

STATE OF TEXAS
COUNTY OF BURNET
CITY OF MARBLE FALLS

On this 7th day of April, 2016 the Planning and Zoning Commission convened at the regular meeting place having been posted as prescribed by law, with the following members present in accordance to-wit:

MEMBERS PRESENT:	Fred Zagst	Vice-Chairman
	Dee Haddock	Commissioner
	Darlene Oostermeyer	Commissioner
	Jason Coleman	Commissioner
	Greg Mills	Commissioner
	Tom Barr	Commissioner
MEMBERS ABSENT:	Steve Reitz	Chairman
STAFF PRESENT:	Caleb Kraenzel	Director of Development Services
	Elizabeth Jaimes	City Planner
	Scarlet Contreras	Commission Secretary
	Chelsea Seiter-Weatherford	GIS Analyst
	Mike Ingalsbe	Building Official
VISITORS	None	

1. CALL TO ORDER AND ANNOUNCE PRESENCE OF QUORUM: Vice-Chairman Zagst called the meeting to order at 6:00pm and declared a quorum of the Commission is present to conduct the meeting.

2. Citizens/Visitors comments to be heard for items not on the agenda: This is an opportunity for citizens to address the Planning and Zoning Commission concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Commission. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting. Mike Hodge, City Manager, addressed the Commission, regarding the promotion of Development Services Director, Caleb Kraenzel, to Assistant City Manager.

3. REGULAR AGENDA: The Commission will individually consider and possibly take action on any or all of the following items:

- A. Approval of Minutes:** Minutes from the regular meeting on March 3, 2016. (*Scarlet Contreras, Commission Secretary*) Commissioner Barr made a motion to approve the minutes as presented. Commissioner Mills seconded the motion. The motion was approved by a vote of 5 – 0.
- B. Public Hearing, Discussion, and Recommendation:** Regarding a zoning text amendment to Sections 1030-1099 of the Landscape Ordinance, General Regulations, Appendix B Land Use Regulations, City of Marble Falls Code of Ordinances, to amend the Protected Trees regulations and to amend any conflicting regulations therein. (*City Staff*) Caleb Kraenzel, Director of Development Services, addressed the Commission. The Commission discussed the Heritage Tree mitigation ratio, penalty, and effect on new development. Commissioner Oostermeyer made a motion to send the amendment back to City Staff for further refinement. Commissioner Barr seconded the motion. The motion was approved by a vote of 6 – 0.
- C. Public Hearing, Discussion, and Recommendation:** Regarding a zoning text amendment to Section 20-8.E., Chapter 20. Signs, City of Marble Falls Code of Ordinances, to amend the Gas/Fuel price electronic message sign regulations and any conflicting regulations therein. (*City Staff*) Elizabeth Jaimes, City Planner, addressed the Commission. Commissioner Haddock made a motion to send to Council with the recommendation of clarifying the total square footage of the sign and allowing the electronic sign to be either attached or detached, not both. Commissioner Coleman seconded the motion. The motion was approved by a vote of 6 – 0.

- D. **Discussion:** Regarding Comprehensive Plan Update adoption schedule. *(City Staff)* Caleb Kraenzel Director of Development Services addressed the Commission.
- E. **Presentation and Discussion:** Previous Planning and Zoning Commission items, City Council Disposition and update regarding future planning projects. *(Commission)*
1. Rudman Historic House relocation, Case 2016-6-V
 2. Tomlinson MH-2 to R-1 rezoning, Case 2016-7-Z

Director Caleb Kraenzel addressed the Commission.

- F. **Presentation and Discussion:** Monthly Building Permit Summary; Construction Update *(City Staff)*. Director Caleb Kraenzel addressed the Commission.

4. ADJOURNMENT: There being no further items to discuss, Commissioner Oostermeyer made a motion to adjourn the meeting. Commissioner Mills seconded the motion. The motion was approved by a vote of 6 – 0. The meeting was adjourned at 7:07 pm.



Steve Reitz - Chairman to the Commission



Scarlet Contreras - Commission Secretary