214	200
<b>Fire Hydrant Repairs</b>	06	20	51	50
<b>Meter change out</b>	313	300	120	300



Fund: Water/Wastewater Fund Department: Water Services	09	10	11	12
Assistant Public Works Director	1	1	1	1
Water/Wastewater Services Superintendent*	0	0	0	0
Equipment Operator	2	2	2	2
Maintenance Technician	4	4	4	4
Utility Technician	1	2	2	2
Utility Clerk*	1	1	1	1
<b>TOTALS</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

\* Water/Wastewater Services Superintendent salary is budgeted from Water/Wastewater Services.

\* Utility Clerk is in the Finance Department

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WATER SERVICES</b>					
<u>PERSONNEL SERVICES</u>					
560-5100	SALARIES (EXEMPT)	64,815	66,400	64,800	64,800
560-5105	SALARIES (NON-EXEMPT)	192,310	194,600	188,200	194,500
560-5140	OVERTIME	14,798	16,500	15,000	16,500
560-5142	ON CALL PAY	2,775	4,500	4,500	4,500
560-5155	EMPLOYEE LONGEVITY PAY	9,076	10,500	10,242	11,700
560-5170	SOCIAL SECURITY	21,540	23,000	21,700	23,400
560-5175	RETIREMENT	18,966	21,000	20,300	17,900
560-5180	EMPLOYEE HEALTH/DENTAL	34,395	44,700	41,400	44,250
560-5181	DEPENDENT HEALTH/DENTAL	14,428	19,600	13,700	15,200
560-5182.01	LIFE/LTD	2,354	3,000	2,300	2,500
560-5183	HSA- EMPLOYER CONTRIBUTION	83	1,000	1,000	1,000
560-5190	WORKERS COMPENSATION	8,672	8,672	14,900	15,700
560-5193	AUTO ALLOWANCE	6,300	6,300	6,300	6,300
560-5194	CLOTHING ALLOWANCE	600	600	600	0
TOTAL PERSONNEL SERVICES		391,112	420,372	404,942	418,250
<u>SUPPLIES</u>					
560-5320	POSTAGE	5,500	6,000	6,000	6,000
560-5330	GAS, OIL, & NEW TIRES	17,521	23,000	23,000	23,000
560-5332	OFFICE SUPPLIES	257	450	450	450
560-5333	COMPUTER SUPPLIES/SOFTWARE	660	350	600	600
560-5335.01	JANITORIAL SUPPLIES	238	300	300	300
560-5341	CHEMICALS	552	700	500	500
560-5343	GENERAL SUPPLIES	738	1,500	1,000	1,000
560-5350	PRINTING	67	100	100	100
560-5360	UNIFORMS	1,384	1,900	1,571	2,800
560-5365	SAFETY CLOTHING & EQUIP.	1,659	3,000	2,500	2,500
560-5390	SMALL TOOLS & EQUIPMENT	1,764	5,000	5,000	5,000
TOTAL SUPPLIES		30,340	42,300	41,021	42,250
<u>MAINTENANCE</u>					
560-5401	BUILDING MAINTENANCE	311	2,000	770	1,200
560-5406	SOFTWARE MAINTENANCE	773	0	0	0
560-5411	MOBILE RADIO MAINTENANCE	0	2,500	0	0
560-5450	MAINTENANCE OF SYSTEM	101,667	20,000	100,000	30,000
560-5451	LINE EXTENSIONS & UPGRADES	0	15,000	23,000	15,000
560-5457	VEHICLE/EQUIP. MAINTENANCE	8,410	7,000	7,000	7,000
TOTAL MAINTENANCE		111,161	46,500	130,770	53,200

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
560-5501	MEDICAL SERVICES	214	300	0	0
560-5501.01	BACKGROUND CHECKS	10	50	0	0
560-5512	AUDIT SERVICES	5,000	5,000	3,500	5,000
560-5520	PROFESSIONAL SERVICES	30	0	0	0
560-5526	CREDIT CARD FEES	12,217	12,500	6,962	12,500
560-5527	BANK FEES	151	100	120	120
560-5530	ADVERTISING & NOTICES	277	800	0	800
560-5540	TELEPHONE/PAGER SERVICES	1,308	1,500	1,332	1,500
560-5542	NATURAL GAS	132	200	150	150
560-5545	ELECTRICITY	4,037	8,000	2,500	2,500
560-5570	RENTAL EQUIPMENT	455	2,000	200	2,000
560-5580	INSURANCE - GENERAL LIABILI	1,098	1,200	943	1,200
560-5582	INSURANCE-ERRORS/OMISSIONS	1,770	2,000	1,614	2,000
560-5583	INSURANCE - VEHICLE LIABILI	1,080	1,200	1,008	1,200
560-5584	INSURANCE - VEHICLE APD	1,235	1,300	1,054	1,300
560-5585	MOBILE EQUIPMENT INSURANCE	1,184	1,250	1,065	1,250
TOTAL SERVICES		30,198	37,400	20,448	31,520
<u>OTHER</u>					
560-5610	DUES	550	600	600	600
560-5626	PROFESSIONAL DEVELOPMENT	4,330	4,500	3,000	4,500
560-5640	BAD DEBT EXPENSES	-138	0	0	0
TOTAL OTHER		4,742	5,100	3,600	5,100
<u>TRANSFERS</u>					
560-6101	TRANSFER TO GEN. FUND	1,024,000	500,000	500,000	550,000
TOTAL TRANSFERS		1,024,000	500,000	500,000	550,000
<b>TOTAL WATER SERVICES</b>		<b>1,591,553</b>	<b>1,051,672</b>	<b>1,100,781</b>	<b>1,100,320</b>

# Water/Wastewater Fund

## Water Plant

### Description

The Water Plant staff consists of a superintendent and three T.C.E.Q. certified surface water treatment operators. Daily operations include maintaining lab operations and analysis for process control; maintaining all mechanical components, chemical dosage, and recording all required data for reporting to state and government agencies.

### Goals and Objectives

- Provide a safe, odorless, palatable and continuous water supply for the public
- Respond to customer complaints in a courteous and professional manner
- Continue to enhance the appearance of all the plant facilities
- Continue to improve, upgrade, replace and modernize the existing equipment
- Provide support for the other departments
- Comply with all State, City and Government regulations
- Submit all required documentation to the regulating authorities
- Record and maintain all daily, weekly, monthly, and quarterly water analysis and lab results

### Performance Goals Accomplished in 2010-2011

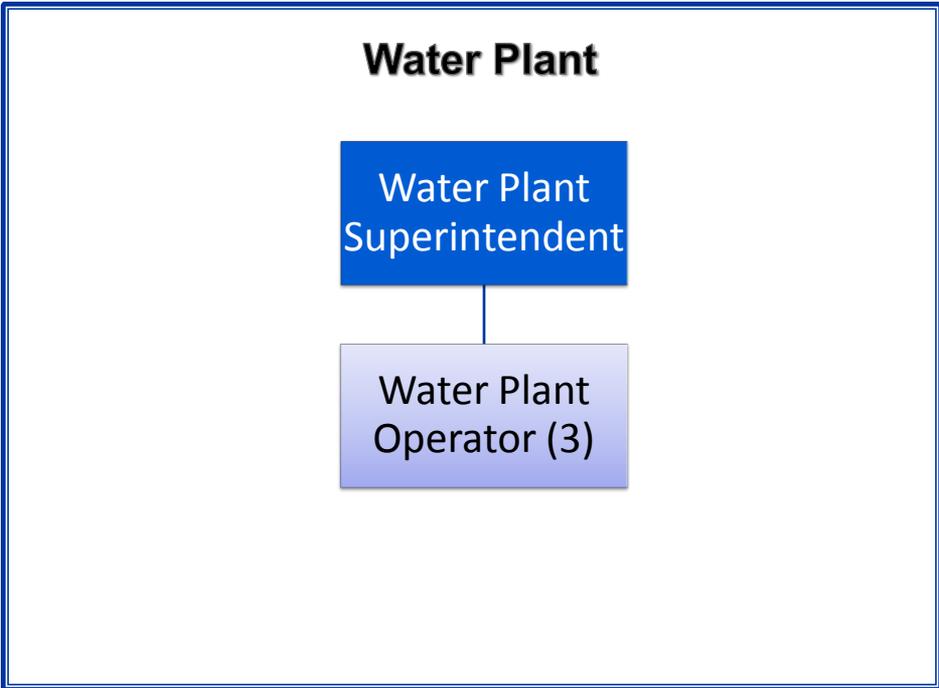
- Installed new hi-service pump to feed gateway storage, south of Lake Marble Falls and completed the Gateway pump station to pump water to the new elevated storage tank
- Landmark constructed a 1,000,000 gallon elevated storage tank for future hospital and residential community south Marble Falls
- Programmed computer to operate newly installed equipment by S.C.A.D.A
- Up-graded the two Via Viejo pumps from 500 gpm to 1,000 gpm to better handle system demand
- Repainted water plant building and concrete tanks
- Up-graded all online turbidity instruments at water plant
- Divers cleaned and inspected all storage tanks, and preformed temporary repair to Via Viejo ground storage tank.
- Contractor re-routed raw water line from under bridge to bore under Hwy 281
- Maintained and repaired all maintenance discrepancies' the TCEQ field investigator noted, no area of concerns or violations in water quality from T.C.E.Q.

### Performance Goals Expected in 2011-2012

Honor our new mission statement and implement our core values. By implementing a "can-do" attitude we can,

- Continue to provide our public safe drinking water.
- Continue to work with other departments as a team to provide a better service to the public.
- Provide professionalism, by training so we can stay informed on the ever changing rules and regulations in our field as water operators.
- Continue to upgrade and enhance the appearance of all the plant facilities through innovation.
- Keep an open door policy and provide our customers with tours of the water plant upon their request.
- Take pride in working together to solve problems and showing respect to fellow workers and the public.

<b>Water Plant</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Purchased Raw Water (M.G.)</b>	596.545	515.239	599.785	525
<b>Treated Water (M.G.)</b>	543.936	495.091	597.560	500
<b>Daily Average Production (M.G.)</b>	1.6	1.4	1.6	1.5
<b>Yearly Average Of Water Analysis Performed Daily</b>	11,500	11,500	11,500	11,500
<b>Monthly Water Analysis Performed (L.C.R.A. Lab)</b>	120	120	120	120
<b>Bi-Monthly Water Analysis Performed (L.C.R.A. Lab)</b>	130	130	156	156
<b>Monthly Water Analysis Performed (T.D.H. Lab)</b>	48	48	0	0
<b>Lead and Copper Testing Every Three Years (T.D.H. Lab)</b>	20	20	20	20
<b>Quarterly Water Analysis Performed (T.C.E.Q. Contract Lab)</b>	120	120	120	120
<b>Total Combined Water Analysis Performed</b>	11,938	11,916	11,916	11,916
<b>Peak Day Water Demands (M.G.)</b>	2.855	2.9	2.8	2.4
<b>Number of water quality violations due to treatment upsets</b>	0	0	1	0
<b>Number of positive total coliform findings</b>	0	0	0	0



Fund: Water/Wastewater Fund Department: Water Plant	09	10	11	12
Water Plant Superintendent	1	1	1	1
Utility Director	0	0	0	0
Water Plant Operator	3	3	3	3
Maintenance Technician	0	0	0	0
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WATER PLANT</b>					
<u>PERSONNEL SERVICES</u>					
561-5105	SALARIES (NON-EXEMPT)	123,001	126,100	126,100	122,100
561-5140	OVERTIME	16,698	15,000	17,500	18,000
561-5142	ON CALL PAY	4,575	4,500	4,500	4,500
561-5155	EMPLOYEE LONGEVITY PAY	2,605	3,080	3,230	3,500
561-5170	SOCIAL SECURITY	10,832	11,400	11,400	11,400
561-5175	RETIREMENT	9,699	10,500	10,600	8,200
561-5180	EMPLOYEE HEALTH/DENTAL	14,608	19,600	14,050	15,700
561-5181	DEPENDENT HEALTH/DENTAL	7,182	10,600	11,800	13,100
561-5182.01	LIFE/LTD	970	1,400	1,000	1,300
561-5190	WORKERS COMPENSATION	3,993	3,993	6,300	6,600
TOTAL PERSONNEL SERVICES		194,163	206,173	206,480	204,400
<u>SUPPLIES</u>					
561-5330	GAS, OIL, & NEW TIRES	3,596	3,000	3,000	3,000
561-5332	OFFICE SUPPLIES	55	200	200	200
561-5333	COMPUTER SUPPLIES/SOFTWARE	0	100	0	100
561-5335	JANITORIAL SUPPLIES	0	100	100	100
561-5341	CHEMICALS	135,693	130,000	120,000	135,000
561-5343	GENERAL SUPPLIES	320	600	400	600
561-5348	L.C.R.A./RAW WATER	160,610	175,000	144,598	155,000
561-5360	UNIFORMS	761	950	676	950
561-5365	SAFETY CLOTHING & EQUIP.	55	1,000	200	1,000
561-5390	SMALL TOOLS & EQUIPMENT	44	1,500	1,000	1,500
TOTAL SUPPLIES		301,134	312,450	270,174	297,450
<u>MAINTENANCE</u>					
561-5404	TELEPHONE MAINTENANCE	0	100	0	0
561-5406	SOFTWARE MAINTENANCE	15	300	0	0
561-5457	VEHICLE/EQUIP. MAINTENANCE	569	2,000	1,000	1,000
561-5470	WATER PLANT MAINTENANCE	51,071	95,000	80,000	80,000
TOTAL MAINTENANCE		51,655	97,400	81,000	81,000

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
561-5501	MEDICAL SERVICES	0	200	0	0
561-5540	TELEPHONE/PAGER SERVICES	2,595	2,000	2,000	2,000
561-5545.02	ELECTRICITY - WT PLANT W-1	55,169	60,000	45,000	55,000
561-5545.03	ELECTRICITY - RAW WATER W-2	23,675	22,000	12,000	20,000
561-5545.04	ELECTRICITY - HYDRO W-3	25,866	22,000	17,000	20,000
561-5545.05	ELEC - MORMON MILL GR.ST.W-	623	0	84	0
561-5545.06	ELEC - MORMON MILL ELV STG	998	800	600	700
561-5545.07	ELECTRICITY - GATEWAY W-6	4,754	6,500	3,000	5,000
561-5545.08	ELECTRICITY - OTHER	2,188	3,000	2,000	3,000
561-5550.02	ELECTRICAL CONTRACT FEE	2,077	0	0	0
561-5575	STATE INSPECTION FEES	6,552	7,500	7,084	7,500
561-5580	INSURANCE - GENERAL LIABILI	628	750	589	750
561-5581	INSURANCE-REAL/PERSONAL PRO	5,699	5,300	4,482	5,300
561-5582	INSURANCE-ERRORS/OMISSIONS	1,013	1,250	1,009	1,250
561-5583	INSURANCE - VEHICLE LIABILI	535	600	600	600
561-5584	INSURANCE - VEHICLE APD	506	600	461	550
561-5585	MOBILE EQUIPMENT INSURANCE	22	50	19	50
561-5599.01	LABORATORY FEES WATER	7,995	7,000	6,000	7,000
TOTAL SERVICES		140,895	139,550	101,928	128,700
<u>OTHER</u>					
561-5610	DUES	165	200	165	200
561-5625	BUSINESS EXPENSE	26	0	0	0
561-5626	PROFESSIONAL DEVELOPMENT	1,315	1,000	1,000	1,000
561-5630	E.P.A. CONSUMER REPORTS	2,578	3,500	3,500	3,500
TOTAL OTHER		4,084	4,700	4,665	4,700
<b>TOTAL WATER PLANT</b>		<b>691,931</b>	<b>760,273</b>	<b>664,247</b>	<b>716,250</b>

# Water/Wastewater Fund

## Wastewater Services Department

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### Description

The Wastewater Department consists of supervisor and three employees. The duties of the department are line extensions, flushing, line repairs, installation of taps, and other maintenance required.

### Goals and Objectives

- Operate and maintain the collection system in a safe, efficient and healthy manner
- Protect the health and safety of the community and environment
- To provide trained personnel who respond to calls 24 hours a day

### What we accomplished in 2010-2011

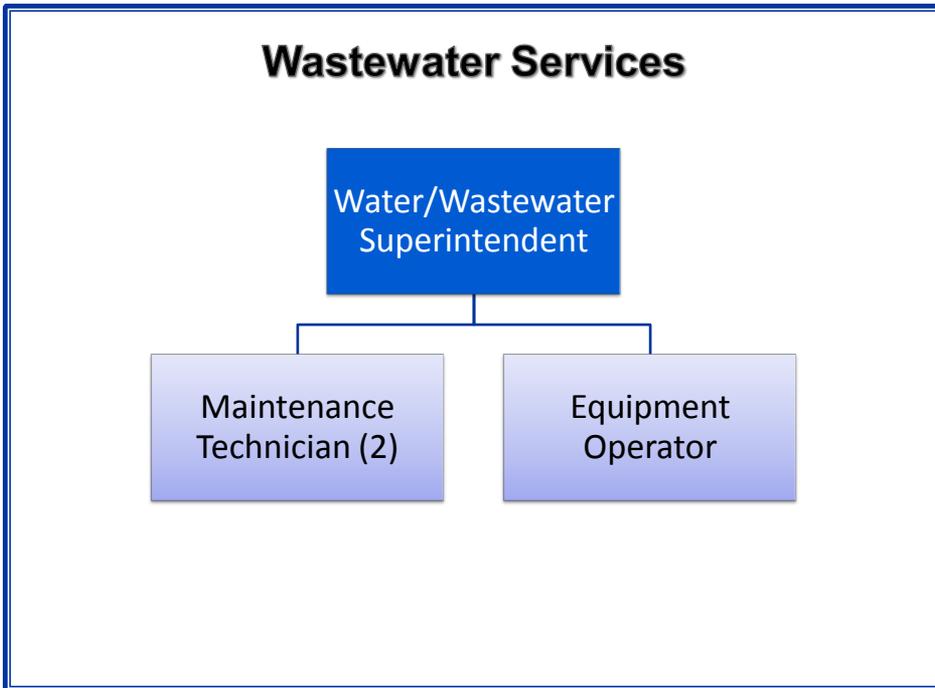
- Completed CDBG Grant for the upgrade and replacement of the sanitary sewer main and manholes on the west side of the city
- Replaced and/or installed 2,418 feet of sanitary sewer main utilizing city staff and contractor’s
- Replaced and upgraded electrical supplies and pumps for Los Escondido’s lift stations
- Completed the installation of new lift station at the Hwy 281 bridge and demo the existing lift station at the River Road RV Park
- Inspected and cleaned approximately 7,000 feet of sanitary sewer mains
- Replaced numerous sewer taps within the system

### What we plan to accomplished in 2011-2012

- Continue to raise and repair manholes
- Continue to identify and make necessary repairs to the sewer lines within the city
- Replace an existing sanitary sewer main and manholes from Ave J, under Hwy 281, down Ave H to RR 1431
- Continue the scheduled program for our sewer maintenance by cleaning the lines regularly
- Continue camera inspection of our sewer system to identify problem areas and make necessary repairs
- Continue installing wastewater taps as permitted or required
- Replace sanitary sewer main and manholes on Second Street from Avenue S to Industrial Blvd.

<b>Wastewater Services</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Wastewater Taps Installed</b>	41	35	10	15
<b>Mains Cleaned/ Sewer Stoppage</b>	104	100	92	120
<b>Line Locates, Spotted and Marked</b>	163	150	214	200
<b>Camera Inspections</b>	12	25	16	25

## Wastewater Services



Fund: Water/Wastewater Fund Department: Wastewater Services	09	10	11	12
Wastewater Services Superintendent	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Technician	2	2	2	2
<b>TOTALS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WASTEWATER SERVICES</b>					
<u>PERSONNEL SERVICES</u>					
562-5105	SALARIES (NON-EXEMPT)	142,496	144,700	119,100	113,600
562-5140	OVERTIME	5,643	8,000	13,000	10,000
562-5142	ON CALL PAY	1,820	1,500	1,500	1,800
562-5155	EMPLOYEE LONGEVITY PAY	6,473	7,100	6,670	7,000
562-5170	SOCIAL SECURITY	11,592	12,500	10,800	10,500
562-5175	RETIREMENT	10,666	11,400	9,900	7,400
562-5180	EMPLOYEE HEALTH/DENTAL	17,239	22,900	18,800	20,750
562-5181	DEPENDENT HEALTH/DENTAL	4,591	5,800	1,400	2,000
562-5182.01	LIFE/LTD	773	1,200	750	900
562-5183	HSA - EMPLOYER CONTRIBUTION	1,917	2,000	1,000	1,000
562-5190	WORKERS COMPENSATION	4,727	4,727	1,250	1,500
TOTAL PERSONNEL SERVICES		207,937	221,827	184,170	176,450
<u>SUPPLIES</u>					
562-5320	POSTAGE	3,782	4,500	4,000	4,000
562-5330	GAS, OIL, & NEW TIRES	3,893	8,000	8,000	8,000
562-5332	OFFICE SUPPLIES	147	600	100	400
562-5333	COMPUTER SUPPLIES/SOFTWARE	731	500	800	800
562-5335	JANITORIAL SUPPLIES	211	400	400	400
562-5341	CHEMICALS	3,550	5,000	1,000	3,000
562-5343	GENERAL SUPPLIES	730	600	600	600
562-5350	PRINTING	67	100	100	100
562-5360	UNIFORMS	969	1,100	378	1,100
562-5365	SAFETY CLOTHING & EQUIP.	937	2,000	2,200	2,000
562-5390	SMALL TOOLS & EQUIPMENT	2,002	2,000	2,100	2,000
TOTAL SUPPLIES		17,019	24,800	19,678	22,400
<u>MAINTENANCE</u>					
562-5401	BUILDING MAINTENANCE	206	1,500	500	1,000
562-5406	SOFTWARE MAINTENANCE	172	2,000	500	1,000
562-5450	MAINTENANCE OF SYSTEM	13,160	30,000	13,000	25,000
562-5451	LINE EXTENSION & UPGRADES	570	10,000	6,000	10,000
562-5452	LINE REPLACEMENT	0	10,000	6,000	10,000
562-5457	VEHICLE/EQUIP. MAINTENANCE	6,570	10,000	7,000	10,000
TOTAL MAINTENANCE		20,678	63,500	33,000	57,000

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
562-5501	MEDICAL SERVICES	0	300	0	200
562-5515	SURVEYING SERVICES	0	1,000	0	500
562-5520	PROFESSIONAL SERVICES	0	1,500	1,600	1,500
562-5530	ADVERTISING & NOTICES	0	300	0	300
562-5540	TELEPHONE/PAGER SERVICES	1,011	1,500	1,000	1,200
562-5542	NATURAL GAS	123	100	55	55
562-5545	ELECTRICITY-HIGHLAND OAKS L	2,166	1,900	1,100	2,000
562-5545.01	ELECTRIC - WOODLAND LIFT S	225	500	300	300
562-5545.02	ELECTRICITY - LIFT ST S-2	3,211	3,500	3,500	3,500
562-5545.03	ELECTRICITY - LIFT ST S-3	954	1,000	400	1,000
562-5545.04	ELECTRICITY - LIFT ST S-4	649	400	500	500
562-5545.05	ELECTRICITY - LIFT ST S-5	719	700	300	700
562-5545.06	ELECTRICITY - LIFT ST S-6	822	650	800	800
562-5545.07	ELECTRICITY - LIFT ST S-7	453	400	400	500
562-5545.08	ELECTRICITY - PUMP #1 GATEW	500	600	600	600
562-5545.09	ELECTRICITY - PUMP #2 GATEW	1,471	1,000	1,000	1,000
562-5545.10	ELECTRICITY LIFT STA. M.MI	450	1,000	1,100	1,100
562-5545.11	ELECTRICITY- M.M. & BOULDER	900	1,000	600	600
562-5545.12	ELECTRIC - LIFT STA @281 BRI	0	0	600	600
562-5570	RENTAL EQUIPMENT	489	2,500	1,000	2,000
562-5580	INSURANCE - GENERAL LIABILI	328	400	314	350
562-5582	INSURANCE-ERRORS/OMISSIONS	529	600	484	520
562-5583	INSURANCE - VEHICLE LIABILI	156	200	580	600
562-5584	INSURANCE - VEHICLE APD	211	275	833	900
562-5585	MOBILE EQUIPMENT INSURANCE	887	950	1,065	1,100
TOTAL SERVICES		16,254	22,275	18,131	22,425
<u>OTHER</u>					
562-5626	PROFESSIONAL DEVELOPMENT	1,919	500	1,000	1,000
562-5640	BAD DEBT EXPENSES	-78	0	0	0
TOTAL OTHER		1,841	500	1,000	1,000
<b>TOTAL WASTEWATER SERVICES</b>		<b>263,729</b>	<b>332,902</b>	<b>255,979</b>	<b>279,275</b>

# Water/Wastewater Fund

## Wastewater Plant

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### Description

This Wastewater Treatment Plant consists of a supervisor and five certified operators. This department manages the cleanup of wastewater received from the business and housing community for further distribution to the Irrigation Farm. The City turns solids from this waste into compost for beneficial reuse within the community.

### Goals and Objectives

- To provide a quality effluent for irrigation of Coastal Grass at the Irrigation Farm.
- To maintain proper operation and maintenance of equipment at the Wastewater Plant
- To keep solids at a manageable level in the plant
- To meet or exceed parameters set forth by permit with the Texas Commission on Environmental Quality

### What we accomplished in 2010-2011

- Provided approximately 280 million gallons of treated effluent to be irrigated at the Irrigated at the city farm
- Maintained compliance of all parameters set by permit
- Replaced the hydro constants at the irrigation farm with soft starts, and upgraded to the pump

### What We Plan to Accomplish in 2011-2012

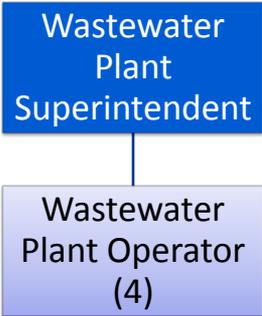
- Continue to produce the best possible effluent by complying with State regulations
- Continue to learn, train and upgrade operator licenses with the Texas Commission on Environmental Quality
- Continue to maintain grounds and buildings so that the appearance is acceptable to the surrounding area
- Provide effluent for irrigation to produce coastal hay
- Start a replacement plan to upgrade much needed side row movers that have deteriorated over the past 17 years

Did You Know?

- The City treats and irrigates on average 250 million gallons of wastewater annually.

<b>Wastewater Plant</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Wastewater Treated (M.G.)</b>	224	273	280	285
<b>Bio-Solids Produced (Cu. Yds.)</b>	1750	1850	2800	3000

# Wastewater Plant



Fund: Water/Wastewater Fund Department: Wastewater Plant	09	10	11	12
Wastewater Plant Superintendent	1	1	1	1
Wastewater Plant Operator	5	5	4	4
<b>TOTALS</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>5</b>

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>WASTEWATER PLANT</b>					
<u>PERSONNEL SERVICES</u>					
563-5105	SALARIES (NON-EXEMPT)	200,739	200,000	206,100	200,000
563-5140	OVERTIME	4,940	6,000	4,500	6,000
563-5155	EMPLOYEE LONGEVITY PAY	9,586	10,250	9,944	10,302
563-5170	SOCIAL SECURITY	15,735	16,600	16,200	16,600
563-5175	RETIREMENT	14,226	15,200	14,800	11,950
563-5180	EMPLOYEE HEALTH/DENTAL	22,011	29,900	28,900	32,200
563-5181	DEPENDENT HEALTH/DENTAL	7,445	9,900	9,500	10,600
563-5182.01	LIFE/LTD	1,542	1,700	1,500	1,800
563-5183	HAS- EMPLOYER CONTRIBUTION	2,000	2,000	2,000	2,000
563-5190	WORKERS COMPENSATION	5,382	5,382	4,200	4,900
TOTAL PERSONNEL SERVICES		283,606	296,932	297,644	296,352
<u>SUPPLIES</u>					
563-5330	GAS, OIL, & NEW TIRES	5,765	4,000	3,500	4,000
563-5332	OFFICE SUPPLIES	377	500	750	1,000
563-5333	COMPUTER SUPPLIES/SOFTWARE	90	300	0	300
563-5335	JANITORIAL SUPPLIES	657	500	900	1,000
563-5341	CHEMICALS	29,786	40,000	36,000	40,000
563-5343	GENERAL SUPPLIES	2,065	2,500	1,400	1,500
563-5360	UNIFORMS	1,175	1,500	953	1,500
563-5365	SAFETY CLOTHING & EQUIP.	740	1,500	1,200	1,500
563-5390	SMALL TOOLS & EQUIPMENT	0	250	0	250
TOTAL SUPPLIES		40,655	51,050	44,703	51,050
<u>MAINTENANCE</u>					
563-5457	VEHICLE/EQUIP. MAINTENANCE	6,325	3,000	1,500	3,000
563-5475	LAB EQUIPMENT MAINTENANCE	0	500	500	500
563-5479	WASTEWATER PLANT MAINTEN.	47,411	50,000	40,000	45,000
563-5480	COMPOST SLUDGE PROCESSING	87,402	90,000	88,000	90,000
TOTAL MAINTENANCE		141,138	143,500	130,000	138,500

## 02-Water/Wastewater

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<u>SERVICES</u>					
563-5501	MEDICAL SERVICES	219	200	0	200
563-5540	TELEPHONE/PAGER SERVICES	1,551	1,000	1,440	1,500
563-5545.01	ELECTRICITY - WW PLANT S-1A	49,826	55,000	47,000	55,000
563-5545.02	ELECTRICITY - WW PLANT S-1	47,011	40,000	36,000	40,000
563-5570	RENTAL EQUIPMENT	0	3,000	3,000	3,000
563-5575	STATE INSPECTION FEES	1,350	1,500	1,250	1,500
563-5580	INSURANCE - GENERAL LIABILI	521	600	471	550
563-5581	INSURANCE-REAL/PERSONAL PRO	5,159	5,500	5,011	5,300
563-5582	INSURANCE-ERRORS/OMISSIONS	839	900	727	850
563-5583	INSURANCE - VEHICLE LIABILI	388	425	143	400
563-5584	INSURANCE - VEHICLE APD	700	750	124	300
563-5585	MOBILE EQUIPMENT INSURANCE	68	100	61	100
563-5590	L.C.R.A. COMPOST	58,024	0	0	0
563-5599	LABORATORY FEES/WASTEWT	8,395	15,000	15,000	15,000
TOTAL SERVICES		174,051	123,975	110,227	123,700
<u>OTHER</u>					
563-5610	DUES	497	750	750	750
563-5626	PROFESSIONAL DEVELOPMENT	2,127	3,000	1,500	3,000
TOTAL OTHER		2,624	3,750	2,250	3,750
<b>TOTAL WASTEWATER PLANT</b>		<b>642,074</b>	<b>619,207</b>	<b>584,824</b>	<b>613,352</b>

# Water/Wastewater Fund

## Irrigation System

### Mission Statement

“We pledge to provide those who live, work and visit Marble Falls with the quality service and effective government that is open and responsive to the needs and values of the community.

### Description

The effluent from the Wastewater Treatment Plant is reused to irrigate Coastal Bermuda at the Irrigation Farm. The Irrigation Farm is managed by one plant operator.

### Goals and Objectives

- To provide irrigation to 234 acres for coastal hay production
- To maintain the ponds, not to exceed the capacity (66.6million gallons)
- To continue to meet or exceed TCEQ requirements

### What we accomplished in 2010-11

- Production of more than 666 tons of coastal hay
- Irrigation of more than 230 million gallons of reused water from the Wastewater Plant
- Completion of an automatic gate that helps to provide security and limited access to the farm

### What we plan to accomplished in 2011-12

- Continue to provide reuse water for the production of coastal hay
- With the completion of the Wastewater Plant expansion in the future, Type I water will be able to expand our irrigation to parks, soccer and baseball fields
- Type I water can be provided to commercial as well as residential customers for landscaping irrigation

<b>Irrigation System</b>				
<b>Performance Measures</b>	<b>Actual FY 08-09</b>	<b>Actual FY 09-10</b>	<b>Estimated FY 10-11</b>	<b>Projected FY 11-12</b>
<b>Hay Harvesting (Tons)</b>	500	600	666	500
<b>Gallons of water irrigated (M.G.)</b>	245	285	230	245

## Water/Wastewater Irrigation System

Wastewater  
Plant  
Superintendent

Plant Operator

Fund: Water/Wastewater Fund Department: W/WW Irrigation System	09	10	11	12
Wastewater Plant Superintendent*	0	0	0	0
Plant Operator	1	1	1	1
<b>TOTALS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

\* Wastewater Plant Superintendent salary is budgeted in Wastewater Plant

## 02-Water/Wastewater

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>WWW IRRIGATION SYSTEM</b>					
<u>PERSONNEL SERVICES</u>					
564-5105	SALARIES (NON-EXEMPT)	38,462	37,700	37,700	37,700
564-5140	OVERTIME	688	1,500	700	1,500
564-5155	EMPLOYEE LONGEVITY PAY	1,049	1,050	1,384	1,605
564-5170	SOCIAL SECURITY	3,075	3,100	3,100	3,100
564-5175	RETIREMENT	2,658	2,850	2,850	2,300
564-5180	EMPLOYEE HEALTH/DENTAL	4,869	6,450	5,100	5,650
564-5182.01	LIFE/LTD	289	300	300	320
564-5183	HAS- EMPLOYER CONTRIBUTION	0	0	1,000	1,000
564-5190	WORKERS COMPENSATION	945	945	800	875
TOTAL PERSONNEL SERVICES		52,035	53,895	52,934	54,050
<u>SUPPLIES</u>					
564-5330	GAS, OIL, & NEW TIRES	1,045	1,500	1,500	1,500
564-5341	CHEMICALS	0	900	900	900
564-5343	GENERAL SUPPLIES	0	100	100	100
564-5349	IRRIGATION/SEEDING EXPENSE	0	5,000	5,000	5,000
564-5360	UNIFORMS	117	250	219	250
564-5365	SAFETY CLOTHING & EQUIP.	100	200	200	200
564-5390	SMALL TOOLS & EQUIPMENT	0	200	0	200
TOTAL SUPPLIES		1,262	8,150	7,919	8,150
<u>MAINTENANCE</u>					
564-5411	MOBILE RADIO MAINTENANCE	0	100	0	0
564-5450	MAINTENANCE OF SYSTEM	24,149	26,000	29,000	26,000
564-5453	MAINTENANCE OF ROADS	0	1,000	1,000	1,000
564-5457	VEHICLE/EQUIP. MAINTENANCE	657	1,000	700	1,000
TOTAL MAINTENANCE		24,806	28,100	30,700	28,000
<u>SERVICES</u>					
564-5501	MEDICAL SERVICES	0	110	0	0
564-5530	ADVERTISING & NOTICES	0	150	0	0
564-5540	TELEPHONE/PAGER SERVICES	0	300	0	0
564-5545	ELECTRICITY	17,698	28,000	20,000	28,000
564-5575	STATE INSPECTION FEES	0	200	200	200
564-5580	INSURANCE - GENERAL LIABILI	221	275	216	225
564-5582	INSURANCE-ERRORS/OMISSIONS	171	225	182	225
564-5583	INSURANCE - VEHICLE LIABILI	134	200	0	200
564-5584	VEHICLE COMPREHENSIVE	124	200	0	200
564-5599	LABORATORY FEES - IRRIGATIO	6,018	6,000	6,000	6,000
TOTAL SERVICES		24,366	35,660	26,598	35,050
<u>OTHER</u>					
564-5610	DUES	117	250	200	200
564-5626	PROFESSIONAL DEVELOPMENT	195	250	200	200
TOTAL OTHER		312	500	400	400
<b>TOTAL WWW IRRIGATION SYSTEM</b>		<b>102,781</b>	<b>126,305</b>	<b>118,551</b>	<b>125,650</b>

# **Water/Wastewater Fund**

## **Debt Service**

The Water/Wastewater's portion of debt service is located within this department.  
Principal and Interest are itemized by category and type of indebtedness.

## 02-Water/Wastewater

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>DEBT SERVICE-PRINCIPAL</b>					
<u>DEBT SERVICE</u>					
570-5901.01	PRIN-REV/ REFUND BONDS, S20	210,000	200,000	200,000	200,000
570-5901.08	PRINCIPAL-C.O.SERIES 2005-T	125,000	125,000	125,000	130,000
570-5901.09	PRINCIPAL-TAX NOTE/SERIES20	0	0	0	30,000
570-5901.10	PRIN. - CO'S SERIES 2007	540,000	505,000	505,000	390,000
570-5901.11	PRIN- TAX NOTE 2007	0	0	0	40,000
570-5901.12	PRIN. - CO'S SERIES 2011	0	0	0	25,000
TOTAL DEBT SERVICE		875,000	830,000	830,000	815,000
<b>TOTAL DEBT SVCE-PRINCIPAL</b>		<b>875,000</b>	<b>830,000</b>	<b>830,000</b>	<b>815,000</b>
<b>DEBT SVCE-INTEREST</b>					
<u>DEBT SERVICE</u>					
571-5902.01	INT-REV & REFUND BONDS, S20	79,558	72,950	72,950	66,250
571-5902.08	INT - C.O. SERIES 2005 - TW	79,928	76,803	76,803	73,390
571-5902.09	INT - TAX NOTE, SERIES 2005	0	0	0	561
571-5902.10	INT. - C.O. SERIES 2007	622,835	599,935	599,935	580,035
571-5902.11	INT - TAX NOTES 2007	0	0	0	1,612
571-5902.12	INT. - C.O. SERIES 2011	0	0	0	30,169
TOTAL DEBT SERVICE		782,321	749,688	749,688	752,017
<b>TOTAL DEBT SVCE-INTEREST</b>		<b>782,321</b>	<b>749,688</b>	<b>749,688</b>	<b>752,017</b>
<b>TOTAL DEBT SERVICE</b>		<b>1,657,321</b>	<b>1,579,688</b>	<b>1,579,688</b>	<b>1,567,017</b>



# Debt Service Fund

## Description

Debt Service Fund has been established to receive funds from a tax levy and other sources for the accumulation of funds to meet the annual principal and interest requirements on the outstanding general obligation debt of the City.

## Debt Policy

The City of Marble Falls' debt management policy is to maintain the city's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the approved Capital Improvements Program without adversely affecting the city's ability to finance essential city services.

## Policy Statements

- A ten year Capital Improvements Program will be developed and updated annually along with corresponding anticipated funding sources.
- Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Efforts will be made to maintain or improve the city's bond rating. Effective communication will continue with bond rating agencies concerning Marble Falls' overall financial condition.

## Legal Debt Margin

The state of Texas limits the maximum debt service to \$2.50 for \$100 assessed valuation. The Texas Attorney General has adopted an administrative policy that prohibits the issuance of debt that would result in a total debt service tax rate that exceeds \$1.50 of the allowable \$2.50. The City of Marble Falls follows these guidelines for debt limitation. The City Charter of Marble Falls requires a public hearing before the issuance of any debt.

<b>Fiscal Year</b>	<b>Assessed Valuation</b>	<b>Over 65 Freeze Levy</b>	<b>Legal Annual Maximum</b>	<b>Expended Debt Service</b>
<b>2008</b>	\$523,522,685		\$7,852,840	\$1,590,695
<b>2009</b>	\$596,081,363		\$8,941,220	\$2,857,287
<b>2010</b>	\$638,075,046		\$9,571,125	\$2,879,708
<b>2011</b>	\$572,437,375	\$247,847	\$8,834,408	\$2,827,726
<b>2012</b>	\$577,490,755	\$305,156	\$8,967,517	\$3,085,001

CITY OF MARBLE FALLS  
DEBT SERVICE FUND - 04  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	(43,368)	(101,585)	(101,585)	80,400
REVENUES:				
Operating Revenues	2,821,736	2,854,900	3,033,467	3,011,419
Operating Transfers In	0	0	0	0
Total Revenues	2,821,736	2,854,900	3,033,467	3,011,419
TOTAL FUNDS AVAILABLE	2,778,368	2,753,315	2,931,882	3,091,819
EXPENDITURES:				
Operating Expenditures	2,879,953	2,831,111	2,851,482	3,088,301
ENDING FUND BALANCE	(101,585)	(77,796)	80,400	3,518

## 04 -Debt Service Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATE	ADOPTED
<b>REVENUES</b>					
4001	CURRENT PROPERTY TAXES	2,714,009	2,800,000	2,800,000	2,850,000
4002	DELINQUENT PROPERTY TAXES	55,939	34,000	34,000	38,000
4003	PENALTY & INTEREST-TAXES	50,528	20,000	24,000	28,000
4306	MISCELLANEOUS REVENUE	503	0	34	0
4560	INTEREST EARNED	655	800	800	900
4564	INT EARNED ON INVESTMENTS	102	100	0	0
4566	ACCRUED INTEREST- SERIES 201	0	0	24,633	0
4906	TRANSFER FROM FUND 68	0	0	150,000	0
4907	TRANSFER FROM HOTEL/MOTEL	0	0	0	94,519
<b>TOTAL REVENUES</b>		<b>2,821,736</b>	<b>2,854,900</b>	<b>3,033,467</b>	<b>3,011,419</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
504-5527	BANK FEES	82	0	100	100
TOTAL SERVICES		82	0	100	100
<u>DEBT SERVICE</u>					
504-5980	BOND AGENT FEES	3,385	3,385	3,000	3,200
TOTAL DEBT SERVICE		3,385	3,385	3,000	3,200
<u>DEBT SERVICE - PRINCIPAL</u>					
505-5901.02	PRIN-CO'S SERIES 1996	170,000	0	0	0
505-5901.04	PRIN-CO'S SERIES 2000	160,000	0	0	0
505-5901.06	PRIN-CERT OF OBLIG S2003	200,000	200,000	200,000	200,000
505-5901.08	PRIN -TAX NOTES SERIES 2004	60,000	60,000	60,000	0
505-5901.09	PRIN - TAX NOTES SERIES 200	60,000	60,000	60,000	40,000
505-5901.10	PRIN - TAX NOTES SERIES 200	55,000	60,000	60,000	60,000
505-5901.11	PRIN - C.O. SERIES 2006	110,000	110,000	110,000	115,000
505-5901.12	PRIN - C.O. SERIES 2007	45,000	200,000	200,000	285,000
505-5901.13	PRIN - TAX NOTE 2007	115,000	115,000	115,000	80,000
505-5901.14	PRIN-BANK QUALIF SERIES 200	460,000	195,000	195,000	125,000
505-5901.15	PRIN- C.O. SERIES 2004	175,000	180,000	180,000	190,000
505-5901.16	PRIN- TAX NOTES 2009	50,000	55,000	55,000	55,000
505-5901.17	PRIN-REF. SER. 2010	0	225,000	225,000	230,000
505-5901.18	PRIN - SERIES 2010	0	0	45,000	205,000
505-5901.19	PRIN. SERIES 2011	0	0	0	75,000
TOTAL DEBT SERVICE - PRINCIPAL		1,660,000	1,460,000	1,505,000	1,660,000

## 04 -Debt Service Fund

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATE	2011-2012 ADOPTED
<b>DEBT SERVICE - INTEREST</b>				
506-5902.02 INT-CO'S SERIES 1996	25,163	0	0	0
506-5902.04 INT-CO'S SERIES 2000	48,694	0	0	0
506-5902.06 INT-CERT OF OBLIG S2003	140,820	132,070	132,070	123,320
506-5902.08 INT-TAX NOTES SERIES 2004	3,618	1,230	1,230	0
506-5902.09 INT-TAX NOTES SERIES 2005	5,996	3,740	3,740	748
506-5902.10 INT - TAX NOTES SERIES 2006	8,450	6,235	6,235	3,865
506-5902.11 INTEREST - C.O. SERIES 2006	67,575	62,900	62,900	58,119
506-5902.12 INT. - C.O., SERIES 2007	313,203	310,303	310,303	302,603
506-5902.13 INT-TAX NOTES 2007	21,158	16,523	16,523	10,277
506-5902.14 INT-BANK QUALIF SERIES 2008	395,068	380,330	380,330	373,130
506-5902.15 INT- C.O. SERIES 2004	181,861	173,543	173,543	165,105
506-5902.16 INT.- TAX NOTES 2009	4,880	3,850	3,850	2,406
506-5902.17 REF. SER 2010	0	29,085	27,085	20,265
506-5902.18 INT. - SERIES 2010	0	247,917	225,573	244,338
506-5902.19 INT. SERIES 2011	0	0	0	120,825
<b>TOTAL DEBT SERVICE - INTEREST</b>	<b>1,216,486</b>	<b>1,367,726</b>	<b>1,343,382</b>	<b>1,425,001</b>
<b>TOTAL EXPENDITURES</b>	<b>2,879,953</b>	<b>2,831,111</b>	<b>2,851,482</b>	<b>3,088,301</b>

## General Obligation Debt Service Requirements As of September 30, 2011

Fiscal Year	Principal	Interest	Total
2012	1,655,000	1,306,348	2,961,348
2013	1,660,000	1,247,273	2,907,273
2014	1,540,000	1,189,596	2,729,596
2015	1,580,000	1,129,315	2,709,315
2016	1,595,000	1,069,185	2,664,185
2017	1,660,000	1,006,740	2,666,740
2018	1,730,000	940,251	2,670,251
2019	1,795,000	871,045	2,666,045
2020	1,875,000	798,391	2,673,391
2021	1,945,000	720,541	2,665,541
2022	2,030,000	638,498	2,668,498
2023	2,120,000	560,643	2,680,643
2024	1,880,000	463,956	2,343,956
2025	1,970,000	378,705	2,348,705
2026	2,060,000	287,360	2,347,360
2027	1,770,000	199,778	1,969,778
2028	1,230,000	131,910	1,361,910
2029	540,000	93,900	633,900
2030	565,000	71,800	636,800
2031	590,000	45,700	635,700
2032	620,000	15,500	635,500
<b>TOTAL</b>	<b>32,410,000</b>	<b>13,166,434</b>	<b>45,576,434</b>

## Summary of Outstanding Debt As of September 30, 2011

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Revenue & Ref. Bonds, Series 2002	Enlarging, Acquiring, Improving, Equipping, Purchasing, Constructing Combined Utility System	3.00%	4,915,000	10/1/2002	2/1/2020	1,800,000
Certificate of Obligations, Series 2003	Streets, Drainage, Fire Department	4.375%	4,225,000	9/1/2003	2/1/2023	3,020,000
Certificate of Obligations, Series 2004	Utility	4.75%	4,950,000	11/15/2004	2/1/2026	3,980,000
Tax Notes, Series 2005	Police, Fire Dept., Public Works	3.74%	405,000	9/15/2005	2/1/2012	70,000
Certificate of Obligations, Series 2005	Utility	2.25%	2,950,000	2/1/2005	2/1/2025	2,260,000
Certificate of Obligations, Series 2006	Parks, Streets	4.25%	1,900,000	9/1/2006	2/1/2021	1,425,000
Tax Notes, Series 2006	Equipment, Vehicles	3.70%	620,000	10/15/2006	2/1/2013	125,000
Certificate of Obligations, Series 2007	Streets, Drainage, Public Works, Parks, Water & Sewer	4.00%	21,780,000	7/1/2007	2/1/2030	19,640,000
Tax Notes, Series 2007	Equipment, Vehicles	4.03%	750,000	10/15/2007	5/1/2014	295,000
Bank Qualified Bond Issue, Series 2008	Public Safety Facility, Police Vehicles, Street Sweeper, Water & Sewer Improvements, Fire Station Construction & Equip., Communications Equip.	4.50%	9,950,000	9/1/2008	2/1/2028	8,595,000
Tax Notes,	Equipment , Vehicles	2.63%	215,000	8/15/2009	2/1/2013	110,000

## Summary of Outstanding Debt As of September 30, 2011

<u>Issue</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Principal Amount Outstanding</u>
Series 2009						
Sales Tax Revenue Bonds, Series 2009	Purchase and remodel of building at 1707 Colt Circle.	4.49%	2,500,000	12/17/2009	8/1/2018	1,985,000
General Obligation Refunding, Series 2010	Renovate library, Parks , Streets, Drainage, Fire Station Facilities, Right of Way Purchase, Supplies/Machinery related to above items	2.36%	1,130,000	6/1/2010	2/1/2015	905,000
Certificate of Obligations, Series 2010	Streets, Water & Sewer Utility System, Acquisition of Park Land	3.09%	7,000,000	10/1/2010	9/30/2032	6,955,000
Certificate of Obligations, Series 2011	Streets, Drainage, Water system and Water Plant expansion, Parks Improvements, Construction of Visitor's Center	2.54%	3,715,000	8/15/2011	9/30/2031	3,715,000
<b>TOTAL GENERAL OBLIGATION DEBT</b>			<b><u>67,005,000</u></b>			<b><u>54,880,000</u></b>



# Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. Special Revenue Funds include:

**Hotel/Motel Tax Fund** -to account for receipt and allocation of the City's hotel/motel occupancy tax. Use of this tax is limited by law to the promotion of tourism. The hotel occupancy tax rate for the City's hotels is 7%.

**Cemetery Fund** - to account for the proceeds from the sale of burial plots and columbarium niches at the City owned and operated cemetery. Revenues are used for the ongoing maintenance and operations of the cemetery.

**Police Forfeiture** - to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under the State statutes.

**Economic Development Corporation** - to account for the use of 4B sales tax revenues that must be used in compliance with statutory restrictions set forth by the state legislature.

**La Ventana PID** – to account for La Ventana public improvement district funds.

**Impact Fee** - Impact Fee Fund – to account for all funds related to the water and sewer impact fees.

**Flood Disaster Fund** – to account for funds related to the June 27, 2007 flood, including the city's out of pocket expenses and FEMA reimbursements.

**Police Federal Forfeiture** – to account for cash assets seized, or the proceeds from the sale of other assets seized, as a result of drug related law enforcement activities. By law, these funds must be used for future illegal drug enforcement activity. These funds fall under Federal Statutes.

**Flood Buy Back Fund** – to account for the financial sources and expenditures related to the purchase of properties within the flood areas.

CITY OF MARBLE FALLS  
SPECIAL REVENUE FUNDS  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	2,698,633	1,389,617	1,389,617	1,493,818
REVENUES:				
Hotel/Motel Tax	470,249	350,100	360,120	375,150
Cemetery Fund	21,724	4,000	16,200	16,000
Police Forfeiture	3,530	200	200	200
Economic Development Corp.	1,587,905	1,745,000	1,685,830	1,602,430
La Ventana PID	67,473	55,000	36,000	55,000
Impact Fee Fund	17,570	135,000	105,000	130,000
Flood Disaster Fund	0	0	0	0
Police Federal Forfeiture Fund	517	470	300	300
Flood Buy Back Fund	38,739	0	20,641	0
TOTAL REVENUES	<u>2,207,707</u>	<u>2,289,770</u>	<u>2,224,291</u>	<u>2,179,080</u>
TOTAL FUNDS AVAILABLE	4,906,340	3,679,387	3,613,908	3,672,898
EXPENDITURES:				
Hotel/Motel Tax	425,440	397,875	375,375	472,144
Cemetery Fund	4,839	9,500	7,150	12,700
Police Forfeiture	104	110	104	16,104
Economic Development Corp.	2,610,755	1,267,846	1,371,836	1,149,427
La Ventana PID	67,613	2,700	30,110	2,700
Impact Fee Fund	20,454	135,000	105,000	130,000
Flood Disaster Fund	224,101	150,000	155,815	0
Police Federal Forfeiture Fund	125,856	75,090	73,319	30,104
Flood Buy Back Fund	37,561	0	1,381	0
TOTAL EXPENDITURES	<u>3,516,723</u>	<u>2,038,121</u>	<u>2,120,090</u>	<u>1,813,179</u>
ENDING FUND BALANCE	<u>1,389,617</u>	<u>1,641,266</u>	<u>1,493,818</u>	<u>1,859,719</u>

CITY OF MARBLE FALLS  
HOTEL MOTEL TAX FUND - 03  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	327,653	372,462	372,462	357,207
REVENUES:				
Operating Revenues	470,249	350,100	360,120	375,150
Operating Transfers In	0	0	0	0
Total Revenues	470,249	350,100	360,120	375,150
TOTAL FUNDS AVAILABLE	797,902	722,562	732,582	732,357
EXPENDITURES:				
Operating Expenditures	425,440	397,875	375,375	472,144
ENDING FUND BALANCE	372,462	324,687	357,207	260,213

### 03 -Hotel/Motel Fund

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>REVENUES</b>					
470-4013	HOTEL/MOTEL TAX	470,144	350,000	360,000	375,000
470-4564	INVESTMENT INTEREST EARNED	105	100	120	150
<b>TOTAL REVENUES</b>		<b>470,249</b>	<b>350,100</b>	<b>360,120</b>	<b>375,150</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
570-5520	PROF. SERVICES- ADVERT. FIR	184,410	0	0	0
570-5530	COLLECTIVE ADVERTISING POOL	15,495	145,000	145,000	131,250
570-5531	HISTORICAL/ARTS	23,450	0	0	0
570-5595	TRANSF.TO CHAMBER OF COM.	87,500	87,500	87,500	118,500
TOTAL SERVICES		310,855	232,500	232,500	249,750
<u>OTHER</u>					
570-5665	MISCELLANEOUS EXPENSES	2,085	0	0	0
TOTAL OTHER		2,085	0	0	0
<u>LOCAL ASSISTANCE</u>					
570-5756	HIGHLAND LAKES CHILI POD	0	1,000	1,000	1,000
570-5757	HIGHLAND LAKES ART GUILD	0	1,500	1,500	750
570-5765	FALLS ON THE COLORADO MUSEUM	0	8,750	8,750	6,375
570-5765.06	UPTOWN MARBLE ARTS ALLIANCE	7,500	5,000	0	7,500
570-5765.09	HISTORIC MAIN ST MERCHANTS	0	8,000	8,000	5,000
570-5765.10	HARMONY SCHOOL OF CREATIVE	0	3,000	3,000	1,500
570-5765.11	GONE FISHING FOR KIDS	0	5,000	5,000	0
570-5765.12	MF TRIATHLON	0	0	0	7,500
570-5765.13	PAINT THE TOWN EVENT	0	5,000	5,000	0
570-5765.14	MF ANTIQUE AND ART SHOW	0	7,500	0	0
570-5765.15	SCULPTURE ON MAIN STREET	0	5,625	5,625	0
570-5765.16	DESTINATION LAKES AND HILLS	0	0	0	2,000
570-5765.17	MARBLE FALLS SOAPBOX DERBY	0	0	0	2,500
TOTAL LOCAL ASSISTANCE		7,500	50,375	37,875	34,125
<u>CAPITAL</u>					
570-5802	ARCHITECT/ENGINEERING	0	10,000	0	0
TOTAL CAPITAL		0	10,000	0	0
<u>TRANSFERS</u>					
570-6102	XFER TO GF CO'S S1999	105,000	105,000	105,000	93,750
570-6103	TRANSFER TO GENERAL FUND 2011	0	0	0	94,519
TOTAL TRANSFERS		105,000	105,000	105,000	188,269
<b>TOTAL EXPENDITURES</b>		<b>425,440</b>	<b>397,875</b>	<b>375,375</b>	<b>472,144</b>

CITY OF MARBLE FALLS  
CEMETERY FUND - 08  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	17,200	34,085	34,085	43,135
REVENUES:				
Operating Revenues	21,724	4,000	16,200	16,000
Operating Transfers In	0	0	0	0
Total Revenues	21,724	4,000	16,200	16,000
TOTAL FUNDS AVAILABLE	38,924	38,085	50,285	59,135
EXPENDITURES:				
Operating Expenditures	4,839	9,500	7,150	12,700
ENDING FUND BALANCE	34,085	28,585	43,135	46,435

## 08 -Cemetery Fund

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>REVENUES</b>					
4503	SALE OF CEMETERY LOTS	21,600	4,000	16,000	16,000
4513	CEMETERY DONATIONS	124	0	200	0
<b>TOTAL REVENUES</b>		<b>21,724</b>	<b>4,000</b>	<b>16,200</b>	<b>16,000</b>
<b>EXPENDITURES</b>					
<u>MAINTENANCE</u>					
508-5402	CEMETERY MAINTENANCE	319	3,500	2,500	2,500
TOTAL MAINTENANCE		319	3,500	2,500	2,500
<u>SERVICES</u>					
508-5515	SURVEYING FEES	770	2,000	1,000	2,000
508-5545	ELECTRICITY	450	500	300	500
TOTAL SERVICES		1,220	2,500	1,300	2,500
<u>OTHER</u>					
508-5625	BUSINESS EXPENSES	0	200	50	200
TOTAL OTHER		0	200	50	200
<u>TRANSFERS</u>					
508-6100	TRANSFER TO GENERAL FUND	3,300	3,300	3,300	7,500
TOTAL TRANSFERS		3,300	3,300	3,300	7,500
<b>TOTAL EXPENDITURES</b>		<b>4,839</b>	<b>9,500</b>	<b>7,150</b>	<b>12,700</b>

CITY OF MARBLE FALLS  
 POLICE FORFEITURE FUND - 09  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	93,124	96,550	96,550	96,646
REVENUES:				
Operating Revenues	3,530	200	200	200
Operating Transfers In	0	0	0	0
Total Revenues	3,530	200	200	200
TOTAL FUNDS AVAILABLE	96,654	96,750	96,750	96,846
EXPENDITURES:				
Operating Expenditures	104	110	104	16,104
ENDING FUND BALANCE	96,550	96,640	96,646	80,742

## 09 -Police Forfeiture Fund

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<b>REVENUES</b>					
4564	INVESTMENT INTEREST EARNED	205	200	200	200
4588	POLICE FORFEITED FUNDS	3,325	0	0	0
<b>TOTAL REVENUES</b>		<b>3,530</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>EXPENDITURES</b>					
<u>SUPPLIES</u>					
509-5390	SMALL TOOLS & EQUIPMENT	0	0	0	10,000
TOTAL SUPPLIES		0	0	0	10,000
<u>SERVICES</u>					
509-5527	BANK FEES	104	110	104	104
TOTAL SERVICES		104	110	104	104
<u>OTHER</u>					
509-5626	PROFESSIONAL DEVELOPMENT	0	0	0	6,000
TOTAL OTHER		0	0	0	6,000
<b>TOTAL EXPENDITURES</b>		<b>104</b>	<b>110</b>	<b>104</b>	<b>16,104</b>

CITY OF MARBLE FALLS  
 ECONOMIC DEVELOPMENT CORPORATION FUND - 20  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	1,785,363	762,513	762,513	1,076,507
REVENUES:				
Operating Revenues	1,587,905	1,745,000	1,685,830	1,602,430
Operating Transfers In	0	0	0	0
Total Revenues	<u>1,587,905</u>	<u>1,745,000</u>	<u>1,685,830</u>	<u>1,602,430</u>
TOTAL FUNDS AVAILABLE	3,373,268	2,507,513	2,448,343	2,678,937
EXPENDITURES:				
Operating Expenditures	<u>2,610,755</u>	<u>1,267,846</u>	<u>1,371,836</u>	<u>1,149,427</u>
ENDING FUND BALANCE	<u>762,513</u>	<u>1,239,667</u>	<u>1,076,507</u>	<u>1,529,510</u>

## 20-Economic Development Corporation

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>REVENUES</b>					
4005	SALES TAX	1,454,882	1,527,000	1,449,530	1,449,530
4515	CAM - F. FICKETT CENTER	56,150	55,000	55,000	61,600
4550	LAND SALES & LEASES	74,152	160,000	180,000	90,000
4560	BANK INTEREST EARNED	1,784	2,000	500	500
4564	INT EARNED ON INVESTMENTS	937	1,000	800	800
<b>TOTAL REVENUES</b>		<b>1,587,905</b>	<b>1,745,000</b>	<b>1,685,830</b>	<b>1,602,430</b>
<b>EXPENDITURES</b>					
<u>PERSONNEL SERVICES</u>					
520-5100	SALARIES (EXEMPT)	53,149	80,900	34,865	100,000
520-5105	SALARIES (NON-EXEMPT)	0	15,000	1,473	36,000
520-5135	SEASONAL & TEMPORARY EMPLOY	0	11,000	24,200	0
520-5140	OVERTIME	0	0	100	500
520-5155	EMPLOYEE LONGEVITY PAY	84	150	168	200
520-5170	SOCIAL SECURITY	4,395	8,100	4,700	10,950
520-5175	RETIREMENT	3,831	7,100	4,300	6,900
520-5180	EMPLOYEE INSURANCE	4,869	8,000	2,101	13,450
520-5181	EMPLOYEE DEPENDENT INSURANC	41	4,000	15	5,000
520-5182.01	LIFE/LTD	397	740	196	500
520-5190	WORKER'S COMPENSATION	0	0	50	100
520-5193	AUTO ALLOWANCE	6,300	6,300	1,842	6,300
<b>TOTAL PERSONNEL SERVICES</b>		<b>73,066</b>	<b>141,290</b>	<b>74,010</b>	<b>179,900</b>
<u>SUPPLIES</u>					
520-5320	POSTAGE	197	350	350	1,000
520-5332	OFFICE SUPPLIES	2,233	4,000	3,000	5,200
520-5332.01	SUPPLIES - F FICKET CTR	188	0	400	0
520-5332.02	VOCATIONAL SCHOOL SUPPLIES	152	300	300	0
520-5333	COMPUTER SUPPLIES/SOFTWARE	50	2,000	1,500	5,000
520-5334	COPIER SUPPLIES	0	250	200	0
520-5355	PUBLICATIONS & BOOKS	0	100	285	0
520-5399	MISCELLANEOUS SUPPLIES	0	1,000	1,000	500
<b>TOTAL SUPPLIES</b>		<b>2,820</b>	<b>8,000</b>	<b>7,035</b>	<b>11,700</b>
<u>MAINTENANCE</u>					
520-5401	BUILDING MAINTENANCE	10,772	5,000	6,400	0
520-5401.01	O&M/FFC	40,240	30,000	30,000	0
520-5402	GROUND MAINT MF B&T PARK	5,732	9,000	12,000	10,000
520-5402.02	GROUND MAINTENANCE-COLT CIRCLE	4,320	10,500	5,000	0
520-5402.03	GROUND MAINT. - COLT CIRCLE	2,990	0	0	0
520-5403	COMPUTER MAINTENANCE	72	1,510	1,500	1,500
<b>TOTAL MAINTENANCE</b>		<b>64,126</b>	<b>56,010</b>	<b>54,900</b>	<b>11,500</b>

## 20-Economic Development Corporation

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>SERVICES</u>					
520-5501	MEDICAL SERVICES- EDC	0	0	0	400
520-5501.01	BACKGROUND CHECKS	0	300	0	250
520-5514	LEGAL SERVICES	32,506	25,000	25,000	25,000
520-5515	SURVEYING SERVICES	2,396	3,000	1,000	1,000
520-5518	CONSULTING SERVICES	0	0	0	20,000
520-5519	CONSULTING - HIGHER EDUCATION	0	0	0	5,500
520-5520	PROFESSIONAL SERVICES/TRANS	25,000	25,000	25,000	25,000
520-5520.01	PROFESSIONAL SERVICES/AUDIT	3,000	3,450	3,000	3,450
520-5520.02	PROF. SERVICES- PAV. ANALYS	3,000	0	0	0
520-5521	MARKETING	83	12,000	12,000	30,000
520-5527	BANK FEES	314	300	300	300
520-5530	ADVERTISING & NOTICES	232	300	300	300
520-5540	TELEPHONE	2,730	2,000	2,000	2,000
520-5540.01	ALARM PHONE LINES- F. FICKETT CT	1,367	1,100	1,100	0
520-5540.02	ALARM PHONE LINES- COLT CIRCLE	25	1,280	1,280	1,400
520-5542	NATURAL GAS- 1707 COLT CIRCLE	1,978	800	890	0
520-5543	WATER - 806 S. HAWKINS PKWY	2,791	4,100	4,100	0
520-5543.01	WATER - 1707 COLT CIRCLE	3,907	1,900	2,000	0
520-5544	UTILITIES FOR EDC OFFICES	1,349	0	0	0
520-5545	ELECTRICITY- STREET LIGHTS	1,017	600	700	800
520-5545.01	ELECTRICITY - F. FICKETT CT	15,149	17,000	15,000	0
520-5545.02	ELECTRICITY - EDC PUMP STAT	795	3,000	1,500	0
520-5545.03	ELECTRICITY - 1707 COLT CIRCLE	12,911	3,000	4,000	0
520-5546	SOLID WASTE SERVICES - FFC	1,542	2,400	2,400	0
520-5550	RECRUITMENT AND RETENTION	0	150,000	150,000	150,000
520-5560	EXECUTIVE SEARCH	0	15,000	0	0
520-5572	BUILDING LEASE	14,545	5,800	5,711	0
520-5580	INSURANCE - GENERAL LIABLIL	1,464	600	157	200
520-5582	INS - ERRORS & OMISSIONS	2,361	2,400	1,937	2,000
TOTAL SERVICES		130,462	280,330	259,375	267,600
<u>OTHER</u>					
520-5600.01	DUES & SUBSCRIPTIONS	1,100	600	400	600
520-5600.03	PRINTING & DEVELOPMENT	60	3,000	0	0
520-5600.04	TRADE SHOW REGISTRATION	0	3,000	1,000	3,500
520-5600.05	TRADE SHOW TRAVEL	0	1,500	1,500	5,000
520-5600.06	PROF. CONF. REGISTRATION	0	2,500	2,500	5,000
520-5624	PROFESSIONAL SERVICES-ENG.	3,000	5,500	5,000	0
520-5625	BUSINESS EXPENSES	5,208	5,000	5,000	5,000
520-5628	REIMB EXPENSES- FCC	0	0	0	61,600
TOTAL OTHER		9,368	21,100	15,400	80,700
<u>CAPITAL</u>					
520-5802	ENGINEERING-PH II BUSINESS	0	165,000	165,000	0
TOTAL CAPITAL		0	165,000	165,000	0

## 20-Economic Development Corporation

		2009-2010	2010-2011	2010-2011	2011-2012
		ACTUAL	BUDGET	ESTIMATED	ADOPTED
<u>DEBT SERVICE</u>					
520-5901	PRIN. REVENUE BONDS SERIES 2009	275,000	240,000	240,000	250,000
520-5902	INT. REVENUE BONDS SERIES 2009	70,938	106,116	106,116	98,027
TOTAL DEBT SERVICE		345,938	346,116	346,116	348,027
<u>TRANSFERS</u>					
520-6100	TRANSFER TO WASTEWATER FD	1,499,975	250,000	250,000	250,000
520-6101	TRANSFER TO GENERAL FUND	0	0	200,000	0
520-6102	TRANSFER TO BUILDING FUND	485,000	0	0	0
TOTAL TRANSERS		1,984,975	250,000	450,000	250,000
<b>TOTAL EXPENDITURES</b>		<b>2,610,755</b>	<b>1,267,846</b>	<b>1,371,836</b>	<b>1,149,427</b>

CITY OF MARBLE FALLS  
 LA VENTANA PID FUND - 55  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	3,962	3,822	3,822	9,712
REVENUES:				
Operating Revenues	67,473	55,000	36,000	55,000
Operating Transfers In	0	0	0	0
Total Revenues	67,473	55,000	36,000	55,000
TOTAL FUNDS AVAILABLE	71,435	58,822	39,822	64,712
EXPENDITURES:				
Operating Expenditures	67,613	2,700	30,110	2,700
ENDING FUND BALANCE	3,822	56,122	9,712	62,012

## 55 -La Ventana PID Fund

REVENUES		2009-2010 <u>ACTUAL</u>	2010-2011 <u>BUDGET</u>	2010-2011 <u>ESTIMATED</u>	2011-2012 <u>ADOPTED</u>
4020	LA VENTANA PID ASSESSMENT	54,416	40,000	20,000	40,000
4560	INTEREST EARNED	13,057	15,000	16,000	15,000
<b>TOTAL REVENUES</b>		<b>67,473</b>	<b>55,000</b>	<b>36,000</b>	<b>55,000</b>
EXPENDITURES					
<u>SERVICES</u>					
521-5527	BANK SERVICE FEES	113	200	110	200
TOTAL SERVICES		113	200	110	200
<u>OTHER</u>					
521-5666	REIMB. TO DEVELOPER	60,000	0	27,500	0
TOTAL OTHER		60,000	0	27,500	0
<u>TRANSFERS</u>					
521-6106	TRANSFER TO GENERAL FUND	7,500	2,500	2,500	2,500
TOTAL TRANSERS		7,500	2,500	2,500	2,500
<b>TOTAL EXPENDITURES</b>		<b>67,613</b>	<b>2,700</b>	<b>30,110</b>	<b>2,700</b>

CITY OF MARBLE FALLS  
IMPACT FEE FUND - 60  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	2,884	0	0	0
REVENUES:				
Operating Revenues	17,570	135,000	105,000	130,000
Operating Transfers In	0	0	0	0
Total Revenues	17,570	135,000	105,000	130,000
TOTAL FUNDS AVAILABLE	20,454	135,000	105,000	130,000
EXPENDITURES:				
Operating Expenditures	20,454	135,000	105,000	130,000
ENDING FUND BALANCE	0	0	0	0

## 60- Impact Fee

REVENUES		<u>2009-2010</u> ACTUAL	<u>2010-2011</u> BUDGET	<u>2010-2011</u> ESTIMATED	<u>2011-2012</u> ADOPTED
4304.01	IMPACT FEE 3/4" PD	17,570	95,000	60,000	80,000
4304.02	IMPACT FEE 1" PD	0	20,000	17,000	20,000
4304.03	IMPACT FEE 1 1/2" PD	0	20,000	8,000	10,000
4304.05	IMPACT FEE 2" COMPOUND	0	0	20,000	20,000
<b>TOTAL REVEUES</b>		<b>17,570</b>	<b>135,000</b>	<b>105,000</b>	<b>130,000</b>
EXPENDITURES					
<u>TRANSFERS</u>					
536-6150	TRANSFER TO WATERFUND	20,454	135,000	105,000	130,000
TOTAL TRANSFERS		20,454	135,000	105,000	130,000
 <b>TOTAL EXPENDITURES</b>		 <b>20,454</b>	 <b>135,000</b>	 <b>105,000</b>	 <b>130,000</b>

CITY OF MARBLE FALLS  
 FLOOD DISASTER FUND - 66  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	183,351	(40,750)	(40,750)	(196,565)
REVENUES:				
Operating Revenues	0	0	0	0
Operating Transfers In	0	0	0	0
Total Revenues	0	0	0	0
TOTAL FUNDS AVAILABLE	183,351	(40,750)	(40,750)	(196,565)
EXPENDITURES:				
Operating Expenditures	224,101	150,000	155,815	0
ENDING FUND BALANCE	(40,750)	(190,750)	(196,565)	(196,565)

## 66 -Flood Disaster Fund

	<u>2009-2010</u> <u>ACTUAL</u>	<u>2010-2011</u> <u>BUDGET</u>	<u>2010-2011</u> <u>ESTIMATED</u>	<u>2011-2012</u> <u>ADOPTED</u>
<b>EXPENDITURES</b>				
<u>MAINTENANCE</u>				
566-5466.01 BRIDGE MAINTENANCE	17,960	0	0	0
TOTAL MAINTENANCE	17,960	0	0	0
<u>SERVICES</u>				
566-5520.03 PROF. SVCS- ADJUSTERS INT'L	23,141	10,000	15,815	0
566-5520.04 PROF. SVCS. - LANGFORD COMM	13,000	0	0	0
TOTAL SERVICES	36,141	10,000	15,815	0
<u>TRANSERS</u>				
566-6100 TRANSFER TO GENERAL FUND	170,000	140,000	140,000	0
TOTAL TRANSFERS	170,000	140,000	140,000	0
<b>TOTAL EXPENDITURES</b>	<b>224,101</b>	<b>150,000</b>	<b>155,815</b>	<b>0</b>

CITY OF MARBLE FALLS  
POLICE FEDERAL FORFEITURE FUND - 67  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	285,046	159,707	159,707	86,688
REVENUES:				
Operating Revenues	517	470	300	300
Operating Transfers In	0	0	0	0
Total Revenues	517	470	300	300
TOTAL FUNDS AVAILABLE	285,563	160,177	160,007	86,988
EXPENDITURES:				
Operating Expenditures	125,856	75,090	73,319	30,104
ENDING FUND BALANCE	159,707	85,087	86,688	56,884

## 67 -Police Federal Forfeiture Fund

		<u>2009-2010</u> <u>ACTUAL</u>	<u>2010-2011</u> <u>BUDGET</u>	<u>2010-2011</u> <u>ESTIMATED</u>	<u>2011-2012</u> <u>ADOPTED</u>
<b>REVENUES</b>					
4502	SALE OF ASSETS	0	0	0	0
4561	INT EARNED FEDERAL FUNDS	13	20	0	0
4564	INVESTMENT INTEREST EARNED	504	450	300	300
<b>TOTAL REVENUES</b>		<b>517</b>	<b>470</b>	<b>300</b>	<b>300</b>
<b>EXPENDITURES</b>					
<u>SUPPLIES</u>					
567-5390	SMALL TOOLS AND EQUIPMENT	753	10,000	6,000	10,000
TOTAL SUPPLIES		753	10,000	6,000	10,000
<u>MAINTENANCE</u>					
567-5457	VEHICLE MAINTENANCE	0	10,000	10,000	10,000
TOTAL MAINTENANCE		0	10,000	10,000	10,000
<u>SERVICES</u>					
567-5527	BANK FEES	103	90	104	104
TOTAL SERVICES		103	90	104	104
<u>CAPITAL</u>					
567-5809	EQUIPMENT - OTHER	0	40,000	30,000	10,000
567-5810	VEHICLES	125,000	0	0	0
567-5819	RADIO EQUIPMENT	0	15,000	27,215	
TOTAL CAPITAL		125,000	55,000	57,215	10,000
<b>TOTAL EXPENDITURES</b>		<b>125,856</b>	<b>75,090</b>	<b>73,319</b>	<b>30,104</b>

CITY OF MARBLE FALLS  
 FLOOD BUY BACK FUND - 69  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	50	1,228	1,228	20,488
REVENUES:				
Operating Revenues	38,739	0	20,641	0
Operating Transfers In	0	0	0	0
Total Revenues	38,739	0	20,641	0
TOTAL FUNDS AVAILABLE	38,789	1,228	21,869	20,488
EXPENDITURES:				
Operating Expenditures	37,561	0	1,381	0
ENDING FUND BALANCE	1,228	1,228	20,488	20,488

## 69-Flood Buy Back Fund

		<u>2009-2010</u> <u>ACTUAL</u>	<u>2010-2011</u> <u>BUDGET</u>	<u>2010-2011</u> <u>ESTIMATED</u>	<u>2011-2012</u> <u>ADOPTED</u>
<b>REVENUES</b>					
4500	FEMA REIMBURSEMENT	38,604	0	20,563	0
4564	INVESTMENT INTEREST EARNED	135	0	78	0
<b>TOTAL REVENUES</b>		<b>38,739</b>	<b>0</b>	<b>20,641</b>	<b>0</b>
 <b>EXPENDITURES</b>					
<u>MAINTENANCE</u>					
539-5469	DEMOLITION EXPENSES	1,871	0	0	0
TOTAL MAINTENANCE		1,871	0	0	0
<u>SERVICES</u>					
539-5527	BANK FEES	85	0	101	0
TOTAL SERVICES		85	0	101	0
<u>OTHER</u>					
539-5665	MISCELLANEOUS EXPENSES	80	0	1,280	0
TOTAL OTHER		80	0	1,280	0
<u>CAPITAL</u>					
539-5801	ROW - BUYOUT PROGRAM	7,045	0	0	0
539-5811	LAND PURCHASE - BUYOUT PROJECT	28,480	0	0	0
TOTAL CAPITAL		35,525	0	0	0
<b>TOTAL EXPENDITURES</b>		<b>37,561</b>	<b>0</b>	<b>1,381</b>	<b>0</b>

# Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

**Wastewater Plant Improvement Fund** - To account for Series 2005 Certificates of Obligation funds received for construction of: belt press, irrigation farm, and plant expansion.

**Water and Wastewater System Improvements Fund** - To account for Series 2004 Water and Wastewater Revenue Bonds received for construction of: sewer and water lines.

**Utility Improvements Series 2007** – To account for the Certificates of Obligation Series 2007 for the construction of water and sewer projects and other public works projects.

**Parks Improvements Fund** - To account for Series 2000 Certificate of Obligations funds received for: parks, streets, equipment, land purchase, vehicle, drains, right of ways.

**General Improvements Series 2007** – To account for the Certificates of Obligation Series 2007 funds for streets and drainage and parks under the General Fund.

CITY OF MARBLE FALLS  
 CAPITAL PROJECT FUNDS  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	19,699,100	7,102,855	7,102,855	7,077,667
REVENUES:				
Wastewater Plant Improvements	1,026	500	350	400
Water Wastewater System Improv.	92	50	0	0
Utility Improvements Series 2007	445,481	4,463,378	4,462,978	200
Parks Improvements	47,315	50,000	2,750	0
General Improvements Series 2007	30,565	288,130	282,097	3,000
TOTAL REVENUES	524,479	4,802,058	4,748,175	3,600
TOTAL FUNDS AVAILABLE	20,223,579	11,904,913	11,851,030	7,081,267
EXPENDITURES:				
Wastewater Plant Improvements	0	2,500,000	190,000	1,100,000
Water Wastewater System Improv.	0	0	0	0
Utility Improvements Series 2007	8,426,752	3,690,398	2,877,682	1,620,000
Parks Improvements	74,099	31,000	31,000	0
General Improvements Series 2007	4,619,873	1,364,350	1,674,681	1,314,000
TOTAL EXPENDITURES	13,120,724	7,585,748	4,773,363	4,034,000
ENDING FUND BALANCE	7,102,855	4,319,165	7,077,667	3,047,267

CITY OF MARBLE FALLS  
WASTEWATER PLANT IMPROVEMENTS FUND - 43  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	2,810,263	2,811,289	2,811,289	2,621,639
REVENUES:				
Operating Revenues	1,026	500	350	400
Operating Transfers In	0	0	0	0
Total Revenues	1,026	500	350	400
TOTAL FUNDS AVAILABLE	2,811,289	2,811,789	2,811,639	2,622,039
EXPENDITURES:				
Operating Expenditures	0	2,500,000	190,000	1,100,000
ENDING FUND BALANCE	2,811,289	311,789	2,621,639	1,522,039

### 43 -Wastewater Plant Improvements Fund

		2009-2010 <u>ACTUAL</u>	2010-2011 <u>BUDGET</u>	2010-2011 <u>ESTIMATED</u>	2011-2012 <u>ADOPTED</u>
<b>REVENUES</b>					
4560	INTEREST EARNED	1,026	500	350	400
<b>TOTAL REVENUES</b>		<b>1,026</b>	<b>500</b>	<b>350</b>	<b>400</b>
 <b>EXPENDITURES</b>					
<u>CAPITAL</u>					
569-5802.02	ENG. - W.W. PLANT IMPROVE	0	0	70,000	100,000
569-5850	PLANT EXPANSION	0	2,500,000	120,000	1,000,000
TOTAL CAPITAL		0	2,500,000	190,000	1,100,000
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>2,500,000</b>	<b>190,000</b>	<b>1,100,000</b>

CITY OF MARBLE FALLS  
 WATER WASTEWATER SYSTEM IMPROVEMENTS FUND - 44  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	195,765	195,857	195,857	195,857
REVENUES:				
Operating Revenues	92	50	0	0
Operating Transfers In	0	0	0	0
Total Revenues	92	50	0	0
TOTAL FUNDS AVAILABLE	195,857	195,907	195,857	195,857
EXPENDITURES:				
Operating Expenditures	0	0	0	0
ENDING FUND BALANCE	195,857	195,907	195,857	195,857

## 44 -W/WW System Improvements Fund

		<u>2009-2010</u> ACTUAL	<u>2010-2011</u> BUDGET	<u>2010-2011</u> ESTIMATED	<u>2011-2012</u> ADOPTED
<b>REVENUES</b>					
4564	INT EARNED ON INVESTMENTS	92	50	0	0
<b>TOTAL REVENUES</b>		<b>92</b>	<b>50</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
548-5520	CONSTRUCTION- VIA VIEJO	0	0	0	0
548-5847.01	WATER LINES-VIA VIEJO TO PLANT	0	0	0	0
TOTAL SERVICES		0	0	0	0
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CITY OF MARBLE FALLS  
 UTILITY IMPROVEMENTS SERIES 2007 FUND - 45  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	8,977,339	996,068	996,068	2,581,364
REVENUES:				
Operating Revenues	445,481	4,463,378	4,462,978	200
Operating Transfers In	0	0	0	0
Total Revenues	<u>445,481</u>	<u>4,463,378</u>	<u>4,462,978</u>	<u>200</u>
TOTAL FUNDS AVAILABLE	9,422,820	5,459,446	5,459,046	2,581,564
EXPENDITURES:				
Operating Expenditures	<u>8,426,752</u>	<u>3,690,398</u>	<u>2,877,682</u>	<u>1,620,000</u>
ENDING FUND BALANCE	<u>996,068</u>	<u>1,769,048</u>	<u>2,581,364</u>	<u>961,564</u>

## 45 -Utility Improvements 2007

REVENUES		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
4310	RECEIPTS FROM DEVELOPER	200,000	0	0	0
4312	RECEIPTS FROM TXDOT	244,723	0	0	0
4564	INT EARNED ON INVESTMENTS	758	500	100	200
4900	BOND SALE PROCEEDS	0	4,335,400	4,335,400	0
4901	BOND PREMIUM	0	127,478	127,478	0
<b>TOTAL REVENUES</b>		<b>445,481</b>	<b>4,463,378</b>	<b>4,462,978</b>	<b>200</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
535-5520	PROFESSIONAL SERVICES	3,801	0	19,000	0
535-5530	ADVERTISING & NOTICES	96	0	0	0
TOTAL SERVICES		3,897	0	19,000	0
<u>CAPITAL</u>					
535-5801.07	ROW - ANNEXATION SERVICES	3,801	0	0	0
535-5801.08	ROW - ANNEXATION (321 ACRES)	42,067	0	200	0
535-5802.02	ENG. - ANNEXATION	38,583	0	0	0
535-5802.05	ENG.- FLATROCK WATER LINE	467,418	0	100	0
535-5802.06	ENG. - WATER PLANT	67,614	150,000	60,000	0
535-5802.07	ENG.- FLATROCK W.W. LINE	118,600	300,000	0	0
535-5802.11	ENG.- ELEV TANK FLATROCK	27,000	0	0	0
535-5802.12	ENG.-10 MILE DISCHARGE	8,446	0	0	0
535-5802.13	ENG.- HWY 281 BRIDGE UTILITY	51,340	75,000	75,000	0
535-5802.14	ENG.- VIA VIEJO WATER LINE	0	75,000	130,000	0
535-5802.15	ENG.- W/WW US 281 (BROADWAY)	0	0	3,000	0
535-5820	HWY 281 COLORADO RVR BRIDGE	334,167	292,020	70,000	0
535-5831	MORMON MILL 3A- WASTEWATER	442,366	0	0	0
535-5831.04	MANZANO MILE-W.WASTEWATER	79,005	0	0	0
535-5831.06	FLATROCK WASTEWATER LINES	1,707,191	1,700,000	1,200,000	500,000
535-5831.07	HWY 281 BRIDGE UT	8,720	0	2,000	0
535-5831.08	W/WTR LINES ANNEXED, DELAGO	0	235,450	235,452	0
535-5847	MORMON MILL 3A- WATER LINES	406,614	0	0	0
535-5847.03	MANZANO MILE- WATER UTILITI	50,005	0	0	0
535-5847.04	FLATROCK WATER LINES	3,346,046	500,000	500,000	20,000
535-5847.05	WTR LINE ANNEXED, DELAGO	0	235,450	235,452	0
535-5847.06	VIA VIEJO WTR LINE REPLAC	0	0	0	630,000
535-5850	WATER TOWER FLATROCK	1,223,872	0	20,000	20,000
535-5831-09	W/WTR LINE US 281 (BROADWAY)	0	0	200,000	450,000
TOTAL CAPITAL		8,422,855	3,562,920	2,731,204	1,620,000
<u>DEBT SERVICE</u>					
535-5980	BOND AGENT FEES	0	98,059	98,059	0
535-5981	BOND DISCOUNT	0	29,419	29,419	0
TOTAL DEBT SERVICE		0	127,478	127,478	0
<b>TOTAL EXPENDITURES</b>		<b>8,426,752</b>	<b>3,690,398</b>	<b>2,877,682</b>	<b>1,620,000</b>

CITY OF MARBLE FALLS  
 PARKS IMPROVEMENT FUND - 52  
 BUDGET SUMMARY  
 FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	50,144	23,360	23,360	(4,890)
REVENUES:				
Operating Revenues	47,315	50,000	2,750	0
Operating Transfers In	0	0	0	0
Total Revenues	47,315	50,000	2,750	0
TOTAL FUNDS AVAILABLE	97,459	73,360	26,110	(4,890)
EXPENDITURES:				
Operating Expenditures	74,099	31,000	31,000	0
ENDING FUND BALANCE	23,360	42,360	(4,890)	(4,890)

## 52 -Parks Improvements Fund

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>REVENUES</b>					
4561	GRANT - TX PARK & WILDLIFE	47,250	50,000	2,750	0
4564	INVESTMENT INTEREST EARNED	65	0	0	0
<b>TOTAL REVENUES</b>		<b>47,315</b>	<b>50,000</b>	<b>2,750</b>	<b>0</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
549-5520	PROFESSIONAL SERVICES	11,099	0	0	0
TOTAL SERVICES		11,099	0	0	0
<u>CAPITAL</u>					
549-5816.32	SKATE PARK CONSTRUCTION	63,000	31,000	31,000	0
TOTAL CAPITAL		63,000	31,000	31,000	0
<b>TOTAL EXPENDITURES</b>		<b>74,099</b>	<b>31,000</b>	<b>31,000</b>	<b>0</b>

CITY OF MARBLE FALLS  
GENERAL IMPROVEMENTS SERIES 2007 FUND - 68  
BUDGET SUMMARY  
FISCAL YEAR 2011-2012

	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
BEGINNING FUND BALANCE	7,665,589	3,076,281	3,076,281	1,683,697
REVENUES:				
Operating Revenues	30,565	288,130	282,097	3,000
Operating Transfers In	0	0	0	0
Total Revenues	<u>30,565</u>	<u>288,130</u>	<u>282,097</u>	<u>3,000</u>
TOTAL FUNDS AVAILABLE	7,696,154	3,364,411	3,358,378	1,686,697
EXPENDITURES:				
Operating Expenditures	<u>4,619,873</u>	<u>1,364,350</u>	<u>1,674,681</u>	<u>1,314,000</u>
ENDING FUND BALANCE	<u>3,076,281</u>	<u>2,000,061</u>	<u>1,683,697</u>	<u>372,697</u>

## 68 -General Improvement Series 2007

		2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 ESTIMATED	2011-2012 ADOPTED
<b>REVENUES</b>					
4500	RENTAL REVENUE	0	0	1,467	0
4520	EDC CONTRIBUTION	0	200,000	200,000	0
4564	INT EARNED ON INVESTMENTS	15,253	10,000	2,500	3,000
4568	CONTRIBUTION- SIGNAL AT 281	15,312	0	0	0
4901	BOND PREMIUM	0	78,130	78,130	0
4904	BOND SALE PROC 2010	0	2,664,600	2,664,600	0
<b>TOTAL REVENUES</b>		<b>30,565</b>	<b>288,130</b>	<b>282,097</b>	<b>3,000</b>
<b>EXPENDITURES</b>					
<u>SERVICES</u>					
528-5520	PROFESSIONAL SERVICES	3,335	0	300	0
528-5520.01	PROF. SERV. - PUBLIC WORKS	101,627	5,000	5,000	0
528-5520.03	PROF. SERV. -POOL REPLASTER	0	0	29,400	0
TOTAL SERVICES		104,962	5,000	34,700	0
<u>CAPITAL</u>					
528-5800	MANZANO MILE - STREET IMPRO	1,827,914	0	0	0
528-5800.01	STREET IMPROVEMENTS	0	0	400,000	400,000
528-5800	SIXTH STREET IMPROVEMENTS	0	0	0	714,000
528-5802.02	ENG. - ANNEXATION	371,850	0	0	0
528-5802.04	ENG. - MORMON MILL PH 3A	50,410	0	500	0
528-5802.06	ENG. - NATURE HEIGHTS	277,520	0	0	0
528-5802.07	ENG.- MANZANO MILE	83,967	0	0	0
528-5802.12	ENG. -PUBLIC WORKS FACILITY	56,195	5,000	5,000	0
528-5802.13	ENG. -SIXTH STREET	0	85,000	85,000	0
528-5811.01	LAND PURCHASE-JOHNSON PARK	0	169,350	169,350	0
528-5820.04	PUBLIC WORKS FACILITY- CONS	34,988	800,000	600,000	200,000
528-5820.05	MORMON MILL 3A STREET	0	50,000	50,000	0
528-5820.06	RENOVATION - 801 FOURTH ST.	0	250,000	252,000	0
528-5837	AVENUE J DRAINAGE	1,708,409	0	0	0
528-5980	BOND AGENT FEES	103,658	0	0	0
TOTAL CAPITAL		4,514,911	1,359,350	1,561,850	1,314,000
<u>DEBT SERVICE</u>					
528-5980	BOND AGENT FEES	0	0	60,100	0
528-5981	BOND DISCOUNT	0	0	18,031	0
TOTAL DEBT SERVICE		0	0	78,131	0
<b>TOTAL EXPENDITURES</b>		<b>4,619,873</b>	<b>1,364,350</b>	<b>1,674,681</b>	<b>1,314,000</b>

## Capital Outlay

### Capital Purchases for the FY 2011-2012

DEPARTMENT	DESCRIPTION	BUDGET AMOUNT
<b>GENERAL FUND</b>		
Development Services	Gis Data Acquisition	5,550
<b>TOTAL GENERAL FUND</b>		<b>\$5,550</b>
<b>SPECIAL REVENUE FUNDS</b>		
Police Federal Forfeiture Fund	Equipment- Other	10,000
<b>TOTAL SPECIAL REVENUE FUNDS</b>		<b>\$10,000</b>
<b>CAPITAL PROJECT FUNDS</b>		
Wastewater Plant Improvements	Engineering Plant improvements	100,000
	Plant Expansion	1,000,000
Utility Improvements, Series 2007	Flatrock Wastewater Lines	500,000
	Flatrock Water Lines	20,000
	Via Viejo Water Line Replacement	630,000
	Water Tower Flatrock	20,000
	Wastewater Line US 281	450,000
General Improvements, Ser. 2007	Street Improvements	400,000
	Sixth Street Improvements	714,000
<b>TOTAL CAPITAL PROJECT FUNDS</b>		<b>\$3,834,000</b>
 <b>TOTAL CAPITAL PURCHASES</b>		 <b><u>\$3,849,550</u></b>



# Capital Improvement Plan

The Capital Improvement Plan is a ten year plan which projects the capital needs of the City of Marble Falls. The plan for these capital expenditures is to be incurred each year for a determined period of years for each project. These projects are most typically paid with bond proceeds approved by City Council. The city utilizes an appointed Capital Improvement Committee which establishes priorities and to continually updates the plan as the plan progresses throughout the year. The plans projects are examined by the Capital Improvement Committee at least twice per year with recommendations made to City council after each of those reviews is completed.

The City Council reviews the Capital Improvement Committee recommendations and considers those recommendations against the background of the current City budget, and the City Comprehensive Plan to ascertain if any of the recommended changes would adversely impact, or could provide improvement over the previously approved scheduling of projects and funding. Any discussions regarding changes that would result in cost differences under the current plan are reviewed by the City financial planner who reviews and counsels the City Council on those changes as they affect bonds and budgets. Those considerations are voted on by council and any changes are applied to the Capital Improvement plan.

The current Capital Improvement Plan is closely intertwined with the current and future tax rates of the City of Marble Falls. Large projects such as construction of water lines, fire and police stations, and road projects necessitate strategic planning for future operations and maintenance, and manpower costs related t those projects. The City works closely with the Burnet County Tax Appraisal Office to evaluate and forecast the changes in newly annexed property values to assist in strategic funding growth for manpower and maintenance and operations of capital projects once those projects are completed and come on-line.

Plans for issuing any additional debt for projects are processed through the same progression as changes in the Capital Improvement Plan. New debt for Capital Improvement Plan projects is discussed at Capital Improvement Plan Committee meetings, in public meetings, council workshops, and finally in City Council meetings. This ensures that many community members, community leaders, staff, and City Council have adequate information regarding additional needs for budgeting before a vote is made or borrowing additional funds is implemented.

The Capital Improvement Plan is an important part of how our City strategically builds for the present and future needs of our community. The long process of input and discussion is necessary to assure all of those who live in our community that we are correctly responding to current and future capital needs.

The following pages detail the projects that have been approved for the Capital Improvement Plan.

# Capital Improvement Plan - Infrastructure

Annual Road Improvement													
Financial Plan (thousands of dollars)													
Prior Years	Projected						Total						
	10/11	11/12	12/13	13/14	14/15	15/16							
	463	400					863						
Description:													
Street paving and other street improvements, including preventive maintenance.													
													
Fourth Street to Sixth Street on Main				Twelfth Street to Highway 281									
<p><u>Estimated Project Cost (000's)</u></p> <table> <tr> <td>Construction</td> <td>863,000</td> </tr> <tr> <td>Engineering</td> <td>0</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>863,000</b></td> </tr> </table>								Construction	863,000	Engineering	0	<b>TOTAL</b>	<b>863,000</b>
Construction	863,000												
Engineering	0												
<b>TOTAL</b>	<b>863,000</b>												

# Capital Improvement Plan - Infrastructure

## Wastewater Plant Expansion

Financial Plan (thousands of dollars)

Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
		4,188					4,188

Description:

Engineering services for the expansion of the existing wastewater treatment plant to increase capacity.



Estimated Project Cost (000's)

Construction	3,588,000
Engineering	600,000
<b>TOTAL</b>	<b>4,188,000</b>

# Capital Improvement Plan - Infrastructure

## Wastewater Line Replacement - Avenue H

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
	200	450					650

**Description:**  
 Replacement of sewer line from Avenue J to North Side of FM 1431



<u>Estimated Project Cost (000's)</u>	
ROW	0
Construction	600,000
Engineering	<u>50,000</u>
<b>TOTAL</b>	<b>650,000</b>

# Capital Improvement Plan - Infrastructure

Sixth Street							
Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
	110	690					800
Description:							
Engineering and reconstruction to connect Sixth Street and Avenue L (Comp Plan Pedestrian Route)							
							
<u>Estimated Project Cost (000's)</u>							
Construction	700,000						
Engineering	100,000						
TOTAL	800,000						

# Capital Improvement Plan - Infrastructure

Water Line Replacement - Via Viejo							
Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
	85	631					716
<u>Description:</u>							
Installation and upgrade of existing water line from Via Viejo tank to FM 1431.							
							
<u>Estimated Project Cost (000's)</u>							
Construction	631,000						
Engineering	85,000						
TOTAL	716,000						

# Capital Improvement Plan - Infrastructure

## Water Plant Expansion

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
242	72	100		3,000		-	3,414

**Description:**  
 Engineering services fo the expansion of the existing water plant for capacity and redundancy.



<u>Estimated Project Cost (000's)</u>	
Construction	3,014,000
Engineering	400,000
<b>TOTAL</b>	<b>3,414,000</b>

# Capital Improvement Plan - Infrastructure

## Public Works Facility

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
318	882	200					1,400

**Description:**  
 Land acquisition, architectural design and construction costs for building the new the new Public Works Facility on Avenue A.



<u>Estimated Project Cost (000's)</u>	
Land Purchase	113,787
Construction	1,166,213
Engineering	<u>120,000</u>
<b>TOTAL</b>	<b>1,400,000</b>

# Capital Improvement Plan - Infrastructure

## Water Tower-Scott & White

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
2,027	16	20					2,063

**Description:**  
 Construction of the water tower at the Scott & White Hospital site at the interchange of US 281 and SH 71.



Estimated Project Cost (000's)

ROW	
Construction	1,860,000
Engineering	203,000
<b>TOTAL</b>	<b>2,063,000</b>

# Capital Improvement Plan - Infrastructure

## Hospital Phase 1-Wastewater Lines

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
2,841	1,052	500					4,393

**Description:**  
 Construction of the wastewater line and lift stations from the US 281 Bridge, through Gateway, to Little Flatrock Creek to the site of the new wastewater treatment plant and gravity wastewater line to the Scott and White Hospital



Estimated Project Cost (000's)

Construction	3,578,000
Engineering	<u>815,000</u>
<b>TOTAL</b>	<b>4,393,000</b>

# Capital Improvement Plan - Infrastructure

## Hospital Phase 1-Water Lines

Financial Plan (thousands of dollars)							
Prior Years	Projected						Total
	10/11	11/12	12/13	13/14	14/15	15/16	
4973	218	20					5,211

**Description:**  
 Construction of the new water line from US 281 Bridge, through Gateway, to the new water tower at the Scott and White Hospital site at the interchange of US 281 and SH 71



Estimated Project Cost (000's)

Construction	4,111,000
Engineering	<u>1,100,000</u>
<b>TOTAL</b>	<b>5,211,000</b>



**ORDINANCE NO. 2011-O-08F**

**AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MARBLE FALLS, TEXAS AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2011-2012; APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:**

**SECTION I**

That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Marble Falls, Texas to provide for an Interest and Sinking Fund for the year Two Thousand and Eleven (2012), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an Ad Valorem tax of \$.6435 on each One Hundred Dollar (\$100) valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- (1) For the maintenance and operation of general government (General Fund), \$.1837 on each One Hundred Dollar (\$100) valuation of property, and
- (2) For the Interest and Sinking Fund, \$.4598 for each One Hundred Dollars (\$100) valuation of property.

**SECTION II**

All monies collected under this ordinance are for the specific items therein named and the same are hereby appropriated and set apart for the specific purpose indicated in each item, and the Assessor-Collector of Taxes, and the Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby the duty of the Tax Assessor-Collector and every person collecting money for the City of Marble Falls, to deliver to the Director of Finance a statement showing collections and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

**SECTION III**

**PROVIDING FOR A SAVINGS CLAUSE.** If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

**SECTION IV**

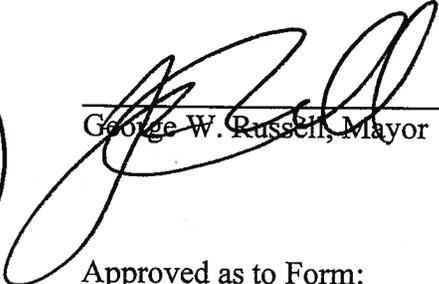
That this ordinance shall take effect and be in force from and after its passage.

**FIRST READING OF ORDINANCE: August 16, 2011.**

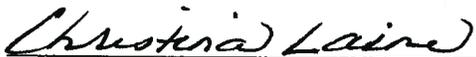
**SECOND READING OF ORDINANCE: September 6, 2011.**

**APPROVED AND ADOPTED THIS 20<sup>th</sup> DAY OF September 2011.**



  
George W. Russell, Mayor

Attest:

  
Christina Laine, City Secretary

Approved as to Form:

  
Patty Akers, City Attorney

**ORDINANCE NO. 2011-O-8E**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF MARBLE FALLS, TEXAS, AND THE MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012; PROVIDING APPROPRIATIONS FOR EACH DEPARTMENT AND FUND; ESTABLISHING A DEPARTMENT LEVEL BUDGET WITH LINE ITEMS AS SUPPORTING DATA RATHER THAN BEING A LINE ITEM BUDGET; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City Manager of the City of Marble Falls, Texas, has prepared, at the direction of the City Council, a proposed City Budget for the fiscal year beginning October 1, 2011, and ending September 30, 2012; and

**WHEREAS,** a public hearing was held on August 16, 2011 and all interested persons were given an opportunity to be heard for or against any item within the proposed Budget; and

**WHEREAS,** after due deliberation, study and consideration of the proposed Budget, the City Council is of the opinion that the Budget should be approved and adopted;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARBLE FALLS, TEXAS:**

**SECTION I**

That the appropriations for the fiscal year beginning October 1, 2011, and ending September 30, 2012 for the support of the general government of the City of Marble Falls, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2011-2012 Budget as filed in the office of the City Secretary.

**SECTION II**

That the Budget, as on file in the office of the City Secretary, is hereby in all respects adopted as the City's Budget for the fiscal year beginning October 1, 2011, and ending September 30, 2012, and that a true and correct copy of the Budget herein approved and adopted shall be filed for record in the office of the City Secretary and it shall be part of the public records of the City of Marble Falls, Texas.

**SECTION III**

That the City budget for the fiscal year beginning October 1, 2011, and ending September 30, 2012, shall be deemed to be a department level budget with line item amounts included as supporting data only.

**SECTION IV**

**PROVIDING FOR A SAVINGS CLAUSE.** If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Marble Falls in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

**SECTION V**

This ordinance shall become effective upon passage and adoption in accordance with State Law.

**FIRST READING OF ORDINANCE: August 16, 2011.**

**SECOND READING OF ORDINANCE: September 6, 2011.**

**APPROVED AND ADOPTED THIS 20<sup>TH</sup> DAY OF September, 2011.**



Attest:

*Christina Laine*  
Christina Laine, City Secretary

*George W. Russell*  
George W. Russell, Mayor

Approved as to Form:

*Patty L. Akers*  
Patty Akers, City Attorney

# Budget Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

**Account:** Numbers used to classify how specific dollar amounts come into the City or how they are being spent.

**Accrual:** The accrual method of accounting recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax:** A tax levied on the assessed value of real property (also known as “property taxes”).

**Appropriations:** A legal authorization made by the City Council which permits City officials to incur obligations for a specific purpose.

**Assessed Valuation:** A value established by the Burnet County Appraisal District which approximates market value of real property. By state law one hundred percent (100%) of the property value is used for determining the basis for levying property taxes.

**Assessed Value:** A value set upon real estate or other property by the Burnet County Appraisal District as a basis for levying taxes.

**Audit:** A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body’s appropriations.

**Balance Sheet:** Financial statement that gives the assets, liabilities, reserves and balances of a specific governmental fund.

**Balanced Budget:** A budget in which estimated revenues equal estimated expenditures. Undesignated Fund Balance monies may be used to balance the budget.

**Basic Financial Statements:** Minimum combination of financial statements and note disclosures required for fair presentation in conformity with GAAP.

**Beginning Balance:** The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

**Bond:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation (G.O.) and revenue (Water/Sewer) bonds. These are most frequently used for construction for large capital projects, such as buildings and streets.

**Bonded Debt:** The portion of indebtedness represented by outstanding bonds.

# Budget Glossary

**Budget:** A financial plan for a specified period of time (fiscal year) that matches planned revenues and appropriations. The budget process in every Texas City must comply with the requirements of the Texas Uniform Budget Law. See description of Budget Process.

**Budget Policies:** General and specific guidelines approved by the City Council that govern various aspects of the budget process, including the formulation of the budget document, its implementation and reporting procedures utilized to monitor its progress during the fiscal year.

**Budget Year:** The City's fiscal year, October 1<sup>st</sup> through September 30<sup>th</sup>.

**Capital Assets:** Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

**Capital Expenditure:** An expense for major assets or improvements. The amount exceeds \$5,000.00.

**Capital Improvement Plan (CIP):** A comprehensive plan which projects the capital needs of a community. The plan for capital expenditures is to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year and the method of financing those expenditures.

**Capital Outlay:** Expenditures for equipment, vehicles, and machinery that result in the acquisition of assets with a useful life of more than one year.

**Capital Projects Fund:** Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and general fund).

**Capitalization Threshold:** Dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Generally, capitalization thresholds are applied to individual items rather than groups of items.

**Cash Basis:** A basis of accounting that recognizes transactions when related cash amounts are received or disbursed.

**Certificate of Achievement for Excellence in Financial Reporting Program:** Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

# Budget Glossary

**Comparative Data:** Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

**Comprehensive Annual Financial Report (CAFR):** A financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

**Contingency Account:** The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

**Debt Service:** The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

**Debt Service Funds:** Governmental fund type, used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Delinquent Taxes:** Real property taxes that remain unpaid on and after February 1<sup>st</sup> of each year upon which penalties and interest are assessed.

**Department:** A major administrative segment responsible for management of operating division which provides services within a functional area.

**Depreciation:** The prorating of the cost of a fixed asset over the estimated service life of the asset.

**Encumbrances:** Commitments related to unperformed contracts for goods or services. To encumber funds means to set aside or commit funds for future expenditures.

**Enterprise Funds:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. This fund type reports activity for which a fee is charged to external users for goods or services. The sole enterprise fund for the City of Marble Falls is the Water/Wastewater Fund. Also referred to as the Proprietary Fund.

**Estimated Revenue:** The amount of project revenue to be collected during the fiscal year.

**ETJ (Extra Territorial Jurisdiction):** The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Marble Falls extends one mile from the City's boundaries.

# Budget Glossary

**Expenditure:** Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

**Fiscal Year:** The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Marble Falls has a fiscal year of October 1<sup>st</sup> through September 30<sup>th</sup> as established by the City Charter.

**Fixed Assets:** Assets of long-term character such as land, buildings, machinery, furniture and other equipment.

**Franchise Fee:** A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, cable television and refuse collection.

**Full Time Equivalent:** A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full-time employees. A part-time employee working 1040 hours (one-half of a full-time employee) represents a .5 Full Time Equivalent.

**Fund:** An independent set of accounting records which are separated for the purpose of carrying on an activity in conformity with regulation of a “not for profit” business. In the budget process a formal Annual Budget is required for all City Funds.

**Fund Balance:** Difference between assets and liabilities reported in a governmental fund.

**Fund Classifications:** One of the three categories (governmental, proprietary and fiduciary) used to classify fund types.

**Fund Type:** One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds.

**GASB:** Government Accounting Standards Board. The authoritative accounting and financial standard setting body of government agencies.

**General Fund:** The largest fund within the City, the General Fund accounts for the majority of the financial resources of the government. General Fund revenue includes property taxes, sales taxes, licenses and permits, service charges and other types of revenue. This fund includes most of the basic operating functions such as fire and police protection, municipal court, finance, planning and inspection, public works, parks and recreation and general administration.

**General Obligation Bonds (G.O.):** Legal debt instruments which furnish a variety of public projects such as streets, buildings and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referendum.

# Budget Glossary

**Generally Accepted Accounting Principles (GAAP):** The conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**GFOA:** Government Finance Officers Association.

**GFOAT:** Government Finance Officers Association of Texas.

**Governmental Funds:** Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service Funds).

**Grant:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for the specified purposes.

**Infrastructure:** Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, dams, and lighting systems.

**Insurance Services Office (ISO):** ISO helps establish appropriate fire insurance premiums for residential and commercial properties. Insurance companies need reliable, up-to-date information about a community's fire-protection services.

**Interfund Transfers:** All interfund transactions except loans and reimbursements.

**Intergovernmental Revenue:** Grants, entitlements, and cost reimbursements from another federal, state or local government.

**Levy:** The City Council has authority to impose or collect taxes, special assessments, or service charges as stated in the City Charter.

**Line Item:** A specific item or group of similar items defined by detail in a unique account in the financial records.

**Maintenance:** Cost of upkeep of property or equipment.

**Maturities:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

**Modified Accrual:** When this basis of accounting is used, the revenues are not recognized until they are measurable and available, and expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

# Budget Glossary

**Occupancy Tax:** A city tax on hotel/motel room rentals often called the “Bed Tax”.

**Operating Reserves:** Current cash and investments less current liabilities at the end of the most recent fiscal year.

**Operating Transfers:** Monies transferred between funds.

**Ordinance:** A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Personal Services:** Cost related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

**Property Tax:** Taxes levied on all real, personal property according to the property’s valuation and the tax rate, in compliance with State Property Tax Code.

**Proprietary Funds:** See Enterprise Fund.

**Reimbursements:** Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

**Retained Earnings:** An equity account reflecting the accumulated earnings of a proprietary fund.

**Revenue:** Funds received by the government as income, including tax payment, fees for specific services, receipts from other governments, fines and forfeitures, grants and interest income.

**Revenue Bonds:** Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue Bonds may or may not be authorized by public referendum.

**Services:** Professional or technical expertise purchased from external sources.

**Special Revenue Fund:** A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

**Statistical Section:** The third of three essential components of any comprehensive annual financial report. The statistical section provides a broad range of trend data covering key financial indicators from the past 10 fiscal years. It also contains demographic and miscellaneous data useful in assessing a government’s financial condition. The contents of the statistical section normally fall outside the scope of the independent audit of the financial statements.

**Supplies:** Cost of goods consumed by the City in the course of its operations.

# Budget Glossary

**Tax Levy:** The total amount to be raised by general property taxes.

**Tax Rate:** The amount of tax levied for each \$100 of assessed value for real property. The rate is set by October 1<sup>st</sup> of each year by the City Council of the City of Marble Falls.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

**Transmittal Letter:** A general discussion of the proposed budget presented in writing as part of the budget document. This letter explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager to the City Council.

**Unreserved Fund Balance:** Undesignated monies available for appropriations.

**Working Capital:** Current assets less current liabilities.

