



**NOTICE OF MEETING  
IMPACT FEE ADVISORY COMMITTEE  
OF MARBLE FALLS, TEXAS  
Thursday, June 14, 2018 – 6:00 pm**

*A quorum of the Marble Falls City Council and the Planning and Zoning Commission may be present*

Notice is hereby given that the City of Marble Falls Impact Fee Advisory Committee will meet on **Thursday, June 14, 2018 in regular session at 6:00 p.m.** in the City Council Chambers at 800 Third Street, Marble Falls, Texas.

The agenda listed below is distributed to the Committee members and the Marble Falls Public Library no later than the Monday preceding the Committee meeting. The agenda is also posted on the City's website: [www.marblefallstx.gov](http://www.marblefallstx.gov)


- 1. CALL TO ORDER AND ANNOUNCE PRESENCE OF QUORUM**
- 2. Citizen/Visitor Comments to be heard for items not on the agenda:** This is an opportunity for citizens to address the Impact Fee Advisory Committee concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Commission. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting.
- 3. APPROVAL OF MINUTES:** Minutes from the February 1, 2018 meeting of the Impact Fee Advisory Committee. *(City Staff)*
- 4. PRESENTATION AND DISCUSSION:** Introductory presentation by Walker Partners including an overview of the general impact fee process, status of the 2018 Impact Fee Update project, and overview of the preliminary data results to-date.
- 5. DISCUSSION and ACTION:** Establishing the next meeting date of the Impact Fee Advisory Committee.
- 6. ADJOURNMENT**

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In compliance with the Americans for Disabilities Act, the City of Marble Falls will provide for reasonable accommodations for persons attending the Commission Meetings. To better serve you, requests should be received 24 hours prior to the meeting, by contacting Ms. Christina McDonald, City Secretary, at 830-693-3615.

**Certificate of Posting Agenda Meeting Notice**

I, Valerie Kreger, Development Services Director for the City of Marble Falls, Texas certify this Meeting Notice was posted at Marble Falls City Hall in a place readily accessible to the general public, on the 8<sup>th</sup> day of June, 2018, at 5:00 p.m., posted thereafter for at least 72 continuous hours before the scheduled time of said meeting.

  
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Valerie Kreger, AICP, Development Services Director



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- 3. Approval of Minutes:** Minutes from the February 1, 2018 meeting of the Impact Fee Advisory Committee meeting. (City Staff)

**SYNOPSIS**

Committee will consider approval of the minutes from the February 1, 2018 meeting.

*(Minutes attached following this page)*

**THE STATE OF TEXAS  
COUNTY OF BURNET  
CITY OF MARBLE FALLS**

On the 1<sup>st</sup> day of February, 2018 the Impact Fee Advisory Committee convened at the regular meeting having been posted as prescribed by law, with the following members present in accordance to-wit:

<b><u>MEMBERS PRESENT:</u></b>	Steve Reitz	Chairman
	Fred Zagst	Vice-Chairman
	Greg Mills	Committee Member
	Darlene Oostermeyer	Committee Member
	Tom Martin	Committee Member
	Angela Taylor	Committee Member
	Jason Coleman	Committee Member

<b><u>MEMBERS ABSENT:</u></b>	John Kemper	Committee Member
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<b><u>STAFF PRESENT:</u></b>	Caleb Kraenzel	Assistant City Manager
	Valerie Kreger	Director of Development Services
	Scarlet Moreno	Secretary to the Committee
	Eric Belaj, PE	City Engineer
	Tommy Crane	Fire Marshal
	Mike Ingalsbe	Building Official

<b><u>VISITORS:</u></b>	None
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**1. CALL TO ORDER AND ANNOUNCE PRESENCE OF QUORUM:** Chairman Reitz called the meeting to order at 6:00 pm, and declared a quorum of the Committee is present to conduct the meeting. The meeting was recessed at 6:01pm and resumed at 6:56pm.

**2. Citizen/Visitor Comments to be heard for items not on the agenda:** This is an opportunity for citizens to address the Impact Fee Advisory Committee concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Committee. The Chair may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting. There were no person(s) with any public comment(s).

**3. APPROVAL OF MINUTES:** Minutes from the September 7, 2017 meeting of the Impact Fee Advisory Committee. *(City Staff)* Committee Member Oostermeyer made a motion to approve the minutes as written. Committee Member Mills seconded the motion. The motion was approved by a vote of 7 - 0.

**4. DISCUSSION:** Regarding a summary of impact fees collected since September 3, 2013. *(City Staff)* Valerie Kreger, Director of Development Services addressed the Committee.

**5. DISCUSSION AND ACTION:** Regarding filing of the semi-annual report to monitor and evaluate the implementation of Impact Fees, the Capital Improvement Plan (CIP), and Land Use assumptions. *(City Staff)* Valerie Kreger, Director of Development Services, addressed the Committee regarding impact fees and Land Use assumptions. City Engineer, Eric Belaj, presented the Committee with updates. Committee Member Martin made a motion to approve the report for filing. Committee Member Oostermeyer seconded the motion. The motion was approved by a vote of 7 – 0.

**6. ACCOUNCEMENTS:** Request for qualification for the Impact Fee Update. City Engineer, Eric Belaj addressed the Committee.

**7. DISCUSSION AND ACTION:** Establishing the next meeting date of the Impact Fee Advisory Committee.  
(City Staff)

**8. ADJOURNMENT:** There being no further items to discuss, Committee Member Mills made a motion to adjourn the meeting. Committee Member Coleman seconded the motion. The motion was approved by a vote of 7– 0. The meeting was adjourned at 7:09 pm.

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Steve Reitz - Chairman to the Committee

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Scarlet Moreno – Committee Secretary



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4. **PRESENTATION AND DISUCSSION:** Introductory presentations by Walker Partners “Impact Fee 101” and update overview and preliminary results.

**SYNOPSIS**

Consultant will provide information at the meeting regarding impact fee basics and the current land use assumptions, population projections, and the Capital Improvement Plan that will be used to develop an updated impact fee pursuant to Chapter 395, Texas Local Government Code (TLGC).



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5. **Discussion and Action:** Establishing the next meeting date of the Impact Fee Advisory Committee.

**SYNOPSIS**

Meetings will be set to discuss the Impact Fee study.

8. **ADJOURNMENT**