

**STATE OF TEXAS
COUNTY OF BURNET
CITY OF MARBLE FALLS**

On this the 6th day of July 2016 the Marble Falls Economic Development Corporation of the City of Marble Falls convened in regular session at noon at the regular meeting place in City Hall, with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

<u>PRESENT:</u>	Steve Reitz	President
	Mark Hodges	Vice President
	Jane Marie Hurst	Director
	Mark Mayfield	Director
	Lindsay Plante	Director

<u>ABSENT:</u>	Judy Miller	Director
	John Packer	Director

<u>STAFF:</u>	Christian Fletcher	Executive Director
	Midge Dockery	Business Development Coordinator
	Monte Akers	EDC Attorney
	Christina McDonald	EDC/City Secretary
	Mike Hodge	City Manager
	Caleb Kraenzel	Assistant City Manager
	Margie Cardenas	Director of Finance/EDC Treasurer

VISITORS: Scott Streit (First Capital Bank)

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT.** President Reitz called the meeting to order and announced the presence of a quorum.
2. **CITIZENS COMMENTS.** There were no citizen comments.
3. **APPROVAL OF MINUTES.** Director Mayfield made a motion to approve the June 1, 2016 regular and annual meeting minutes. Director Plante seconded the motion. The minutes were approved by a unanimous votes (4-0).
4. **PRESENTATIONS AND UPDATES.** There were no presentations or updates.
5. **BUSINESS DEVELOPMENT COORDINATOR'S REPORT.** Midge Dockery, Business Development Coordinator gave updates on real estate activity and business visits.

6. **EXECUTIVE DIRECTOR'S REPORT.** Christian Fletcher, Executive Director gave updates on marketing, website activity and programs.

Director Hurst arrived at 12:05 pm

7. **DISCUSSION AND ACTION ITEMS**

- (a) **Administration of Oaths of Office to appointees to the Marble Falls EDC Board of Directors.** Christina McDonald, City Secretary administered the Oaths of Office to Mark Mayfield and Mark Hodges. It was noted that due to the absence of John Packer, Mr. Packer's oath will be administered prior to the next EDC Meeting.
- (b) **Discussion and Action on selection of officers for the Corporation.** Director Mayfield made a motion to appoint Steve Reitz, Mark Hodges, Christina McDonald and Margie Cardenas to the positions of President, Vice President, Secretary and Treasurer respectively. Director Hurst seconded the motion. The motion carried by a vote of 5-0.
- (c) **Discussion and Action on appointments to EDC Finance, Public Relations and Workforce/Education Committees.** Director Hodges made a motion to makes no changes to the appointments to the committees and to change the name of the Higher Education Committee to the Workforce/Education Committee. Director Mayfield seconded the motion and it carried by a vote of 5-0.
- (d) **Discussion and Action on FY 2016/2017 Draft Budget.** Christian Fletcher, Executive Director presented the draft budget. Director Hodges made a motion to approve the budget and increase the consulting line item to \$65,000. Director Mayfield seconded the motion. The motion carried by a unanimous vote of those present (5-0).
- (e) **Discussion and Action on Community Leverage Request for Downtown Utilities Project.** Christian Fletcher, Executive Director presented the request stating that the request is for funds in the amount of \$22,300 is for installation of underground conduit for relocation of Frontier Communications aerial cable line on Second Street crossing Main Street. It was noted that the total cost of the project is \$67,156.00. The City of Marble Falls is funding \$14,800 and the Developer – Nash Builders \$30,000. Director Mayfield made a motion to approve the request in the amount of \$22,300 as presented. Director Hurst seconded the motion. The motion carried by a vote of 5-0.

8. **EXECUTIVE SESSION**

Close Open Session and Convene Executive Session pursuant to §551.087 (*Economic Development*), §551.071 (*Private Consultation between the Board and its Attorney*), §551.072, (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*), and Pursuant to §551.074 (*Deliberation Regarding the Appointment, Employment, Employment Evaluation, Reassignment, Duties, discipline or Dismissal of*

a **Public Officer or Employee (or to Hear a Complaint or Charge Against an Officer or Employee) of the Open Meetings Act. Tex. Gov't Code, Council will meet in Executive Session to discuss the following:**

- Economic Development Prospects
- Hotel/Conference Center Development
- Annual Evaluation – Christian Fletcher, Executive Director

12:24 pm Convened to Executive Session

1:36 pm Returned to Open Session

9. **RECONVENE TO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION.** No action taken.
10. **FUTURE AGENDA REVIEW.** The board scheduled a special meeting for July 19, 2016 at 11:00 am.
11. **ADJOURNMENT.** There being no further business to discuss, Director Hurst made a motion to adjourn the meeting. The motion was seconded by Director Mayfield and the meeting was adjourned at 1:41 pm.



Steve Reitz, President

ATTEST:



Christina McDonald, EDC Secretary