



**NOTICE OF MEETING
OF THE
MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION
Wednesday, July 6, 2016 – noon**

A quorum of the Marble Falls City Council may be present

Notice is hereby given that a **Regular Meeting** of the Marble Falls Economic Development Corporation, a non-profit 4B Corporation, will be held at **noon on Wednesday, July 6, 2016** in the **City Hall Council Chambers** located at 800 Third Street, Marble Falls, Texas at which time the following subjects will be discussed:

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT.**
2. **CITIZENS COMMENTS.** *This is an opportunity for citizens to address the Board concerning an issue of community interest that is not on the agenda. Comments on a specific agenda item must be made when the agenda item comes before the Board. The President may place a time limit on all comments. Any deliberation of an issue raised during Citizen Comments is limited to a proposal to place it on the agenda for a later meeting.*
3. **APPROVAL OF MINUTES**
 - June 1, 2016 regular and annual meeting. *Christina McDonald, Secretary*
4. **PRESENTATIONS AND UPDATES**
5. **BUSINESS DEVELOPMENT COORDINATOR'S REPORT.** *Midge Dockery, Business Development Coordinator*
 - Real Estate Activity
 - Business Visits
6. **EXECUTIVE DIRECTOR'S REPORT.** *Christian Fletcher, Executive Director*
 - Marketing
 - Website Activity
 - Programs Update
7. **DISCUSSION AND ACTION ITEMS**
 - (a) Administration of Oaths of Office to appointees to the Marble Falls EDC Board of Directors. *Christina McDonald, City Secretary*
 - (b) Discussion and Action on selection of officers for the Corporation.

(c) Discussion and Action on appointments to EDC Finance, Public Relations and Workforce/Education Committees.

(d) Discussion and Action on FY 2016/2017 Draft Budget. **Christian Fletcher, Executive Director**

(e) Discussion and Action on Community Leverage Request for Downtown Utilities Project. **Christian Fletcher, Executive Director**

8. EXECUTIVE SESSION

Close Open Session and Convene Executive Session pursuant to §551.087 (*Economic Development*), §551.071 (*Private Consultation between the Board and its Attorney*), §551.072, (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*), and Pursuant to §551.074 (*Deliberation Regarding the Appointment, Employment, Employment Evaluation, Reassignment, Duties, discipline or Dismissal of a Public Officer or Employee (or to Hear a Complaint or Charge Against an Officer or Employee)*) of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss the following:

- Economic Development Prospects
- Hotel/Conference Center Development
- Annual Evaluation – Christian Fletcher, Executive Director

9. RECONVENE TO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION.

10. FUTURE AGENDA REVIEW.

11. ADJOURNMENT.

"The Marble Falls Economic Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)."

In compliance with the Americans with Disabilities Act, the City of Marble Falls will provide for reasonable accommodations for persons attending Economic Development Meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Ms. Christina McDonald, City Secretary, at (830) 693-3615.

Certificate of Posting

I, Christina McDonald, City Secretary for the City of Marble Falls, Texas, do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public at all times, on the 30th day of June, 2016 at 9:00 am and remained so posted for at least 72 continuous hours proceeding the scheduled time of said meeting.

/s/ Christina McDonald

Christina McDonald, TRMC
EDC Secretary

**STATE OF TEXAS
COUNTY OF BURNET
CITY OF MARBLE FALLS**

On this the 1st day of June 2016 the Marble Falls Economic Development Corporation of the City of Marble Falls convened in regular session at noon at the regular meeting place in City Hall, with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

<u>PRESENT:</u>	Steve Reitz	President
	Mark Hodges	Vice President
	Jane Marie Hurst	Director (arrived at 12:20 pm)
	Mark Mayfield	Director
	Judy Miller	Director
	John Packer	Director
	Lindsay Plante	Director

ABSENT: None

<u>STAFF:</u>	Christian Fletcher	Executive Director
	Midge Dockery	Business Development Coordinator
	Monte Akers	EDC Attorney
	Christina McDonald	EDC/City Secretary
	Mike Hodge	City Manager
	Caleb Kraenzel	Assistant City Manager
	Margie Cardenas	Director of Finance/EDC Treasurer
	Russell Sander	Fire Chief

VISITORS: Joe Don Dockery (Burnet County Commissioner Precinct 4), Scott Streit

1. **CALL TO ORDER AND ANNOUNCE QUORUM IS PRESENT.** President Reitz called the meeting to order at noon and announced the presence of a quorum.
2. **CITIZENS COMMENTS.** Commissioner Dockery addressed the board about the rebranding of the CodeRed emergency notification system. It has been renamed WarnCentralTexas. Citizens can register online for emergency notifications. The notification service is provided by CAPCOG.
3. **APPROVAL OF MINUTES.** Director Mayfield made a motion to approve the minutes of the May 4, 2016 meeting as presented. Director Miller seconded the motion. The motion carried by a vote of 6-0.
4. **PRESENTATIONS AND UPDATES**

- **City of Marble Falls Update.** Mike Hodge, City Manager gave an update on City business.
 - **Quarterly Investment Report.** Margie Cardenas Finance Director presented the quarterly investment report for the period of January 1 – March 31, 2016.
5. **BUSINESS DEVELOPMENT COORDINATOR'S REPORT.** Midge Dockery, Business Development Coordinator gave an update on real estate activity and business visits.
6. **EXECUTIVE DIRECTOR'S REPORT.** Christian Fletcher, Executive Director gave an update on marketing, website activity, programs and professional development.
7. **DISCUSSION AND ACTION ITEMS**
- (a) **Discussion and Action on FY 2016/2017 Draft Budget.** Christian Fletcher gave the presentation. Director Mayfield made a motion to approve the FY 2016/2017 draft budget as presented. Director Miller seconded the motion. The motion carried by a vote of 7-0.
- (b) **Discussion and Action on Community Leverage Request from Marble Falls Area EMS.** Christian Fletcher, Executive Director addressed the board. Director Hurst made a motion to approve the request in the amount of \$1,000 for the car seat program. Director Packer seconded the motion. The motion carried by a unanimous vote (7-0).
- (c) **Discussion and Action on Policy Change to the Community Leverage Application Process.** Christian Fletcher, Executive Director recommended that requests less than \$5,000 can be approved the EDC committee rather than bringing the request to the board for approval. Director Packer made a motion to approve the recommended change to the policy. Director Hurst seconded the motion. The motion carried by a vote of 7-0.
8. **EXECUTIVE SESSION**
Close Open Session and Convene Executive Session pursuant to §551.087 (*Economic Development*), §551.071 (*Private Consultation between the Board and its Attorney*), §551.072 and (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*) of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss the following:
- **Economic Development Prospects**
 - **Hotel/Conference Center Development**
 - **Public Safety Building**

12:46 pm Convened to Executive Session

1:29 pm Returned to Open Session

9. **RECONVENE TO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ITEMS DISCUSSED IN EXECUTIVE SESSION.** No action was taken.
10. **FUTURE AGENDA REVIEW.** Items for the July regular meeting were discussed, including Oaths to reappointed members and appointments to committees.
11. **ADJOURNMENT.** There being no further business to discuss, Director Packer made a motion to adjourn. Director Miller seconded the motion. The meeting was adjourned at 1:30 pm.

Steve Reitz, President

ATTEST:

Christina McDonald, EDC Secretary

MARBLE FALLS ECONOMIC DEVELOPMENT CORPORATION
Agenda Item Cover Memo
July 6, 2016

Agenda Item: 8
Prepared By: Christina McDonald, Secretary
Department: Administration
Submitted By: EDC Board

AGENDA CAPTION

EXECUTIVE SESSION

Close Open Session and Convene Executive Session pursuant to §551.087 (*Economic Development*), §551.071 (*Private Consultation between the Board and its Attorney*), §551.072, (*Deliberation Regarding the Purchase, Exchange, Lease or Value of Real Property*), and Pursuant to §551.074 (*Deliberation Regarding the Appointment, Employment, Employment Evaluation, Reassignment, Duties, discipline or Dismissal of a Public Officer or Employee (or to Hear a Complaint or Charge Against an Officer or Employee)*) of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss the following:

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CERTIFICATION:

I hereby certify that I have reviewed the proposed topic for the Executive Session described herein and in my opinion, the Texas Open Meetings Act authorizes the Marble Falls Economic Development Corporation to meet in Executive Session and to deliberate regarding the subject matter contained in this cover memo.

Signed this _____ day of _____, 2016.

EDC Attorney